

GOVERNMENT OF RAJASTHAN

Department of Information Technology & Communication

F9(79)/DoIT/Trg/10 / 4671

Jaipur, Dated: 7.12.11

Office – Order

A 6 half days Training Programme for newly recruited Informatic assiatants of DOIT&C posted at CM Office on “**Office Procedure and Management**” is being organized at HCM RIPA, J.L.N. Marg, Jaipur from 12th December, 2011 to 17th December, 2011. This induction training is compulsory for newly recruited I.A. for confirmation. The following officials are directed to attend the training at HCM RIPA and report to course director Dr. R.K. Choubisa:-

First batch from 9:30 AM to 1:00 PM

S.No.	Name	Designation	Department/Office	Place
1.	Sunil Kumar Gunjan	I.A.	C.M. Office	Jaipur
2.	Raju Lilawat	I.A.	C.M. Office	Jaipur
3.	Tarun Chanchal	I.A.	C.M. Office	Jaipur
4.	Gandi Lal Meena	I.A.	C.M. Office	Jaipur
5.	Girdhar Gopal	I.A.	C.M. Office	Jaipur
6.	Narendra Kumar Verma	I.A.	C.M. Office	Jaipur
7.	Manoj Kumar Chopra	I.A.	C.M. Office	Jaipur
8.	Kailash Chand Meena	I.A.	C.M. Office	Jaipur
9.	Sanjay Janagal	I.A.	C.M. Office	Jaipur

Second batch from 2.00 PM to 6.00 PM

S.No.	Name	Designation	Department/Office	Place
1.	Umesh Kumar	I.A.	C.M. Office	Jaipur
2.	Lichhman Ram	I.A.	C.M. Office	Jaipur
3.	Madan Mohan Meena	I.A.	C.M. Office	Jaipur
4.	Seema Parewa	I.A.	C.M. Office	Jaipur
5.	Sumer Singh Meena	I.A.	C.M. Office	Jaipur
6.	Bhupesh Kumar Meena	I.A.	C.M. Office	Jaipur
7.	Shilpa Soyal	I.A.	C.M. Office	Jaipur
8.	Subhash Chand	I.A.	C.M. Office	Jaipur
9.	Mukesh Meena	I.A.	C.M. Office	Jaipur

The above officials are directed to attend the training positively otherwise department will take disciplinary action against individual as per rules.

24/2/57
Secretary & Commissioner, IT&C

Copy for information & necessary action to:-

1. PS to Principal Secreatry, Department of Information Technology & Communication, Jaipur
2. Sr. PA to Secretary & Commissioner, Department of Information Technology & Communication, Jaipur.
3. PA to Dy. Secretary (Admin) to CM, Chief Minister Office, Jaipur.
4. Office-in-Charge (Plan), HCM RIPA, J.L.N. Marg, Jaipur.
5. Head of Office/ OIC (Accounts)/OIC (Website)/Notice Board, DoIT&C, Jaipur.
6. All Concerned

OIC (Training)