RajCOMP Info Services Ltd.
(A Government of Rajasthan undertaking)

RISL

Ref: F4.15 (02)/RISL/SER/2022/6137

Date: 06/12/2022

Administrative Order

Introduction

The Department of Information Technology and Communication (DoIT&C) and RajComp Info Services Limited (RISL) are the nodal agencies for implementation of various IT Projects in the state. In order to manage various IT projects and initiatives, it has been decided to seek the services of reputed IT agencies/Firms/Organizations having relevant experience to work with departments for effective implementation of various projects. Accordingly, an RFP was floated through RISL and Bids were invited from reputed agencies for their empanelment for a period of two years. The rates have been finalized by RISL and the process of selection of IT manpower from the empaneled agencies /firms/organization was under active consideration and accordingly RISL has decided to issue the administrative order for the same.

1. On the basis of technical and financial evaluation, purchase committee of RISL has empaneled firms/companies for a period of two years from date of issuance to provide IT Manpower Services for e-governance activities in Rajasthan. Any department of Government of Rajasthan or allied offices under it (Corporations/board/Societies/independent bodies) etc. can avail the IT Manpower Services from the empaneled firms through RISL by the due procedure.

2. The list of empaneled firms, rates for different categories of IT manpower and types of IT profiles and educations qualification are provided in **Annexure-I**.

3. The man month rates of the resources under the categories of Tier-1 will come into effect from date of issuance for a period of two years. The rates are exclusive of GST and OPE (out of Pocket Allowance). The RISL will also levy a service charge from the client departments.

4. The resources will work from the office of the client department/Project they are deployed with. Indicative Scope of work is defined in **Annexure-VII**.

5. Department must ensure proper working environment for the resources and preferably ensure seating near the officials with whom they have to frequently interact with.

Selection of Agency :

The process of selection of the resources / empaneled firms will be as under

1. The department of Government of Rajasthan or allied offices under it, Corporation/Board/Society/Independent agency desirous of availing services of the resources will submit the proposal to RISL along with TOR, timeframe and team size. Proposal should be approved from competent authority.

2. The RISL would share the TOR to empaneled firms and call for presentations with in period of seven days. In case of urgent requirements, the presentation can be done in lesser time after circulation of TOR to empaneled agencies.

3. Presentation would be made before the selection committee chaired by Managing Director, RISL consisting of the following officials:

   a. Director (Technical), RISL
   b. Director (Finance), RISL
   c. Group Head/Project OIC of RISL / DoITC / Representative of the client department
   d. Group Head, Manpower Cell
   e. Project-OIC, Manpower Cell

4. Committee will assess the presentation and make recommendation. Work Order will be given as per the procedure define in Annexure-II.


Selection of resources:

1. Selection committee would recommend the agency and resource based on the presentation made by the empanelled agencies.

2. Subsequently Deployment/Change of resource is define in Annexure-III, IV and V.

3. SLA will applicable as per Annexure-VIII.

4. Leaves will be applicable as per RFP.

Responsibility of the Agency:

1. Selected Firm/Agency is required to deploy the resource after necessary verification of eligibility/experience define in RFP.

2. Empanelled agencies should proposed/deployed best of available resource as per the suitability of the project.

3. Deployed resource should submit necessary deliverables on timely basis.

4. The resource deployed must use the applicable policies of the Department of Information Technology and Communication.

5. Payment Process is defined in Annexure-VI.

In case of any difference arising between the terms and conditions (If at all) the RFP shall prevail.

This administrative order is applicable only for IT& e-Governance projects.

(Ashish Gupta)
MD, RISL &
Jt. Secretary, IT&C
Govt. of Rajasthan &

Copy for information to:

1. Chief Secretary, Government of Rajasthan
2. ALL ACS/PSs/Secretaries, Government of Rajasthan
3. Commissioner, Information Technology & Communications
4. All District Collectors
5. All Corporations
6. All empaneled agencies
7. Guard File

(Arun Chauhan)
Director (Technical),
RISL

1. The list of empaneled agencies/firms for providing services of the resources from Tier-I empanelment are as follows
   a. M/s Data Ingenious Global Ltd.
   b. M/s Bahwan Cybertek Pvt. Ltd.
   c. M/s Coforge Limited
   d. M/s Idea Infinity IT Solutions Pvt Ltd
   e. M/s Ashoka Buildcon Limited

2. The rates for the different categories of resources of the above empaneled firms/agencies are as follows

#	Profile	Experience	Qualification	MMR Excl. GST	MMR Incl. GST
A	**Development & Testing**				
1	Developer (Scripting Language)	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹98,831.25	₹1,16,620.88
2	Senior Developer (Scripting Language)	6 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,22,406.78	₹1,44,440.00
3	Developer (Application Framework)	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,00,000.00	₹1,18,000.00
4	Senior Developer (Application Framework)	8 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,22,406.78	₹1,44,440.00
5	Functional Tester	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹63,142.19	₹74,507.78
6	Performance Tester	5 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,00,000.00	₹1,18,000.00
7	Full Stack Developer	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,22,406.78	₹1,44,440.00
8	ESB Developer	5 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,30,000.00	₹1,53,400.00
9	Block Chain Developer	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹80,000.00	₹94,400.00
10	Mobile Application Developer	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹90,000.00	₹1,06,200.00

#	Profile	Experience	Qualification	MMR Excl. GST	MMR Incl. GST
11	Rapid Application Developer	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹76,868.75	₹90,705.13
12	UI UX Designer	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹65,887.50	₹77,747.25
B	**GIS & Others**				
13	GIS based Digitization Operator	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA/ B. Sc. In GIS/ Geography/ Remote Sensing/ or a related field	₹54,906.25	₹64,789.38
14	Image Processing Experts	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA/ M.Sc / M.Tech. In GIS / Geography/ Remote Sensing/ or a related field	₹87,850.00	₹1,03,663.00
15	GIS Developer / Analyst	5 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA/ M.Sc / M.Tech. In GIS / Geography/ Remote Sensing/ or a related field	₹1,25,000.00	₹1,47,500.00
16	3D Data Modeler	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA/ B.Arch./ B.Sc. In GIS/ Geography / Remote Sensing / or a related field	₹73,462.00	₹86,685.16
17	Sr. 3D Data Modeler	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA/ B.Arch./ M.Sc. In GIS/ Geography / Remote Sensing / or a related field	₹1,00,000.00	₹1,18,000.00
18	Support Engineer	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹54,906.25	₹64,789.38
19	AR/VR Developer	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹79,012.50	₹93,234.75
20	Junior Domain Expert	2 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹65,887.50	₹77,747.25
21	Domain Expert	5 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹84,525.00	₹99,739.50
22	Sr. Domain Expert	8 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,24,950.00	₹1,47,441.00
C	**Database, Networking & Security**				
23	Database Expert	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹87,850.00	₹1,03,663.00
24	Sr. Database Expert	6 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,50,000.00	₹1,77,000.00

#	Profile	Experience	Qualification	MMR Excl. GST	MMR Incl. GST
25	IT Security Expert	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,00,000.00	₹1,18,000.00
26	Sr. IT Security Expert	6 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,50,000.00	₹1,77,000.00
27	Network Specialist	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹65,887.50	₹77,747.25
28	Sr. Network Specialist	6 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,50,000.00	₹1,77,000.00
29	System Specialist	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹65,887.50	₹77,747.25
30	Sr. System Specialist	6 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,31,775.00	₹1,55,494.50
31	Certified Ethical Hacker	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,25,000.00	₹1,47,500.00
D	**Technical /Data Architect and Emerging Technology**				
32	Technical Architect	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,25,000.00	₹1,47,500.00
33	Sr. Technical Architect	8 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹2,00,000.00	₹2,36,000.00
34	Oracle Golden Gate Engineer	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,25,000.00	₹1,47,500.00
35	Data Analyst	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA /M.Sc. (mathematics / statistics) or equivalent with Certification in relevant technology	₹1,00,000.00	₹1,18,000.00
36	ETL/Analytics Expert	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA / M.Sc. (mathematics / statistics) or equivalent with Certification in relevant technology	₹1,00,000.00	₹1,18,000.00

| #	Profile	Experience	Qualification	MMR Excl. GST	MMR Incl. GST
37	Identity & Access Management Architect	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,17,250.00	₹1,38,355.00
38	AI & ML Developer	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,00,000.00	₹1,18,000.00
39	Cloud Architect	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹1,00,000.00	₹1,18,000.00
40	Native Hardware Architect	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent with Certification in relevant technology	₹97,387.50	₹1,14,917.25
E	**Project & Quality Management**				
41	Project Manager (Technical)	5 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,42,860.00	₹1,68,574.80
42	Sr. Project Manager (Technical)	8 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,78,580.00	₹2,10,724.40
43	Quality Manager (Technical)	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹65,887.50	₹77,747.25
44	Sr. Quality Manager (Technical)	6 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,42,860.00	₹1,68,574.80
45	Business Analyst	4 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹1,07,150.00	₹1,26,437.00
46	Content Management / Document Writer	3 Years	B. Tech / B. E in (CS/ IT/EE)/ MCA or equivalent	₹61,203.39	₹72,220.00

Over all Hiring Process

Client Department / Agency will obtain the approval for Hiring of services with Scope of work, Time frame of deployment & Team size from competent Authority.
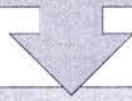
Client Department/Agency Submits Proposal (Scope of work, Time frame of deployment & Team size) to MD RISL for acceptance of execution / partial execution of project..
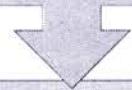
RISL Floats the scope of work to empanelled firms and Calls for Professional Presentations
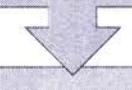
Selection committee having Department Representative; will select the Agency based on the Presentations and Teams proposed

The decision of the selection committee conveyed to Department/Agency with request of necessary advance payment to RISL (Wherever Applicable)
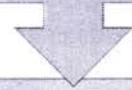
On Receiving of necessary advance payment (incl. RISL services Charges)
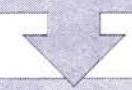
RISL issues the work Order

Deployment of Personal

RISL will issue work order/change request for deployment of personal as per recommendation of selection committee.
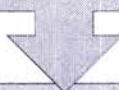
Empanelled agency will perform verification of credentials towards eligibility & Experience criteria defined in RFP.
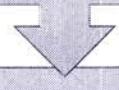
After necessary background check, Agency will share details of Resource deployed to Manpower Cell, RISL

Project OIC assess the profile as per the project need & RFP. Project OIC shall verify the resource and recommend the resource deployment.
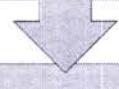
Manpower Cell will onboard the resource in the concerned project and RajAMS / Biometric / Applicable Attendance System.
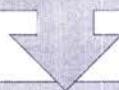
Deployed resource will report to concern project OIC and work as per the directions.

On completion of project work order/ Project;
Project OIC will release the resource after necessary Knowledge Transfer.

Replacement / Change Request from OIC

Project OIC will raise change request through Group Head / Nodal Officer ;
If felt deployed resource don't fit as per the project requirement.

Managing Director, RISL will approve the change request.

Agency find the suitable replacement, perform verification of credentials towards eligibility &
Experience criteria define in RFP.

After necessary background check, Agency will propose the resource to Group Head/Nodal Officer.

Project OIC assess the profile as per the project need & RFP. Project OIC shall verify the resource and
recommend the resource deployment.

Managing Director, RISL will approve the change request and Group Head/Nodal Officer/Project OIC
will inform the Agency with intimation to Manpower Cell.

Agency will deploy the resource to Manpower Cell with necessary documentation

Manpower Cell will onboard the resource in the concerned project and map in RajAMS / Biometric /
Applicable Attendance System.

Project OIC will ensure necessary knowledge transfer to new resource before releasing previous
resource.

Deployed resource will work as per the directions of concern project OIC.

Replacement / Change at Request of Firm

If agency felt replacement is necessary due to resign/leaves of resource or other valid reason.

Agency find the suitable replacement, perform verification of credentials towards eligibility & Experience criteria defined in RFP

After necessary background check, Firm will raise change request to Group Head/Nodal Officer with replacement plan.

Project OIC / Group Head / Nodal Officer assess the profile as per the project need & RFP and recommend the resource.

Managing Director, RISL will approve the change request and Group Head / Nodal Officer / Project OIC inform to manpower cell and Agency.

Agency will deploy the resource at Manpower Cell, RISL with necessary documentation.

Manpower Cell will onboard the resource in the concerned project and RajAMS / Biometric / Applicable Attendance System.

Project OIC will ensure necessary knowledge transfer to new resource before release the previous resource.

Deployed resource will work as per the directions of concern project OIC.

Payment Process

Resource will prepare and submit documents / deliverables as per RFP (i.e MPR, Attendance etc.) to project OIC

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Project OIC will make recommendation on the same after necessary check and verification

↓

Group Head / Nodal Officer will approve the same with necessary recommendation.

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Firm will Raise an invoice accordingly and submit to RISL with necessary deliverables.

↓

Manpower Cell will compile the documents and propose the payment case.

↓

Account Section, RISL will assess the payment case and make recommendations.

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MD, RISL will approve the payment to firm.

Scope of Work

Technology & Domain Requirement

#		
#	Technology	Microsoft, Java, Prevailing/ Emerging Advance/ Open Source Technologies (Big Data[Hot & Works], Analytics [SAS, Tableau, PowerBI], AI, ML, RPA, Block Chain, Ethical Hacking, Testing, Information Security, 3-D Printing, Cloud Technology, AR/VR.)
1.	Application Development Framework	.NET, Java
2.	Platform	Windows, Unix, Linux, IBM, Oracle ExaLogic, Oracle exaData, Microsoft Azure, AWS , IBM PureAPP, Oracle Zdra, Crystal Report, VmWare
3.	Scripting Language	JavaScript, PHP, Python, VB script, Ruby, Pearl
4.	Web/ Portal / Content Management/ Mobile App Development Framework	SharePoint, NodeJS, AngularJS, Magento, Drupal, WordPress, Axpert, Adobe Suite, IBM Work light, Omni Plus
5.	Database	Oracle, MySQL, SQL Server, SQLite, Postgres, DB2, MongoDB
6.	Middleware	IIB, ESB Mule, WMQ, RabitMQ, BizTalk, Fusion/ SoA Suite
7.	DMS	SharePoint, FileNet, OmniDocs, Alfresco
8.	e-Form	SharePoint, Oracle , Lotus Forms, Adobe
9.	Cryptography/Encryption	HSM, DSM, PKI, e-Sign, Digital Signature

Some of the Domains - Aadhaar (AUA/ASA level Implementation), Agriculture, Mining, Energy, Finance, Pollution Control, Revenue, Land Reforms, Excise, Education, Taxation, Scheme Management, Health, Industries, Social Justice, Grievance Management, Networking, Infrastructure Management etc.

Service Level Agreement (SLA)

1. **Purpose & Duration of SLA:** The SLA purpose is to enforce a contract between the selected bidder and Purchaser. The SLA would come into effect from the date of agreement and until the successful completion of the onsite operations period.

2. Selected Agency is expected to meet the following Service Levels in the normal course of carrying out the activities as per the detailed Scope of Work. In case of default on any or all such Service Levels, the Purchaser will reserve the rights to levy Penalties on the Selected Agency

#	Service	Expected Service level	Penalty level in case of default
1.	Deployment of all personnel for project.	Maximum 4 weeks	20% of MMR (Excl. GST) of Non Deployed resource. Note: Penalty will be calculated on per day basis for entire duration where the service level breached. Penalty Per Resource = Delay in days* (MMR/ days in Month)*20%
2.	Replacement of personnel at request of Purchaser	Maximum 4 weeks After 4 Weeks	No Penalty As per clause "Deployment of all personnel for project"
3.	First Replacement of individual resource at the request of the Selected Agency	Immediate	As per clause "Deployment of all personnel for project".
4.	Second and Subsequent Replacement of individual resource at the request of the Selected Agency	Immediate	As per clause "Deployment of all personnel for project". + (MMR of Resources * 25%)

#	Service	Expected Service level	Penalty level in case of default
5.	Submission of deliverables	Submission of deliverables as per 'Payment Terms and Schedule' under Chapter '7' of RFP.	50,000 per breach. Only applicable on clause C(i) and C(ii)
6.	Willful absence / withdrawal of Resource without permission of the Purchaser / Competent Authority	100% attendance except permitted leave of absence.	Over and above the deduction of man-month rate of the absentee resource for the absence period, a penalty of twice the amount payable (per day) for the absentee resource for the period of absence may be levied.

Change Request Form for Firm

Project Name:	
Work Order Ref/Date:	
Resource to be Replaced	Resource Name : Category / Profile :
Reason for replacement	
Relieving Date	
Proposed Resource	Resource Name Category / Profile
Qualification & Relevant Exp. of propose resource	
Proposed Resource expected Joining Date / Joining Date (if any)	
Replacement Requested From	Agency / Department

Declaration:

We hereby confirm that the proposed resource meets the requisite eligibility criteria as defined in the RFP & AO issued by RISL.

Seal and Sign by Authorized Signatory

Enclosure:
1. HR Certified Resume of Proposed Resource.

Change Request Form for OIC

Project Name:	
Work Order Ref/Date:	
Resource to be Replaced	Resource Name : Category / Profile :
Reason for Replacement	
Relieving Date	
Change Requirements (if any)	

Remark:

Signature

Enclosure:
1. Notesheet approval for Change request.

Undertaking of Resource Deployment

Project Name:	
Work Order Ref/Date:	

#	Resource Name	Category / Profile	Desired Qualification	Actual Qualification	Desired Experience	Actual Experience	Joining Date
1							
2							
3							
4							
5							

Declaration:

I hereby confirm that detail background of the deployed resource has been checked and it meets the requisite eligibility criteria as defined in the RFP & AO issued by RISL.

Credentials of the same will be produce if asked in future.

I hereby confirm that I have verified Resumes shared by firm and resource meets requisite eligibility criteria as defined in the RFP & AO.

Further, based on personal assessment, fitment of the deployed resource is as per the project need.

Seal and Sign by HR Head of Agency

ˈSeal and Sign by Project OIC / Group Head

Enclosure: HR Certified Resume of Proposed Resource.