



F 5(462)/DoIT/Tech/11/ 598

Jaipur, Dated: 24/01/2013

**MINUTES OF the 19<sup>th</sup> MEETING of the APEX COMMITTEE**

The meeting was taken by the Chief Secretary on 16.01.13 at 11:00 AM in the Committee Room - I, Secretariat, Jaipur. The list of participants is at Annexure 1.

The agenda note was circulated previously and the record of discussions held during the meeting is as follows:

**1. Confirmation of minutes**

As no comments were received from any of the members present at the previous meeting, the minutes of the 18<sup>th</sup> meeting were approved.

**2. Action taken report**

Secretary, IT&C apprised the committee of the action taken regarding the decisions of the previous meeting.

**3. Review of Roll out of web-based Apna Khata**

The representative of Revenue Department apprised the Committee about the latest status of the project. It was informed that out of the selected 34 tehsils, notification mandating online jamabandis has been issued for 30 tehsils and will shortly be issued for 3 more tehsils excluding Jhalawar where connectivity issues are yet to be resolved. However, relaxation in filling mutations through P21C has been provided. The representative of Revenue Department further informed that although it was decided in the meeting chaired by the Principal Secretary, IT&C that state-wide rollout will be completed by end of June 2013, there will be a delay of two months due to the ongoing 'Prashasan Sharon ke Sang' and 'Prashasan Gaon ke Sang' abhiyans. In this context, the Chief Secretary directed to convene a separate meeting to review the progress.

**4. Review of e-Secretariat (e-Office)**

The Committee reviewed the progress of e-Office application being implemented as part of e-Secretariat software. The Committee observed that there are issues related to LAN points / connectivity and shortage of hardware in some groups of various departments because of which the roll out is being hampered. DoIT&C was directed to resolve the issue and facilitate the concerned departments at the earliest. Chief Secretary desired that the application should now be escalated to include monitoring of file movement also.

Further, NIC was directed to expedite migration of the e-office application to RSDC from its Delhi server so that the speed issue is resolved. SIO, NIC was also advised to ensure deployment of a development team at Jaipur so that required modifications and rectifications are dealt with within time.

The representative of PWD was also directed to expedite preparation of the training lab for e-Office project.



Secretary, IT&C informed the Committee that a notification is to be issued at the level of AR Department permitting electronic maintenance and movement of files. Thereafter, the electronic file movement will also be started.

**5. Common Service Centres (CSC) - Pending commission charges**

The Committee observed that the concerned departments namely PHED and the DISCOMS have expedited the commission payment process. Regarding payment of commission charges in controversial cases in Tonk and Pali, it was decided that the payments for fresh receipts may be released while resolving the previous issues.

**1. Administrative & Financial Approvals:**

**i. LITES for Justice Department**

The Committee was apprised of the project as per the agenda note. Subsequently, the Committee accorded post facto Administrative and financial approval for FMS of LITES project through RISL for the year 2010-11 and 2011-12 for total cost Rs. 6.00 Lacs (inclusive of RISL service charges; exclusive of all applicable taxes).

**ii. Website development, Audit and Content Management- (2012-13)**

The Committee was apprised of the project as per the agenda note. After discussions, the Committee accorded administrative and financial approval for the following:

1. Development of websites and web based applications, maintenance, content management, testing, security audit and content translation of websites through RISL.
2. Advance payment of 100% of total project cost Rs. 40.00 Lacs (inclusive of RISL's approved service charges and applicable taxes) to RISL.

After discussions on the agenda circulated earlier, following table agenda items were also discussed with the approval of the Chair.

**6. Project: Procurement of laptops for School Education Department**

The Committee was informed, as per the agenda note, about the project that is to be outsourced to RISL. The project of total value Rs. 254.00 Crores involves procurement of 112000 laptops (56000 for FY 2012-13 and 56000 for FY 1013-14) for distribution meritorious students of the State for the year 2012-13 and 2013-14.

The Committee approved the configuration of laptops decided by the Department and technically approved by SeMT in its meeting dated 24.12.12.

Considering that placing the order for 112000 laptops to one supplier may hamper timely delivery of the laptops, it was decided that the order may be split among 2 bidders in the ratio of 65:35, if they agree to match L1 rates.

24



**7. Project: Procurement of Hardware for Gram Panchayats**

The Committee was informed, as per the agenda note, about the project that is to be outsourced to RISL. The project of total value 2481.01 Lac involves procurement of Computer System Units (Desktop with Anti Virus, Laser Printer & UPS) for all the gram panchayats.

The Committee approved the configuration of the desktops and peripherals decided by the Department and technically approved by SeMT in its meeting dated 24.12.12.

**8. Mobile Communication Device (IPAD/Tabs) up to Supertime level Secretaries**

The Committee was briefed about the agenda item as per the table agenda circulated during the meeting. Considering the requirement of on-the-go connectivity by senior level administrative officers for better communication, connectivity and decision making, IPADS / Tabs are the necessity of the day.

Based on the above fact, the Committee approved IPADS / Tabs (latest version) from DoIT&C for supertime scale secretaries and above level officers. It was also decided that the ownership of the equipments may also be transferred to the officers, after use at its depreciated value (as per IT Act), subject to a minimum amount of 5% of the purchase cost.

**9. Other directions**

- a. SIO, NIC raised the issue of providing space for NOFN equipment in Panchayat Bhawan / Bharat Nirman Rajeev Gandhi Sewa Kendras. It was informed that Panchayati Raj Department has already consented to provide the space. However, the exact spce / room is to be identified and to be handed over to BBNL / BSNL, the executing authority for NOFN. Further, Additional Director – II & Ex-officio Dy. Secy. (Nodal Officer -NOFN), DoIT&C was directed to liaison between DOT, GOI and Panchayati Raj Department, Government of Rajasthan to ensure availability and allocation of the required space in Panchayat Bhawan / Bharat Nirman Rajeev Gandhi Sewa Kendras across the State for the project.
- b. Some members of the Committee suggested that wi-fi facility should be provided in the Secretariat. It was therefore decided to wi-fi enable all the offices in Secretariat under the SecLAN project.

The meeting ended with a vote of thanks to the Chair.

(Sanjay Malhotra)

Secretary & Commissioner, IT&C  
Member Secretary



**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

Copy for information and necessary action to:

1	P.S. to Chief Secretary, Rajasthan, Jaipur
2	P.S. to Additional Chief Secretary, Rural Development Department, Rajasthan, Jaipur
3	P.S. to Additional Chief Secretary, Home Department, Rajasthan, Jaipur
4	P.S. to Additional Chief Secretary, Administrative Reforms & General Administration Departments, Rajasthan, Jaipur
5	P.S. to Director General, National Informatics Centre, New Delhi
6	P.S. to Principal Secretary, Planning Department, Rajasthan, Jaipur
7	P.S. to Principal Secretary, Revenue & Colonization Department, Rajasthan, Jaipur
8	P.S. to Principal Secretary, P.H.E.D, Rajasthan, Jaipur
9	P.S. to Principal Secretary, Finance Department, Rajasthan, Jaipur
10	P.S. to Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department, Rajasthan, Jaipur
11	P.S. to Principal Secretary, Public Works Department, Rajasthan, Jaipur
12	P.S. to Principal Secretary, Department of Personnel, Rajasthan, Jaipur
13	P.S. to Principal Secretary, Medical & Health Department, Rajasthan, Jaipur
14	P.S. to Principal Secretary, School Education Department, Rajasthan, Jaipur
15	Sr. P.A. to Secretary & Commissioner, Information Technology & Communication Department, Rajasthan, Jaipur
16	P.A. to Secretary, Disaster Management & Relief Department and Rural Development Department, Rajasthan, Jaipur
17	P.A. to Secretary, Panchayati Raj Department, Rajasthan, Jaipur
18	P.A. to Commissioner, Rajasthan Council of Primary Education, Jaipur
19	P.A. to Chairman-cum-Managing Director, DISCOMs, Rajasthan, Jaipur
20	Superintendent of Police, State Crime Records Bureau, Rajasthan, Jaipur
21	State Informatics Officer, NIC, Rajasthan, Jaipur
22	Director, DIPR, Rajasthan, Jaipur
23	Principal Secretary, Justice Department and Law Department, Rajasthan, Jaipur
24	Shri S.P. Singh, D.S. to CM, CMO, Secretariat, Jaipur
25	Shri Suresh Gupta, Deputy Secretary, C.S. Office, Secretariat, Rajasthan, Jaipur
26	Shri R.K. Sharma, S.A (Joint Director), DoIT&C
27	Shri Sushil Parihar, S.A (Joint Director), DoIT&C
28	Smt. Jyoti Luhadia, ACP (Deputy Director), DoIT&C
29	Shri C.P. Singh, Manager, RajCOMP Info Services Limited
30	Director, LNMIIT, Jaipur
31	Dr. Manoj Singh Gaur, Professor, Computer Engineering, MNIT, Jaipur

  
Secretary & Commissioner, IT&C



**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

Annexure A

**List of attendees**

1	Shri C.S. Rajan, Additional Chief Secretary, RD & PR Department
2	Shri Ashok Sampatram, Additional Chief Secretary, Home Department
3	Shri C.M. Meena, Additional Chief Secretary, Administrative Reforms Department
4	Shri Rakesh Verma, Principal Secretary, Planning Department
5	Shri Deepak Upreti, Principal Secretary, Medical & Health Department
6	Shri Sanjay Malhotra, Secretary, Information Technology & Communication Department
7	Shri Akhil Arora, Secretary, Finance (Budget) Department
8	Shri Bhaskar A. Sawant, Secretary, School Education Department
9	Shri Sharat Kaviraj, SP, SCRB
10	Shri Uday Shankar, Director (Technical), RajCOMP Info Services Limited
11	Smt. Indu Gupta, State Informatics Officer, NIC, Rajasthan
12	Shri Prakash Gupta, Principal Secretary, Justice Department
13	Smt. Snehlata Pawar, Joint Secretary, Revenue Department
14	Shri Suresh Gupta, Joint Secretary to CS, CS Office
15	Shri Rajpal Singh Yadav, Deputy Secretary, DOP (B-1)
16	Shri Pramod Agarwal, AD & Ex-officio Dy. Secy, DoIT&C
17	Shri Yogesh Gupta, Additional C.E. (P&M), PWD
18	Shri R.S. Saxena, ACE (Electrical), PWD
19	Shri Ashutosh Joshi, CAO (FM and W&M), Jaipur DISCOM
20	Shri R.K. Sharma, S.A (Joint Director), DoIT&C
21	Shri Sushil Parihar, S.A (Joint Director), DoIT&C
22	Shri K.C. Gupta, Senior A.O. (Revenue), Jaipur DISCOM
23	Shri Tarun Toshniwal, Senior Technical Director, NIC
24	Shri K.L. Jhawaria, Senior Technical Director, NIC
25	Shri Sanjay Sharma, Scientist (C), NIC
26	Shri H.R. Singh, ACP (Deputy Director), DoIT&C
27	Shri C.P. Singh, Manager, RajCOMP Info Services Limited
28	Shri Sanjay Mathur, Programmer, CMO
29	Shri P.P. Singh, AEn., PWD
30	Shri Amit Sharma, Nodal Officer (IT), P.H.E.D
31	Shri Govind Sharma, Assistant PRO, DIPR