

## Responsibility Matrix of DoIT&C Website

As on 15.11.11

S.No.	Contents of DoIT&C Website	Last Modified Date	Name of Officer/Designation whom related to the web page/content/website	Web page updation frequency	Type of Content (Routine/Priority/Express)	Remarks
1	<b>Home</b>	17.11.11	OIC (Web)	As and when	Priority	
2	<b>Profile</b>	Not Required	OIC (Establishment)	As and when	Routine	
2.1	About DoIT&C	01.07.11	OIC (Establishment)	As and when	Routine	
2.2	Organogram	No Date	OIC (Establishment)	As and when	Priority	
2.3	Budget & Announcement	14.11.11	CAO	Monthly/Yearly	Routine	
2.4	<b>Annual Progress Reports</b>	01.11.11	OIC (Establishment)	Yearly	Routine	
3	<b>IT Directory</b>	No Date	OIC (Establishment)	As and when	Routine	
4	<b>Downloads</b>					
4.1	Adobe Acrobat Reader 9.0	Not Required	Link	Not Required	Not Required	
4.2	Acts & Rules	01.11.11	OIC (Estt) + Admin.	As and when	Priority	
4.3	Policies & Guidelines	01.11.11	Administration	As and when	Priority	
4.4	Other Documents	No Date	Administration	As and when	Routine	
4.5	Rupee Font Installation	Not Required	Link	Not Required	Not Required	
4.6	Unicode IME Mangal Font	Not Required	Link	Not Required	Not Required	
4.7	Unicode Identification (Aadhar)	PDF Format	Shri Arun Chauhan	One Time	Routine	
4.8	e-Mitra Operational Manual	Not Required	OIC (CSC)	As and when	Routine	
4.9	Presentations	01.11.11	OIC (M&C)	As and when	Routine	

5	Feedback	Not Required	Link	As and when	Routine	
6	Search	Not Required	Link	Not Required	Not Required	
7	E-mail	Not Required	Link	Not Required	Not Required	
8	Contact Directory	No Date	OIC (Establishment)	As and when	Priority	
9	Disclaimer	Not Required	Link	One Time	Routine	
10	Site Map	15.11.11	OIC (Web)	As and when	Priority	
11	<b>Menu</b>					
11.1	Acts & Rules	01.11.11	OIC (Estt) + Admin.	As and when	Priority	Same as 4.2
11.2	Circulars & Notices	01.11.11	OIC (Estt) + Admin.	As and when	Priority	
11.3	DoIT&C in the Press	No Date	OIC (M&C)	Daily	Priority	
11.4	<b>e-Governance Initiatives</b>					
11.4.1	State e-Vision	01.11.11	Additional Director (IT)	As and when	Routine	
11.4.2	Policy Initiatives	01.11.11	Additional Director (IT)	As and when	Routine	
11.4.2.1	Circular for Identification of minimum 2(two) Government-to-Citizen Services for all Government Departments	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.2	Guidelines for utilization of 3% Plan funds by Government Departments	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3	IT Policy	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.1	Contact us	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.2	Background	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.3	Message	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.4	Vision, Mission & Objectives	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.5	ICT AS TOOL FOR PROMOTING GOOD GOVERNANCE	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.6	PROMOTING ECONOMIC DEVELOPMENT OF THE STATE THROUGH INVESTMENTS IN IT & ITES SECTOR	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.7	INFORMATION TECHNOLOGY FOR MASSES	01.07.11	Additional Director (IT)	As and when	Routine	

11.4.2.3.8	Glossary	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.9	LIST OF IT PROJECTS UNDERTAKEN BY GOVERNMENT OF RAJASTHAN	01.07.11	Additional Director (IT)	As and when	Routine	
11.4.2.3.10	Annexure A – Notifications issued in pursuance of IT Policy 2000	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3.11	Annexure B – Notifications issued in pursuance of IT and ITES Policy 2007	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3.12	IT & ITES POLICY 2007 (PDF VEIW)	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3.13	Conversion Charges Exemption	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3.14	Project Appraisal Committee	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3.15	Mega Project Incentive Scheme	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3.16	First Mover Advantage Scheme	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.2.3.17	Policy for condemnation of IT Equipment and disposal	PDF Format	Additional Director (IT)	As and when	Routine	
11.4.3	<b>NeGP Project</b>	08.11.11				
11.4.3.1	Capacity Building	08.11.11	OIC (SSDG)	Monthly	Routine	
11.4.3.2	Common Service Center (CSC)	08.11.11	OIC (CSC)	Monthly	Routine	
11.4.3.3	e-District Project	08.11.11	OIC (e-Proc)	Monthly	Routine	
11.4.3.4	Rajasthan State Data Center (RSDC)	08.11.11	OIC (RSDC)	Monthly	Routine	
11.4.3.5	State Wide Area Network (Raj SWAN)	10.10.11	Sh.Gaurav Chaturvedi (RISL)	Monthly	Routine	
11.4.3.6	State Service Delivery Gateway (SSDG)	08.11.11	OIC (SSDG)	Monthly	Routine	
11.4.4	<b>Departmental Initiatives</b>	08.11.11				
11.4.4.1	Archaeology & Museums	01.11.11	Sh. Virendra (RISL)	Monthly	Routine	
11.4.4.2	Bureau of Investment Promotion (BIP)	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.3	Chief Minister Office	08.11.11	Sh. Vivek verma (RISL)	Monthly	Routine	
11.4.4.4	Commercial Taxes		Sh. B.S.Nathawat (CTD)	Monthly	Routine	
11.4.4.5	Computerization of Consumer Forums (Confonet)	01.11.11	OIC (M&C)	Monthly	Routine	

11.4.4.6	Department of Administrative Reforms(e-sugam)	01.11.11	Sh.N.D.Mathur, ACP	Monthly	Routine	
11.4.4.7	Disaster Management & Relief	01.11.11	Sh. Vivek Verma (RISL)	Monthly	Routine	
11.4.4.8	Excise	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.9	Finance	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.10	Jail Department	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.11	Justice	04.11.11	Sh. C.P.Singh (RISL)	Monthly	Routine	
11.4.4.12	Local Self Government (e Nagar Mitra emunicipality)	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.13	Medical Department	02.11.11	Sh. Tapan Kumar	Monthly	Routine	
11.4.4.14	Mines & Geology	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.15	Planning Department (e Gram)	01.11.11	ACP, Planning Deptt.	Monthly	Routine	
11.4.4.16	Rajasthan Public Service Commission	11.11.11	Sh. Preeti Surolia (RISL)	Monthly	Routine	
11.4.4.17	Rajasthan State Archive, Bikaner	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.18	Rajasthan State Pollution Control Board	01.11.11	OIC (M&C)	Monthly	Routine	
11.4.4.19	Registration & Stamps	01.11.11	Sh. Praveen Bhardwaj	Monthly	Routine	
11.4.4.20	Revenue	08.11.11	Sh.R.Vardharajan	Monthly	Routine	
11.4.4.21	SIPF Department	01.11.11	ACP, SIPF	Monthly	Routine	
11.4.4.22	State Election Commission	01.11.11	Sh.M.Aslam (RISL)	Monthly	Routine	
11.4.4.23	Transport	01.11.11	Sh. Sanjay Singhal	Monthly	Routine	
11.4.5	<b>DoIT&amp;C /RISL/NIC INITIATIVES</b>	01.11.11				
11.4.5.1	e-Procurement	08.11.11	OIC (e-Proc)	Monthly	Routine	
11.4.5.2	e-Sanchar	01.11.11	OIC (Establishment)	Monthly	Routine	
11.4.5.3	e-Secretariat Suite	09.11.11	OIC (e-Proc)	Monthly	Routine	
11.4.5.4	i-FACTS	01.11.11	OIC (Establishment)	Monthly	Routine	
11.4.5.5	SDC (Old)	08.11.11	Sh. Apresh Dubey	Monthly	Routine	
11.4.5.6	SecLAN Project	01.11.11	Sh. Rajesh Gupta	Monthly	Routine	

11.4.5.7	UID (Aadhar)	09.11.11	Shri Arun Chauhan	Monthly	Routine	
11.4.5.8	Video Conferencing	01.11.11	OIC (M&C)	Monthly	Routine	
11.5	<b>Employee Corner</b>	07.11.11	OIC (Establishment)	As and when	Routine	
11.5.1	DoIT&C Employees	11.11.11	OIC (Establishment)	As and when	<b>Priority</b>	
11.5.2	Nodal Officer (IT)	01.11.11	OIC (Web)	As and when	Routine	
11.5.2	e-Sugam	01.11.11	Sh. N.D.Mathur	As and when	Routine	
11.6	Photo Gallery	No Date	OIC (M&C)	As and when	<b>Priority</b>	
11.7	Policies & Guidelines	01.11.11	Administration	As and when	<b>Priority</b>	
11.8	Tenders	03.11.11	Concerned OIC	As and when	<b>Priority</b>	
12	<b>Services</b>					
12.1	<b>G 2 B</b>					
12.1.1	BIP (Single Window Clearance System)	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://bipraj.raj.nic.in/">http://bipraj.raj.nic.in/</a>
12.1.2	VAT	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://rajtax.gov.in/vatweb/">http://rajtax.gov.in/vatweb/</a>
12.2	<b>G 2 C</b>					
12.2.1	BPL Census	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://bpl2002.raj.nic.in/">http://bpl2002.raj.nic.in/</a>
12.2.2	Common Service Centre	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://www.cscmis.emitra.gov.in">http://www.cscmis.emitra.gov.in</a>
12.2.3	e-Gram	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://egram.rajasthan.gov.in/">http://egram.rajasthan.gov.in/</a>
12.2.4	e-Mitra	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://www.emitra.gov.in/">http://www.emitra.gov.in/</a>
12.2.5	e-Sanchar	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://doitc.rajasthan.gov.in/e-sanchar.asp">http://doitc.rajasthan.gov.in/e-sanchar.asp</a>
12.2.6	e-Sugam Public Grievances	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://sugamrpg.raj.nic.in/">http://sugamrpg.raj.nic.in/</a>
12.2.7	Registration & Stamps	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://www.rajstamps.gov.in">http://www.rajstamps.gov.in</a>

12.2.8	Right to Information	02.11.11	HOO, DoIT&C	One Time	Routine	
12.2.8.1	RTI Act 2005	PDF Format	HOO, DoIT&C	One Time	Routine	
12.2.8.2	RTI Rules	PDF Format	HOO, DoIT&C	One Time	Routine	
12.2.8.3	RTI Handbook	PDF Format	HOO, DoIT&C	One Time	Routine	
12.2.8.4	Departmental Manual of DoIT & C (Mandatory disclosure under RTI Act)	PDF Format	HOO, DoIT&C	Monthly	Routine	
12.2.1	Vikas Darpan	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://www.gis.rajasthan.gov.in/">http://www.gis.rajasthan.gov.in/</a>
12.3	<b>G 2 G</b>					
12.3.1	Chief Minister Information System	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://cmis.rajasthan.gov.in/">http://cmis.rajasthan.gov.in/</a>
12.3.1	File Tracking & Monitoring System	Link	Sh. Sushil Parihar	As and when	Routine	<a href="http://rajftms.rajasthan.gov.in/">http://rajftms.rajasthan.gov.in/</a>
12.3.1	IFMS	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://ifms.raj.nic.in/">http://ifms.raj.nic.in/</a>
12.3.1	LITES	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://lites.rajasthan.gov.in/New/Home.asp">http://lites.rajasthan.gov.in/New/Home.asp</a>
12.3.1	SecOnline-SecLAN Intranet Portal	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://seconline.rajasthan.gov.in/">http://seconline.rajasthan.gov.in/</a>
12.3.1	SIPF Online	Link	Concerned Nodal Officer	As and when	Routine	<a href="http://www.sipf.rajasthan.gov.in/">http://www.sipf.rajasthan.gov.in/</a>