

No. : F8(349)DoIT/Gen/19/03692

Dated : 26.08.2020

**Office Order**

"Jankalyan Portal" will be launched on 27<sup>th</sup> August, 2020 at 11:00 AM. by Hon'ble Chief Minister from CMR through Video Conferencing with various locations including districts. In order to ensure smooth and successful execution of this event, following officers / officials are hereby entrusted the tasks for 27<sup>th</sup> August, 2020 as under :

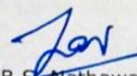
S.No.	OIC & Team Members	Major Task with Location	Sub Tasks
1.	Sh. Vivek Kumar, OSD-UID	Over all event Planning, Setup, Management, Support	<ul style="list-style-type: none"> <li>Entire Venue Setup and activity Management, extend necessary Support to all the Teams.</li> <li>Depute SA/ACP at all V.C. locations in Jaipur.</li> </ul>
2.	Sh. Suneel Chhabra, TD Sh. C.P. Singh GM, RISL, Sh. Ved Prakash Yadav, SA (JD) Sh. Rajeev Gujral, SeMT -SPO Sh. Vishal Kumar Singh, PRG	V.C. Incharge Internet Connectivity, Live feed, Video Conferencing, Electronics & AV Setup, Photography, Videography and webcasting (All locations)	Requirement, assessment and coordination with stakeholders for establishing smooth internet connectivity (Both Wired & WiFi) at all VC locations.
3.	Sh. Sushil Parihar, AD Sh. O.P. Jatawat, ACP Sh. Raj Kumar Singh, ACP Sh. Rajesh Asawa, ACP	Attendance of Participants, Awareness for Participation, event promotion	<p>Ensure attendance at all VC locations.</p> <p>Compilation of Attendance-VC location wise.</p>
4.	Sh. Ved Prakash Yadav, SA (JD) Sh. Ramesh Dewanda, SPO SeMT	Web Casting and Broad Casting of live event	Planning and finalizing requirements as per plan
5.	Sh. Rajesh Bhatnagar, SA (JD) Sh. Naveen Kumar, ACP Sh. Anoop Kumar Srivastava, PRG Sh. Ummed Singh Rawat, PRG	Refreshment Arrangements	Refreshment arrangements at all V.C. locations in Jaipur
	All Districts level Officers (DLO's)	Refreshment Arrangements	Refreshment arrangements at their V.C. locations



**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

			All DLO's will ensure Attendance of their districts
6.	Sh. Praveen Kumar Bhardwaj, SA (JD)	e-mitra Plus Machine -live webcasting of the event	Live webcasting through e-Mitra Plus Machines
7.	Smt. Jyoti Luhadiya, AD Sh. Vijay Prakash SA (JD) Ms. Vinita Srivastava, ACP	Promotion through Newspaper & Social Media	<ul style="list-style-type: none"> <li>• Bioscope / Facebook / Twitter / Publicity</li> <li>• Publication of advertisement in News Paper(s).</li> </ul>
<p><b>Note:</b> Team OICs are to ensure deployment of team members as per the requirement of event timings if required.</p>			

This order is approved from the Competent Authority.

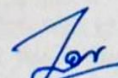


(B.S. Nathawat)

Technical Directory Cum Joint Secretary

Copy to following for information & necessary action:

1. PS to Principal Secretary and Chairman & MD, RISL, IT&C, Rajasthan, Jaipur
2. PS to Commissioner & Special Secretary, IT&C, Rajasthan, Jaipur
3. HOD/HOO.....
4. PA to Director (Technical), RISL
5. PA to FA, DoITC and Director (Finance), RISL
6. All Concerned Officers & Teams
7. OIC, Website DoIT&C
8. Guard File



Technical Director Cum Joint Secretary

**Date : -----**



## ATTENDANCE SHEET

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