

1. INVITATION FOR BIDS (IFB) & NOTICE INVITING BIDS (NIB)

Bid Reference No. F 1.9 (416)/RISL/Misc/2024/ **3803**

Dated: **23-10-2026**

Unique Bid No.

Name & Address of the Procuring Entity	Name: RajCOMP Info Services Limited (RISL) Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	Name: Lokesh Gupta Designation: CS&OIC(P&A) Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur(Rajasthan) Email: info.risl@rajasthan.gov.in
Subject Matter of Procurement	Hiring of Services of an NGO for operationalisation of Crèche (Shishu Sadan) Facility at IT Development and e-Governance Building, Jhalana Doongri, Jaipur
Bid Procedure	Single-stage physical sealed bid procedure
Bid Evaluation Criteria (Selection Method)	Least Cost Based Selection (LCBS)-L1
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	Websites: http://sppp.raj.nic.in , http://www.rajasthan.gov.in , http://risl.rajasthan.gov.in Bidding document fee: INR 1000 (Rupees One Thousand only) in Cash/ Demand Draft from a scheduled bank in favour of "Managing Director, RISL" payable at "Jaipur".
Period of Sale of Bidding Document	26-10-2026 to 12-11-2026
Estimated Procurement Cost	Crèche Operationalisation Services INR 6,06,000/- (Rupees Six Lakh Six Thousand only), being the indicative annual requirement including honorarium and reimbursable recurring expenditure.
Bid Security and Mode of Payment	Crèche Operationalisation Services Amount (INR): INR 12,120/- (Rupees Twelve Thousand One Hundred Twenty Only), i.e. 2% of the estimated procurement cost. For eligible SSI: INR 3,030/- (Rupees Three Thousand Thirty Only), i.e. 0.50% of the estimated procurement cost.
Manner, & start and end date for the submission of Bids	Manner: Physical submission in a sealed envelope at RISL office. Start date 26-10-2026 End Date: 12-11-2026 till 3:00 PM
Pre Bid Meeting Date/Time/Place	Date: 02-11-2026 Time: 12.30 PM Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Date/ Time/ Place of Technical Bid Opening	Date: Will be intimated later to the Technically qualified bidders
Date/ Time/ Place of Financial Bid Opening	90 days from the bid submission deadline
Bid Validity	Note: Bidder (authorised signatory) shall submit one complete physical sealed bid





containing all eligibility/technical documents and the financial bid in the prescribed formats. The bid shall be duly signed and stamped on each required page. No online submission, e-procurement or e-tendering shall be required for this procurement.

Note:

Bidder (authorised signatory) shall submit their offer physically in Electronic formats both for technical and financial proposal. However, Banker's Cheque/ Demand Draft for Bidding Document Fees, RISL Processing Fees and Banker's Cheque/ Demand Draft/ Bank Guarantee Bid Security should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be uploaded along with the technical Bid/ cover.

* In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Bidding Document Fee, RISL Processing Fee and Banker's Cheque/ Demand Draft/ Bank Guarantee for Bid Security up to 3:00 PM on 17/03/2025, its Bid shall not be accepted. The Banker's Cheque/ Demand Draft for Bidding document fee, RISL Processing Fee and Banker's Cheque/ Demand Draft/ Bank Guarantee for Bid Security should be drawn in favour of "Managing Director, RajCOMP Info Services Ltd." payable at "Jaipur" from any Scheduled Commercial Bank. To participate in physically bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC. Also, bidders must register on RISL office / website, as applicable (bidders already registered on RISL office / website, as applicable before 30-09-2011 must register again). RISL will not be responsible for delay in physically submission due to any reason. For this, bidders are requested to upload the complete bid well advance in time so as to avoid 11th hour issues like slow speed; choking of web site due to heavy load or any other unforeseen problems. Bidders are also advised to refer "bidding instructions issued by RISL" available at physical submission website for further details about the physical bidding process. Training for the bidders on the usage of physical bidding System (physical submission) is also being arranged by DoIT&C, GoR on a regular basis. Bidders interested for training may contact physical submission Cell, DoIT&C for booking the training slot. Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days) ; e-mail: eproc@rajasthan.gov.in; Address : physical submission Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids. No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder. Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal.

The provisions of RTPPA Act 2012 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPPA Act 2012 and Rules thereto, the later shall prevail.


CS&OIC(P&A), RISL