

Government of Rajasthan
Department of Information Technology & Communication

No. F.8(115)/DOIT/Gen/07/ 1719

Jaipur, Dated 17.05.11

Office Order

This is in continuation of order No. F-5(255)DOIT/Tech/06/1337 dated 18.6.2010 and F.5(255)/DOIT/Tech/06/1991 dated 20.8.2010 whereby the duties and responsibilities of the officials of the DOIT posted at District Collect orates were defined.

The functions/ responsibilities of the officers/officials of DoIT&C posted in districts here by re-defined as follows:-

- Undertake the work of District e-Governance Society as assigned by the Department of IT & C from time to time. Senior most official of DOIT&C posted in District Collectorates, will function as the Additional Secretary of the District e-Governance Society. As Additional Secretary, DEGS, he will assist the Secretary and Chairperson of the DEGS in execution all the functions of the Society including implementation of e-mitra and CSC Projects. Specifically under CSC and e-mitra projects, he will be involved in selection of VELs, certification of CSCs, awareness generation, training and capacity building, rollout of G2C services, coordination with various departments and SCA/LSP, timely payment of commission charges, timely deposition of payment by SCA/SLP/DEGS to line departments etc.
- Implementation of all National e-Governance Plan (NeGP) projects being executed by DoIT&C/RajCOMP at district level.
- Work related to State Wide Area Networking (SWAN) and State Service Delivery Gateway (SSDG).
- Work related to e-District and SUGAM
- Technical assistance to State Government organizations at district level in
 - Implementation of e-Governance projects of various departments
 - Capacity Building of department staff
 - Procurement of Computers and allied items.
- Any other work assigned by the Department

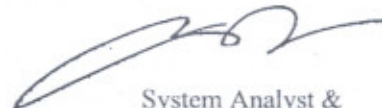
24.2.11

Secretary & Commissioner, IT&C

Copy forwarded for information and necessary action :-

1. P.S. to Principal Secretary, Information Technology & Communication Department, Rajasthan, Jaipur.
2. All District Collectors.
3. Concerned Officials posted at District Collector office.
4. Guard File

✓ OIC, Website


System Analyst &
OIC, District Coordinator