

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

File No: F11(54)/DoIT/Project/11 / 322

Dated: 18.01.12

All Additional Chief Secretaries, Government of Rajasthan  
 All Principal Secretaries Government of Rajasthan  
 All Secretaries, Government of Rajasthan  
 All CMDs/MDs of State Public Sector Units  
 All Heads of Departments, Government of Rajasthan

**Sub: Procurement of DSCs for users of State e-Procurement portal.**

*PS(B) Ch Sir*

Government of Rajasthan is implementing e-Procurement project. In this regard in the recent Steering Committee Meeting held under the chairmanship of Additional Chief Secretary (Finance), it was decided that for all departments / PSUs, e-tendering will be compulsory for purchases of Rs. 50 lacs or more from April 2012 onwards. Engineering departments are already using this e-tender portal since October 2011. Looking to experience of PWD, as a special case, this amount has been revised to Rs. 25 lacs.

In accordance with the order issued by Finance Department, RISL and Department of Information Technology & Communication have jointly started organizing training for the officers/ officials for the line departments/PSUs. For participating in the training for e-tendering and e-tendering process, officers are required to possess Digital Signature Certificates (DSCs).

As per decision taken, the DSCs to the officers of State Government Departments are being provided through NIC. RISL has recently tied up with Gujarat Government Public Sector undertaking (n)Code Solution for providing of DSCs in case of urgency. Expenditure incurred towards providing DSCs to the Officers of Government Departments either from NIC or from (n)Code Solution as the case may be is being met out from the Budget provision made by DoIT & C under e-Procurement Project. However, the cost of DSCs for the officers PSU/Autonomous Body/board/ Corporations etc. are to borne by respective organization.

The DSC charges along with RISL service charges as approved by Finance Department for officers of PSU/Autonomous Body/board/ Corporations are as under:

S. No.	DSC Provider	DSC Cost	RISL Service Charges	Fee payable information	Processing time
1	NIC	755/- per DSC ((Two years validity) there after yearly renewal charges is Rs. 200/-)	Rs. 300/- Per DSC	DD of Rs.1055/- in the name of MD, RISL, Jaipur along with duly filled DSC application	3-4 Weeks

*365*

*24/1/12*

2	(n)Code Solutions	749/- per DSC (One year validity, yearly renewal charges extra)	Rs. 300/- Per DSC	DD of Rs.1049/- in the name of MD, RISL, Jaipur along with duly filled DSC application	3-4 Days
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Note: The requisite DSC request forms of NIC and (n)Code Solutions are attached. The same can also be downloaded using the following URLs:

NIC : <http://nicca.nic.in/pdf/DSC-Request-Form.pdf>

(n)Code Solutions : [https://www.ncodesolutions.com/PDF/\(n\)21FinalForm.pdf](https://www.ncodesolutions.com/PDF/(n)21FinalForm.pdf)

Keeping in view of the above, you are requested to kindly arrange to direct the concerned officer in your organization to complete the following task:

- To identify the officers/officials to whom DSC is required to be provided
- Forward the duly filled form (in NIC / (n)Code Solutions format as per the need) of these officers to DoIT & C/ RISL latest by 8th February, 2012
- Forward D.D/Cheque of requisite amount to RISL (applicable only for PSU/Autonomous Body/board/ Corporations etc.)

For further clarifications (if any), the concerned officer may contact Shri Jitendra Kumar Varshneya, OIC, e-Procurement, RISL.

This may be given top priority.

*27-2-07*  
 (Sanjay Malhotra)  
 Secretary & Commissioner

Enclosures:

1. DSC application form- NIC
2. DSC application form- (n)Code Solutions
3. Guidelines for filling up application form