

Government of Rajasthan
Department of Information Technology & Communication

F13(50) /DoIT/Seminar/18/02000/2018

Jaipur, Dated: 14/7/18

Office Order

In supersession of Office Order no. 01497/2018 dated 28-06-2018 following officers/ officials are hereby entrusted following tasks for smooth and successful execution of the "Rajasthan Digifest, Bikaner" being organized at Government Polytechnic College and ITI, Bikaner, on 25th to 27th July, 2018 by DoIT & C, GoR:-

SNo	OIC & Team Members	Major Task	Sub Tasks
1.	Sh. Uday Shankar, Director (T) Sh. Aakash Tomar, GMA Sh. A. M. Deshpande TD & JS Sh. Om Prakash Bairwa, OSD-DES Sh. Ram Charan Sharma, OSD Sh. Neelesh Sharma, FA	Overall guidance and reporting of all teams	Extending necessary support & guidance to all the teams
2.	Sh. Suneel Chhabra, TD Ms. Sonia Chaturvedi, SA Sh. Rajendra Dingh Tanwar, Director-Bhamashah Sh. Nitin Verma, ACP Sh. Tapan Kumar, ACP Sh. Ved Prakash Yadav, ACP Sh. Vijay Prakash, ACP Sh. Satyendra Singh, ACP Sh. Manu Shukla, PO	Overall Event Setup, Management, Support and Control Room	Extend necessary support to all the teams
3.	Sh. Hansraj Yadav, TD Sh. G. K. Sharma, GMT Sh. Ranveer Singh, JD-DES	Inauguration Dome arrangements	Setup of inauguration dome, VIP lounge, VIP & general sitting arrangement, etc.
4.	Smt. Deepshikha Saxena, SA Ms. Sonia Chaturvedi, SA Sh. Nitin Verma, ACP	Main stage	Dias setup plan and stage management
5.	Sh. Hansraj Yadav, TD Sh. R.K. Sharma, AD Sh. Manoj Sharma, DD, DES Sh. Sita Ram Swaroop, PO Sh. Munish Kumar Matolia, PRG Sh. Kamlesh Gattani, Consultant Sh. Vimal Khandelwal, AP Sh. Rishi Saini, IA Sh. Vinod Kumawat, IA Sh. Dinesh Kr. Bakoliya, IA Sh. Teg Bahadur, IA Sh. Vinod Kumar, IA Sh. Vishnu Sharma, IA Sh. Prakash Lochib, IA & Team	Smart Village (part of IT Expo): e-Mitra+, BSBY, ePDS, eMitra, Aadhaar, Bahamshah, Atal Sewa Kendra, ePathshala, eChaupal, eBazaar, Patwar Bhawan, Dairy, etc.	Coordination with Departments (including DoIT&C and RISL) for showcasing Smart Village and finalizing of projects/ display content. Coordination with all solution teams for setup requirement. Identification of resources, theme finalization.
6.	Sh. Anil Singh, GGM, RISL Sh. Amit Kakkar, GM RISL Sh. K.K. Mishra, X.En. Sh. Mahesh Bangal, DD-DES Mr. Ashish Kumar Gupta, ACP Sh. Amit Sharma, MT, RISL Ms. Amita Srivastava, J.En. Md. Irshad Qureshi, Addl. SP (Retd.) Sh. Rohit Jain, PRG Sh. Deepak Sharma, IA Sh. Vivek Sharma, IA Sh. Amit Singh, IA Sh. Suresh Kumar Sahu, IA Sh. Dhanesh Kumar Meena, IA	Smart City (part of IT Expo): Affluent SCADA, Water SCADA, 3D City, Smart Home, Abhay Command Centre, etc.	Coordination with Departments (including DoIT&C and RISL) for showcasing Smart City and finalizing of projects/ display content. Coordination with all solution teams for setup requirement. Identification of resources, theme finalization.

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	Sh. Hemant Kumar, IA Sh. Vibhav Chaturvedi, Consultant Sh. Bhawani Singh, Consultant Sh. Ashok Saini, Consultant		
7.	Sh. R. L. Solanki, AD Sh. R.C. Sharma, AD Sh. Vinesh Singhvi, OSD-Plan Sh. Umesh Chand Joshi, ACP Dr. Yuvraj S. Gurjar, ACP Sh. Kailash Chand Sharma, ACP Sh. Manu Shukla, PO Sh. Jai Singh Nathawat, PRG Sh. Saurabh Sharma, PRG Sh. Mohd. Farooq, PRG Sh. Prashank Choudhary, PRG Sh. Kaushal. S. Gupta, AM(F) Sh. Om Prakash Jalotharia, IA & Team	Hackathon: Seat Plan, Recreation Management, Washrooms, Dormitories, On Ground Seat Allotment, Reimbursements, etc.	Overall Setup and Management for Hackathon Event. Finalize seating plan, Teams, Mentors, etc.
8.	Smt. Jyoti Luhadiya, SA Sh. Devendra Mathur, ACP (Kota) Smt. Neelu Jain, ACP Sh. Jitendra Sharma, ACP (Jaisalmer) Sh. Ghanshyam Goyal, ACP (Jhunjhunu) Sh. Mahendra Choudhary, ACP (Jodhpur) Sh. Yogesh Kumar, ACP (Bhilwara) Sh. Rajendra Singh, ACP (Chittorgarh) Sh. Kapil Luna, ACP (Udaipur) Ms. Ritu Bhaskar, ACP (Bikaner) Sh. Rajesh Saini, GM Sh. Vijay Kumar Kanoongo, AM Ms. Neha Chaudhary, PO Sh. Rajeev Chodhary, SO-DES Sh. Amit Pal, Consultant Ms. Sonali, Consultant Sh. Guneet Arora, Consultant Sh. Kuldeep, Consultant Sh. Dilip, Consultant Sh. Piyush Kotiyal, Consultant Sh. Rajesh Sinha, PO Sh. Amit Khanna, PO Sh. Keshav, PO Sh. Pankaj Dhamane, PO Sh. Chinmay Chaturvedi, PO Sh. Mamish Shukla, PO Sh. Pankaj Gupta, PO Sh. Nishant Srivastava, PO Sh. Sudhakar Verma, PO Sh. Vishal Jangir, IA Ms. Sarla Yadav, IA	Job Fair: HR Management with companies, Registration Profile Mapping and Sharing, etc.	DO letters to be written for coordination with top Companies HR heads and startup alumni to apprise them about the opportunities. Finalization of HR process to be followed by the participating companies. Layout plan for venue site HR desks, teams and process.
9.	Sh. Aqueel Ahmed, GM Sh. Hari Mohan Gupta, SA Sh. Vivek Verma, MT Ms. Preeti Surolia, MT Sh. Mahesh Verma, Stat. Officer-DES	Display content & Participant List for stalls for IT Expo	Coordination with Departments (including DoIT&C and RISL) for showcasing IT and finalizing of projects/ display content for IT Expo and co-ordination with content agency.
10.	Sh. K.C. Meena, J.D.-Plan Sh. Tapan Kumar, ACP Sh. Pradumna Dixit, ACP	Overall Setup and Management of IT Expo Domes: Allotment of	Finalizing Plan/ Setup & Overall Management of IT Expo (IT Expo, Smart Village, Smart City, AR/ VR,

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	Ms. Munesh Lamba, ACP Sh. Amit Choudhary, AM Sh. Hariom Soni, AP Sh. Arvind Kr. Tikkial, IA Sh. Anubhav Chaturvedi, IA Sh. Kapil Bunkar, IA Sh. Ashok Sharma, IA Sh. Vardaan Chaturvedi, Consultant & Team	Areas, Content, On-Ground Implementation, etc.	Start-up fest)
11.	Sh. Ravindra Shukla, MD, RKCL Smt. Deepshikha Saxena, SA Sh. Hari Mohan Gupta, SA Ms. Vinita Srivastava, ACP Sh. Gajendra Singh Rao, ACP Mohd. Aslam Khan, MT Sh. Yogendra Khurana, AP Sh. Ravi Prakash Sharma, SO Sh. Deepak Prajapati, IA Sh. Nikhil Badiwal, IA Sh. Mahesh Kr. Sharma, IA Sh. Anand Prakash, IA Sh. Bhaskar Kumawat, IA Ms. Preeti Verma, IA Sh. Deepak Saini, IA Ms. Abhilasha Joshi, IA	Startup Fest: Designing, Branding, Content, etc. (part of IT Expo)	Identification of Startups. Finalization of exhibition content. Session Plans, Takeaway summary, etc.
12.	Sh. Shailendra Krishnatri, SA Sh. Rajendra Singh Tanwar, Dir.-Plan Sh. Deepak Raj, ACP Ms. Vinita Srivastava, ACP Ms. Shweta Saxena, ACP Sh. Pawan Jangid, ACP Sh. Manu Shukla, PO & Team	TecRush: Registration, Promotions, Designing, Branding, Quiz Management, Prize Distribution, Celebrity Management, Kit Allotment, Sticker Allotment, Cap It Cop It, Venue, Stalls & Stage	Registration process, route plan, medical support, necessary permissions, quiz finalization, prize (item) to be finalized with nos., coordination with celebrity team, logistic support requirement finalization, IEC for better participation
13.	Smt. Deepshikha Saxena, SA Ms. Vinita Srivastava, ACP Sh. Mohd. Aslam Khan, MT Sh. Manu Shukla, PO Sh. Dinesh Gupte, AO-DES	Designing/deployment of Portal and Registration of Participants and invitation Cards Awareness for Participation Exhibition planning State IT and other Department IT Initiatives Event Promotion Certificates to Hackathon Participants/other participants Requirement for Stay and transportation arrangements of Speakers	Finalize Contents to be display, Registration process for different category of participants Coordination with major College/ Universities for participation Finalize Plan, Setup requirement etc. Print Media/ Social Media/ FM etc., Press Conference Design and list of participants Guest List, Travelling Plan
14.	Ms. Sonia Chaturvedi, SA Sh. Praveen Jha, JD-Plan Sh. Kamlesh Kr. Sharma, PRG Smt. Pragati Srivastava, PRG Sh. Natwar Singh, PRG Sh. Sudhir Gupta, AP	Invitations: State Government, GOI, Media, Partners (Event partners and IT Partners)	Finalization of list, send invites-letters to GoI, GoR etc. Handover the invitation cards to the distribution team.

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15.	Sh. Sushil Parihar, AD Sh. Dhanpal Khangar, JD-Plan Sh. Vijay Prakash, ACP Sh. O.P. Jatawat, ACP Sh. R.K. Singh Naruka, ACP Sh. Rajesh Asawa, PRG Sh. Ashok Kr. Gupta, IA Sh. Manvendra Singh, IA Sh. Vihnu Nagoriya, IA Sh. Nikhil Meena, IA Sh. Rupesh Kumar, IA Sh. Nishant Dwivedi, IA Sh. Roshan Sharma, Class IV Sh. Gulab Chand Meena, Class IV Sh. Mukesh Sain, Class IV	Invitation card Distribution, Registration Counter at venue	Collection of Invitee list and distribution of Invitation card. Registration process of participants at venue and distribution of kits
16.	Sh. Praveen Bhardwaj, SA Sh. Pooran Mal Gupta, ACP Sh. Lokesh Saini, PRG Sh. Vikas Gurjar, PRG Sh. Rajeev Srivastav, SO-DES Sh. Namit Khandelwal, IA Sh. Vishnu Sharma, IA Sh. Manish Saini, IA Sh. Pawan Nama, IA Sh. Vinod Choudhary, IA Sh. Gagan Choudhary, IA	Stay and transportation arrangement for VIP Guests & Helpdesk	Guest List, Travelling Plan
17.	Sh. Y. K. Mourya, OSD (T) Sh. Ved Prakash Yadav, ACP Sh. Rajeev Gujral, Sr. PO Sh. Ramesh Davanda, Sr.PO Sh. Kuldeep Yadav, ACP Sh. Vishal Kumar Singh, PRG Sh. Ravi Verma, IA	Internet Connectivity, live feed, Video Conferencing and webcasting	Requirement assessment and coordination with stakeholders for establishing Internet Connectivity with LAN & Wi-Fi at complete venue. Connectivity for 24 hrs. long continuous hackathon activity, Coordination with EMA for Webcasting, Program feed at various locations and at video wall
18.	Sh. Hansraj Yadav, TD Sh. Sita Ram Swaroop, PO Sh. K. N. Sharma, MGR Ms. Richa Bhatnagar, Consultant Ms. Tina, Consultant	VC through Remote Area	Planning and finalizing requirements as per plan
19.	Sh. Rajesh Bhatia, SA Sh. C.D. Mandawaril, JD- PPP Plan Sh. Dheeraj Gaur, ACP Sh. Mukesh K. Sharma, ACP Sh. Ranveer Singh, ACP Sh. Manu Shukla, PO	Parallels sessions Management	Finalization of presentation strategy, Finalize Speakers/ Panelists/ Jury and Coordination with agency, Certificate printing, etc.
20.	Sh. Aqueel Ahmed, GM Sh. Yogesh Jhalani, JD-PMU Sh. Nirmal Kumar sethi, JS-Plan(MP) Sh. Kaushal S. Gupta, AMF Sh. Lokesh Gupta, CS Sh. Dinesh Kumar, IA Sh. Brijesh Kumar, IA Sh. Sanjay Beniwal, Consultant Sh. Tushar Bapna, Consultant	Management of Paid Food Courts	Management of Paid Food Courts
21.	Sh. Tapan Kumar, ACP Sh. Kamlesh Kr. Sharma, PRG	Gifts/ Goodies/ Kitbags/ Mementos/	Collection & issuance of Gifts/ Goodies/ Kitbags/ Mementos/

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	Sh. Yogesh Kr. Gupta, PRG Sh. Ram Charan Dhobi, AAO Sh. Bhagwan Singh, Sr. Assistant Sh. Rajesh Meena, AP Sh. Mahesh Chand Bairwa, Class IV Sh. Mukesh Kr. Regar, Class IV	Prizes/ Food Coupons for the event.	Prizes/ Food Coupons etc. from store/ EMA to OICs for quiz, registration, job fair, etc.
22.	Sh. Arun Chouhan, TD Sh. Y.K. Jain, AD Sh. Apreesh Dubey, SA Sh. Sanjay Bhattacharya, Consultant Sh. Veerendra Jain, MT Sh. Vivek Verma, MT Sh. Bhagat Ram, PRG	Setup of Augmented Reality/ Virtual Reality (part of IT Expo)	Coordination with concerned Technology Partner and setup of AR/VR areas
23.	Sh. Ram Charan Sharma, OSD Ms. Sonia Chaturvedi, SA Sh. Satyendra Singh, ACP Sh. Ashwini Sengar, ACP Sh. Sudhendra Singh, PRG.-DES	Event related general arrangements	Coordination for Security, Traffic Management, Medical facility (Ambulance with Doctor) and Fire engine
24.	Sh. Ram Charan Sharma, OSD Sh. Nitin Verma, ACP Sh. Satyendra Singh, ACP Sh. Satish Kumar, PRG, Chohtan Mohd. Ali, AP Sh. Sanjay Bairwa, PRG-DES Sh. Somesh Pareek, IA	Event Branding in Bikaner, Jaipur City and other locations	Coordination with Local Bodies/ Nagar Nigam, for event branding
25.	Sh. Suneel Chhabra, TD Sh. Manu Shukla, PO	Finalization of Branding, Backdrop etc.	Coordinate with Content Agency, EMA
26.	Sh. Chetan P. Sharma, SA Sh. Rajesh Bhatnager, SA Sh. Anoop K. Shrivastava, PRG Sh. Dilip Kr. Goyal, IA and Team	Food Court setup and arrangements	Setting up food court as per SoW, Setup of separate VIP enclosure, Monitoring and Management of Catering arrangements, Crowd Management and timely setup of Breakfast, lunch, High tea as per the sessions break
27.	Sh. Rajkumar Pandey, Dir.-Plan Sh. Kuldeep Bhtnagar, JD-DES Sh. Satyendra Singh, ACP, Bikaner Sh. Deepak Kumar Goswami, DD-ECM & Stat., Bikaner	Local Arrangements and Logistics, Protocol	

All team OICs are to ensure completion of the assigned activities on time. Team leader may issue individual team orders for assigned task/activities latest by 17thJuly 2018 under intimation to Sh. Praveen Bhardwaj, SA (JD), DoIT&C for necessary logistic arrangements.

All works done by EMA shall be verified by the concerning teams.

This bears the approval of Principal Secretary, IT&C

P
(Ashutosh M. Deshpande)
 TD & JS, IT & C

Copy to following for information and necessary action

1. PS to Principal Secretary & Commissioner, IT & C, Jaipur
2. Director, Economics & Statistics Department, Jaipur
3. All Concerned Officers

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 SA (Jt. Director)