



सूचना प्रौद्योगिकी और संचार विभाग

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

File No: F2(1454)/DoIT/Estt/13/01905/2020

Date: 23rd March 2020

Office Order

In view of Covid-19 viral outbreak, the Government of Rajasthan has decided complete shutdown in the State up to 31st March 2020. All Government offices will remain closed, except those offices dealing with public utilities and essential services. DoIT&C has also been included in the category of essential services.

In view of the above requirement, to ensure effective delivery of services while taking adequate precautions, DoIT has taken the following decisions regarding the presence of Staff/Officials/FMS Teams/Consultants in their respective offices/sections: –

1. Presence of up to 50% Staff/Officials/FMS Teams/Consultants should be ensured by the respective Group Heads to deliver smooth and timely services and also to maintain the desired SLAs in the following 8 categories –

Sl.No.	Projects
1	State Data Center- P1, P3, P4, DR
2	SecLAN, RSWAN, RajNet, WiFi
3	Video Conferencing – Hardware VC, Soft VC, Telepresence, 3D Studio
4	SAMPARK, 181, Call Center, e-SANCHAAR
5	Web Site Cell & Security Audit, Social Media Cell
6	e-PDS
7	Integrated Health Management System (IHMRs) , Ayushman Bharat
8	AADHAR Authentication & SMS Services

2. In other sections (apart from the above 8 categories) for remaining projects, presence of up to 25% Staff/Officials/FMS Teams/Consultants should be ensured by the respective Group Heads, in a way that the services are not affected adversely.
3. The remaining Staff/Officials/FMS Teams/Consultants shall be required to work from Home and remain available telephonically to be able to report to office as and when required. No one shall leave headquarters without express permission.



सूचना प्रौद्योगिकी और संचार विभाग

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

4. General Instructions:

- i. If required, the respective Group Heads may increase/decrease the strength of the staff at their own level by issuing enabling orders to this effect, to ensure effective working.
- ii. All the officials attending the office should take adequate precautions while working/travelling; like use of masks and effective use of sanitizers.
- iii. The concerned HODs/Group Heads should ensure availability of sanitizers for their respective offices.
- iv. At the district level, suitable orders may be issued by District Collectors as required.

This order will come into operation with immediate effect till further orders.

(Virendra Singh)

Commissioner and
Special Secretary to Government

File No: F2(1454)/DoIT/Estt./13/01905/2020

Date: 23rd March 2020

Copy for Information and necessary action to the:

1. PS to Principal Secretary, IT&C and Chairman, RISL
2. PS to Commissioner and Special Secretary, IT&C & MD, RISL
3. PA to Director (Tech.), RISL
4. Financial Advisor, IT&C, Director (Fin.), RISL
5. All Group Heads
6. Concerned Officers/Officials
7. Guard File

Technical Director &
Joint Secretary DoIT