

No. F(21)DoITC/ Training/IA/2024/01135/2026

Dated: 17/03/2026

Office Order

A five-day onsite training program on “Induction training programme on office procedure & e-governance” for DoIT&C personnel is being organized at Rajasthan Centre for Advanced Technology, Jaipur. Training time will be from 10:00 AM to 6:00 PM. Following Informatics Assistant are directed to attend the training program as per below schedule:-

**Batch – 6** (Date from 06-04-2026 to 10-04-2026)

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Executive Director, R-CAT is hereby directed to ensure the arrangement of all necessary facilities for the training such as refreshment, lunch, welcome kit, training venue, etc.

The above Informatics Assistants are directed to attend the training positively.

TA/DA will be paid by the concerned department as per rules. This bears the approval from competent authority.



(Akhilesh Mittal)

**Joint Secretary & Head of Office**

Dated: 17/03/2026

No. F(21)DoITC/ Training/IA/2024/ 01135/2026

Copy to following for Information and necessary action:

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2. Sr.PS to Commissioner and Special Secretary, DoIT&C.
3. HOD's of all Concerned Departments.
4. Executive Director, R-CAT, Jaipur.
5. Chief Account Officer, DoIT&C.
6. OIC (Accounts)/OIC (Website), DoIT&C, Jaipur.
7. OIC R-CAT, Jaipur.
8. Account Section, R-CAT, Jaipur.
9. All Concerned.
10. Guard File.



**Joint Secretary & Head of Office**