

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

No. F9(88)/DoIT/Trg/12/Pt- 1 - 02858

Jaipur, Date:

Sh. Mahesh Chand Meena,
Additional Director,
HCM-RIPA, Kota.

Subject: - Regarding Nominations for On - Campus Course on **“Office Procedure and e- Governance for DoIT&C Officials” (21 – 25 April, 2025).**

Ref.: - letter No.: Establishment/RIPA/2024-25/2661 dated 24/03/2025

Sir,

With reference to above cited subject, Five-Day On-Campus (Offline) Training Programme on **“Office Procedure and e-Governance”** for the personnel of the **Department of Information Technology and Communication (DOIT&C)**, to be held from **21 – 25 April 2025** at **HCM RIPA, Kota**. These Following Officials are being nominated for this training programme: -

S.No.	Officer Name	Designation	Office / Department	Place / District	Contact No.	E-Mail ID
1	Sh. Rakesh Kumar Meena	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Itawa, Kota	9166577480	rkmeena2.doit@rajasthan.gov.in
2	Sh. Gaurav Meena	Assistant Programmer	Municipal Towns, Doit&C-Ps/Mt Office	Ramganjmandi, Kota	8058207929	gaurav7929.doit@rajasthan.gov.in
3	Sh. Ravindar Bairwa	Informatics Assistant	Doit&C-District Office	Kota	7737417526	ravindarbairwa.doit@rajasthan.gov.in
4	Ms Bhawana Kumari	Informatics Assistant	Doit&C-District Office	Kota	9950678929	bhawanakumari.doit@rajasthan.gov.in
5	Sh. Bhaktraj Meena	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Itawa, Kota	8003220216	bhaktrajmeena.doit@rajasthan.gov.in
6	Ms Sheela Rathore	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Sultanpur, Kota	8003477440 8503024028	sheelarathore.doit@rajasthan.gov.in
7	Ms Ravita Kumari Meena	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Ladpura, Kota	8829982051	ravitameena.doit@rajasthan.gov.in
8	Ms Rashmi Agarwal	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Ladpura, Kota	9602241261	rashmiagarwal.doit@rajasthan.gov.in
9	Sh. Sourabh Suman	Informatics Assistant	Incubator Center, Doit&C	Kota	7014000293	sourabh0293.doit@rajasthan.gov.in
10	Sh. Surendra Kumar	Informatics Assistant	Incubator Center, Doit&C	Kota	9636880885	surendra20.doit@rajasthan.gov.in
11	Sh. Gajendra Kumar Malav	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Keshoraipatan, Bundi	9530096977	gajendramalav.doit@rajasthan.gov.in
12	Sh. Arihant Kumar Jain	Informatics Assistant	Doit&C-District Office	Bundi	9414393700	arihantjain.doit@rajasthan.gov.in
13	Sh. Sonu Singh	Informatics Assistant	Municipal Towns, Doit&C-Ps/Mt Office	Lakheri, Bundi	9461974858	sonu8.doit@rajasthan.gov.in
14	Sh. Vaibhav Dixit	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Kota	9414393700	vaibhav01.doit@rajasthan.gov.in

Signature valid

Digitally signed by Akhlesh Mittal
Designation: Technical Director

Date: 2025.04.10 20:37:01 IST
Reason: Approved

आईटी बिल्डिंग, योजना भवन परिसर, तिलक मार्ग, सी-स्कीम, जयपुर-302005

फोन: 0141-2224855, फैक्स: 0141-2222011 वेबसाइट: <https://doitc.rajasthan.gov.in/>

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15	Sh. Pramod Kumar Verma	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Bundi, Bundi	9929502740	pramodverma.doit@rajasthan.gov.in
16	Sh. Ravi Kumar Verma	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Talera, Bundi	9425975798	ravikverma.doit@rajasthan.gov.in
17	Sh. Anil Kumar	Assistant Programmer	Doit&C-District Office	Baran	9602381732	anilmeenakumar.doit@rajasthan.gov.in
18	Sh. Vikram Singh Serohiya	Assistant Programmer	Doit&C-District Office	Baran	9602107181	vkmsingh.doit@rajasthan.gov.in
19	Sh. Hemant Kumar Rudrawal	Assistant Programmer	Doit&C-District Office	Baran	9461611574	hemantkr.doit@rajasthan.gov.in
20	Sh. Niraj Ojha	Informatics Assistant	Doit&C-District Office	Baran	9166243834	nirajojha.doit@rajasthan.gov.in
21	Sh. Gaurav Gupta	Informatics Assistant	Municipal Towns, Doit&C-Ps/Mt Office	Mangrol, Baran	9462632948	gaurav2948.doit@rajasthan.gov.in
22	Sh. Anil Nagar	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Anta, Baran	8239962073	anilnagar.doit@rajasthan.gov.in
23	Sh. Sandeep Kumar Gautam	Assistant Programmer	Doit&C-District Office	Jhalawar	9887670644	skgautam.doit@rajasthan.gov.in
24	Sh. Rohit Pareta	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Aklara, Jhalawar	9782353062	rohitpareta.doit@rajasthan.gov.in
25	Sh. Manoj Gurjar	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Bhawani Mandi, Jhalawar	9782828723	manojgurjar2.doit@rajasthan.gov.in
26	Sh. Agnivesh Verma	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Bhawani Mandi, Jhalawar	8503074724	agnivesh.doit@rajasthan.gov.in
27	Sh. Maan Singh	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Bhawani Mandi, Jhalawar	7568837225	maan7225.doit@rajasthan.gov.in
28	Sh. Vinay Kumar Sharma	Informatics Assistant	Panchayat Samiti, Doit&C-Ps/Mt Office	Jhalrapatan, Jhalawar	9414571539	vinay1539.doit@rajasthan.gov.in
29	Mayank Gera	Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Rupbas, Bharatpur	9782496580	mayankgera.doit@rajasthan.gov.in
30	Yogesh Kumar S/O Sh. Sunder Lal	Assistant Programmer	Doit&C-District Office	Bharatpur	9887289753	yogesh53.doit@rajasthan.gov.in
31	Laxman Prasad Gupta	Assistant Programmer	Doit&C-District Office	Bharatpur	9468681584	laxmanprasad.doit@rajasthan.gov.in
32	Ashish Sharma	Informatics Assistant	Doit&C-District Office	Bharatpur	9024949095	ashish2392.doit@rajasthan.gov.in
33	Sh. Shiv Kumar Sharma	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Dholpur	8824311038	shivkumar.doit@rajasthan.gov.in
34	Sh. Amit Mittal	Assistant Programmer	Panchayat Samiti, Doit&C-Ps/Mt Office	Saipau, Dholpur	8094231609	amittal.doit@rajasthan.gov.in
35	Sh. Vikas	Assistant Programmer	Doit&C-District Office	Dholpur	9460290410	vikasdoit@rajasthan.gov.in

Signature valid
Digitally signed by Akhlesh Mittal
Designation: Technical Director
Date: 2025.04.10 20:37:34 IST
Reason: Approved

आईटी बिल्डिंग, योजना भवन परिसर, तिलक मार्ग, सी-स्कीम, जयपुर-302005

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36	Sh. Yogesh Kumar Dixit	Assistant Programmer	Doit&C-District Office	Dholpur	9027289562	yogeshkd.doit@rajasthan.gov.in
37	Sh. Harendra Singh	Informatics Assistant	Doit&C-District Office	Dholpur	9785914238	harendra.doit@rajasthan.gov.in
38	Sh. Sanjay Panwar	Informatics Assistant	Doit&C-District Office	Dholpur	8769245386	sanjaypanwar2.doit@rajasthan.gov.in

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TA/DA will be paid by the concerned department as per rules.

(Akhilesh Mittal)
Technical Director

Copy for information and necessary action: -

1. PS to Secretary and Commissioner, DoIT&C, Jaipur
2. PS to Additional Director General, HCM RIPA, Jaipur
3. HOD's of all Concerned Departments
4. Head of Office/OIC (Website), DoIT&C, Jaipur
5. All Concerned

(Akhilesh Mittal)
Technical Director

Signature valid

Digitally signed by Akhilesh Mittal
Designation: Technical Director
Date: 2025.04.10 20:37:31 IST
Reason: Approved