

No. F(21)DoITC/ Training/IA/2024/

Dated:

Office Order

A five-day onsite training program on “Induction training programme on office procedure & e-governance” for DoIT&C personnel is being organized at Rajasthan Centre for Advanced Technology, Jaipur. Training time will be from 10:00 AM to 6:00 PM. Following Informatics Assistant are directed to attend the training program as per below schedule:-

**Batch – 4** (Date from 23-02-2026 to 27-02-2026)

S.No	Name of Officer	Posting Place	Mobile No	Email Id
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9	Aftab Ali	Sdm Revenue Courts Nokha Bikaner	7737530144	aftabali1@rajasthan.gov.in
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90	Shalini Rathore	Technical Core Group Police: State Crime Record Bureau HQ Jaipur	9672554363	shalini.verma9607.d oit@rajasthan.gov.i n
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96	Shilpi Jain	Rajasthan Medical Services Corporation Limited HQ Jaipur	8946924645	shilpjain38@gmail. com
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Executive Director, R-CAT is hereby directed to ensure the arrangement of all necessary facilities for the training such as refreshment, lunch, welcome kit, training venue, etc.

The above Informatics Assistants are directed to attend the training positively.

TA/DA will be paid by the concerned department as per rules. This bears the approval from competent authority.

(Rameshwar Lal Solanki)  
**Joint Secretary & Head of Office**

Dated:

No. F(21)DoITC/ Training/IA/2024/

Copy to following for Information and necessary action:

1. Sr.PS to Secretary, DoIT&C.
2. Sr.PS to Commissioner and Special Secretary, DoIT&C.
3. HOD's of all Concerned Departments.
4. Executive Director, R-CAT, Jaipur.
5. Chief Account Officer, DoIT&C.
6. OIC (Accounts)/OIC (Website), DoIT&C, Jaipur.
7. OIC R-CAT, Jaipur.
8. Account Section, R-CAT, Jaipur.
9. All Concerned.
10. Guard File.

**Joint Secretary & Head of Office**Document certified by RAMESHWAR LAL  
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Date : 04-02-2026 10:32:52