

**GOVERNMENT OF RAJASTHAN
DEPARTMENT OF INFORMATION TECHNOLOGY & COMMUNICATIONS**

No F.7(103)DoIT/Dept/08/2137.

Dated: 17 September, 2008

**Sub: Guidelines for State Government employees for appearing in
IGNOU courses in IT&C**

Government of Rajasthan has permitted all Government Employees to undertake CIC/CIT, BCA, MCA Programmes being conducted by IGNOU.

Details of each of the Programmes are as follows:

S. No.	Programme	Duration	Eligibility	Fee in Rs	Total Fee in Rs.	Cash incentive on completion of the Programme
1	CIC/CIT*	6 months	10+2 & its equivalent	3300	3300/-	825/-
2	BCA	3 Years	10+2 with Maths as a distinct subject or 10+2 or its equivalent without Mathematics as a distinct subject. This category of student will have to register for MTE-03 and CIC/CIT in 1st semester of BCA	3700 per Semester, 6 semesters	22200/-	5550/-
3	MCA	3 Years	1. Bachelors degree in Computer Science/Application from a recognized /deemed university or 2. Non computer B.Tech/ M.Sc are required to pursue CIC/CIT concurrently with MCA 1 st Year or 3. Other Graduate from after completion of IGNOU CIC/CIT concurrently. 4. PGDCA from a recognised/deemed University and a Bachelor Degree 5. 'O'/'A' level from DOEACC.	6700 per semester, 6 semester	40200/-	10050/-

Application form: Application form for these Programmes is to be collected and submitted at the IGNOU, Regional/Study Centers as per the enclosed list and the admission cycles in both January and July* announced by IGNOU. The candidates need to obtain competent permission from the concerned department/office.

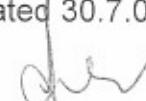
Participants for the CIC/CIT Programme should not be above the age of 55 years as on 1st July of the year of admission. For BCA and MCA Programme, maximum prescribed age limit is 50 years as on 1st July of the year of admission.

Fee Reimbursement: The candidate has to initially deposit the course fee on his/her own. After successful completion of the Programmes, the fee will be reimbursed by DoIT & C. The candidate has to submit following documents with the claim:

1. Forwarding note from the concerning department/office.
2. The fee receipt in two copies.
3. Attested copies of the Mark sheet/Certificate/Degree as proof of completion of the Programme.

Incentive Payment: Once the candidate successfully completes the Programme he/she becomes eligible for cash incentive @ 25% of the total fee paid for the course.

This issues with the approval of F.D. ID No.3467/PSF/08 dated 30.7.08.



(Aparna Arora)
Commissioner, IT&C

* CIC is likely to be nomenclatured as CIT.

GOVERNMENT OF RAJASTHAN
DEPARTMENT OF INFORMATION TECHNOLOGY & COMMUNICATION

No. F.7(03)DoIT/Dept/08/2138

Jaipur, dated 16 Sept., 2008
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All Principal Secretaries/
Secretaries to Government/
Heads of Departments/
District Collectors.

For the comprehensive deployment of e-Governance in the State, it is necessary that the skills of Govt. employees are developed in a manner so as to facilitate the use of Information Technology and Communication. It has been decided that as part of the our on-going Capacity Building exercises, all employees should be encouraged to take up long term and short term courses related to Information Technology.

Indira Gandhi National Open University is organizing various such courses including certificate in Computing (CIC) Bachelor of Computer Application (BCA), Master of Computer Application (MCA). State Government shall reimburse to the employees the prescribed fee for these courses through the Department of IT&C, after they have successfully completed the course. In addition, cash incentive of 25% of the total fee would also be provided to employees after their successful completion of the courses.

The last date for application of the next round of courses beginning in January 2009 is 31st October, 2008. You may like to circulate details of the various courses to all employees in your administrative control so that they are encouraged to appear for such courses.

If any further clarification is required you may contact Commissioner, Department of IT&C. Please find attached all necessary details regarding these courses. All relevant details are also being placed at our State Govt. website www.rajasthan.gov.in.



16.9.08

(D.C.Samant)
Chief Secretary to Government.

Computer programs

Sno.	Course		Duration	Eligibility	Fees
1.	Master of Computer Application (After completing the first year of MCA's student is awarded PGDCA for IGNOU)	MCA	3 years	1. Bachelor Degree in Computer Science/Application from a recognized/deemed university or 2. Non-computer B Tech/M.Sc. are required to pursue CIC/CIT concurrently/ with MCA 1 st year Or 3. Other Graduates after completion of IGNOU's CIC/CIT or DCO or 4. PGDCA from a recognized/ deemed university and a Bachelors Degree 5. O/A Level from DOEACC	6700/- for per semester Total fee Rs. 40200/-
2.	Bachelor of Computer Application	BCA	3 years	1.10+2 or is equivalent with Maths as a distinct subject OR 2. 10+2 or its equivalent without Mathematics as a distinct subject This category of students will have to register for MTE-03 and CIC/CIT in 1 st Semester of BCA and successfully complete before	3700/- per semester. Total fee Rs. 22200/-

3.	Certificate in Computing	CIC/CIT*	6months	registering for the 3 rd Semester of the BCA Programme OR 3. 10+2 vocational stream in Computer Techniques/ Applications or its equivalent without Maths as a distinct subject. This category students will have to register for MTE-03 in the 1 st semester of BCA and successfully complete before registering 3 rd semester of BCA	3300/-
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* Likely to be nomenclatured as CIT Certificate in Information Technology

LIST OF STUDY CENTRES IN RAJASTHAN

S.No.	Name of the Coordinator	Study Centre Code	Address of the Study Centres	Phone No.
1.	Dr. M. C. Sharma	2301	Rajasthan College Campus, J.L.N. Magr, Jaipur-302004	Tel.: (0141) - 2702101 9414228215
2.	Dr. Manju Sharma	2302 "	Vidya Bhawan Rural Institute, Badgaon Road, Udaipur	Tel.: (0294) - 2452107 & 2450403, 2421107®
3.	Dr. A.K. Sharma	2303	Kota Engineering College, Rawat Bhata Road, Kota	Tel.: 0744- 2470699, 9414569433
4.	Dr. D. D. Shah	2304	Onkarmal Somani College of Commerce, Kamla Nehru Nagar, Jodhpur-342008	Tel.: (0291)- 2753989, 9828034006
5.	Dr. H.R. Verma	2305	BJS Rampuria Jain College, J.N. Vyas Nagar, Bikaner-334003	Tel.: 0151 – 2232674, 2543054, 9414265513
6.	Sh. R.S. Agarwal	2306	Government College Ajmer -305001	Tel.: (0145)- 2445114, 9414421193
7.	Dr. M.L. Dangar	2307	Government P. G. College, Banswara -327001	Tel.: (02962)- 254022, 255425,
8.	Dr. Rakesh Duggar	2308	Rajrishi College Alwar -343001	Tel.: (0144) 2700772, 9829166356
9.	Sh. M.S. Rathore	2309	Government College Jalore	Tel.: (02973)- 222022
10.	Dr. Sudesh Dhingra	2310	MD P. G. College Sriganga Nagar -335001	Tel.: (0154)- 2440410, 9414432798
11.	Dr. Arun Sinha	2311	Kuchaman College Kuchaman City, Nagaur - 341508	Tel.: (01586)- 228112, 9414587519

12.	Prof. Murari Lal Katewa	2312	Shri Bhagwandas Todi PG College Lakhsmangarh, Sikar	Tel.: (01573) – 224128, 9414664146
13.		2313	Jawaharlal Nehru Medical College Ajmer -305001	Tel.: (0145) – 2625500 Extn.: 458, 2627787®
14.	Dr. Suman Bhansali	2314 **	Dr. S. N. Medical College , Jodhpur-342001	Tel.: (0291) – 2431987 9414412645
15.	Ms. Sushma Chugh	2316	Government College of Nursing J.L.N. Marg Jaipur-302003	Tel.: 0141 – 2568587, 9414606330
16.	Mr. V.K. Mathur	2317	Central Jail, Ghatgate Jaipur - 302003	Tel .:(0141) – 2613851 & 2609156
17.	Prof. Niku Ram Bajolia	2318	Swami Keshwanand Mahavidyalaya, Gramothan Vidyapeeth,sangaria- 335063	Tel.: (01499)- 222552, 220079®
18	Dr. Indoo Taneja	2319	Jailal Institute of Education Ajmer - 305001	Tel.: 0145 – 2445293 & 2440792, 9829448669
19.	Dr. Manju Nair	2320	Indian Int. Instt. Of Mgt. Sector-12, Mahaveer Marg, Mansarovar Jaipur - 302020	Tel.: (0141)- 2781154, 9783300005
20.	Mr. S.K. Parihar	2321	A.B.M. Secondary School,E-43, Shastri Nagar, Jodhpur-342003	Tel.: (0291) – 2623195, 9829023195
21.	Sh. Mohd. Tariq	2322	Nehru Memorial Law College, Hanumangarh Town, Hanumangarh	Tel : (01552) - 222663,
22.	Ms. Mridula Chandra	2324	Health & Social Devs Res. CentreB-130,Sethi Colony, Jaipur - 302004	Tel.: (0141) – 2606976,
23.		2326	Indian Public School,Keshorai Patan, Budi	Tel.: (07462) – 264197 250276
24.		2327	Govt. Girls College, Swai Madhopur	Tel.: (07462) – 234154

25.	Mr. R. B. L. Agrawal	2328	Seth G.B. Podar Roa, Rambilas Podar Road, Nawalgarh	Tel. : (01594)-224312
26.	Sh. Ajay Singh Gaur	2329	Jir Nir Software & Services, 10-D, CMC Floor, New Colony, Gumanpura, Kota	Tel.: (0744)-2391590
27.	Dr. Visnu Dutt Dashora	2331	Maharana Pratap PG Govt. College, Chittorgarh-312001	9414734695
28.	Sh. Dinesh Saini	2332	National Computer Sansthan, Near Bus Stand Khetri, Jhunjhunu	Tel.: (01593)-234927
29.	Sh. S. C. Agarwal	2333	S.P.U. (P.G.) College, Falna, Pali-306116	Tel.: (02938)-234432
30.	Sh. Mahesh Chand Kumawat	2334	Bansiwala Mahavidyalaya, Banshiwala Marg, Shastri Nagar, Losal (Sikar)-332025	Tel. : (01577)-220453, 221207
31.	Brig. S. K. Puri	2342	Indian Inst. Of Health Management Research 1, Prabhu Dayal Marg, Near Sanganer Airport, Jaipur - 302011	Tel.: (0141) - 2791431-34
32.		2344	S. Tech. Institute, Lock Jeevan Complex, Nagori Garden, Bhilwara	Tel.: (01482) - 236179
33.	Sh. Shailesh Soni	2345	Sony Tech. Shikshan Sansthan, Plot No 3, Govt. College, Bundi	Tel.: (0747) - 2444987
34.	Col. Satya Vrat Bharadwaj	2347	Omega Computer Education Institute, C-115, Savitri Path, Bapu Nagar, Jaipur	Tel.: (0141) - 2701041
35.	Dr. (Mrs.) Sandhya Agarwal	2348	Geeta Bajaj Women T.T. College, Moti Dungari, Jaipur	Tel.: (0141) - 2624143
36.	Dr. D.N. Dani	2349	Vidya Bhawan G. S. Teachers College, (Institute of Advance Studies in Education), Udaipur	Tel.: (0294) - 2451814
37.	Dr. Shirish Balya	2351 P	S. G. Karba Teachers College, Near Geeta Bhavan Unmaid Hospital Road, Jodhpur-342003	Tel: (0291) - 2632851

38.	Dr. Arvind Mathur	2352 P	Dr. Sampurnanand Medical College, Residency Road, Jodhpur-342003	Tel.: (0261) 2438655
39.	Dr.ILA JOSHI	2353 P **	International College for Girls,Gurukul Marg, Mansarovar, Jaipur	Tel : (0141)-2400160
40.	Dr. D.P. Singh	2354 P	G.V. College of Education, Sangaria, Hanumangarh	Tel : (01499)-220050
41.	Dr. Ashok Sharma	2355 P	Shri Agarsen PG College of Education (CTE), Keshav Vidyapeeth, Jamdoli, Jaipur	Tel. : (01596)-242362
42.	Dr. Kamla Vashisth	2356 P	Seedling Instt. For Teachers' Training,Seedling Academy of Design, Tech. & MGT,Seedling Campus, Jagatpura, Jaipur	Tel. : 0141-3228166
43.	Dr. Abha Sharma	2357 P	Mahatma Jyoti Rao Phoole Women's B.Ed. College,Ram Nagar Extn. Sodala, Jaipur	Tel. : 0141-2295101
44.	Dr. Jai Prakash	2358 P	Maa Durga Shishkan Sansthan Women's Teachers Trainign College,Khasara No 432, Damodara Sum Road, Jaisalmer	Tel. : 02992-252795
45.	Mr. Niranjan Sharma	Partner Institute 23A0	B.T.T.I. Pilani	Tel. : 01596-242362
46.	Mr. Giriraj Sharma	2359	State Institute of Agriculture Management (SIAM), Durgapura, Jaipur	Tel. : 0141-2550346
47	Dr.L. K. Sharma	2360	Forestry Training Institute	Tel. : 0141-2710034
48.	Dr. M. S. Rajpurohit	2361	Govt. Bangur P.G. College, Pali-306041	Tel. : 02932-252250
49.	Dr. M. S. Hada	2362	Govt. P.G (Boys) College, Sirohi	Tel. : 02972-220428

50.	Dr. Anshul Sahai	2363	Sahai Eye Hospital and Research Centre, Moti Doongri, Jaipur	Tel. : 0141-2621444
51	Sh. Raghuveer Singh Rathore	2364	Jan Sikshan Sansthan,44, Mahaveer Nagar, Residency Road, Jaipur	Tel. : 0291-2640654
52	Sh. Ramsharan Mishra	2365 •	Cambridge Court College of Education,SP-7, EPIP, Sitapura, Jaipur	Tel. : 0141-2176083
53	Dr. Sunil Khurana	2366	ICG Institute of Edu Research & Dev. Gjokul Marg, SFS, Mansarovar, Jaipur	Tel. : 0141-2400160
54	Dr. J. H. Bohra	2367	Govt. College,National Highway No-8, Rajsamand	Tel. : 02952-221840
55		2368	Govt. PG College, Jhalawar	Tel. : 07432-232315
56	Dr. Lalit Mathur	2369	Pacific Dental College, Udaipur	
57	Dr. P.D. Rajora	2370	Govt. PG College, Pratapgarh	Tel. : 01478-222012 9414472186
58	Dr.J Kazmi	2371	Jan Sikshan Sansthan, Ajmer	Tel. : 0145-2627463 9414002044
59	Dr. Rajiv Malhotra	2372	Jan Sikshan Sansthan, Kota	Tel. : 0744-2423993