GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

F9(88)/DoIT/Trg/12 |I|71241/2017   Jaipur, Dated: 30-06-17

Office Order

A 5 days training programme on "Office Procedure and Management" for Informatic Assistant of DoIT&C is being organized by HCM RIPA, Jaipur from 03-07th July, 2017. Training time will be from 9:30 AM to 6:00 PM. The following officials are directed to attend the training at **HCM RIPA, Kota** and report to the concerning course director:

Training Place: HCM Regional Training Center, Kota

S.N	Name	Designation	Department/Office	Place
1	Shri Sunil Malav	Informatic Assistant	Medical and Health Department	Baran, Chhabra
2	Ms. Smita Mehta	Informatic Assistant	Medical College and Hospital	Kota
3	Shri Anil C K	Informatic Assistant	Rajasthan Medical Services Corporation Limited	Jhalawar
4	Shri Anshul Mathur	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Dhq	Bundi
5	Shri Prem Shankar Prajapat	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Dhq	Bundi
6	Shri Vishal Sharma S/O Sh. Pramod Kumar Sharma	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Kota, Ladpura
7	Ms Neha Mudgal	Informatic Assistant	Medical College & Hospital	Kota
8	Shri Vishal Nagar	Informatic Assistant	Transport Department	Jhalawar
9	Shri Ravi Jain	Informatic Assistant	Director Lok Seva	Bundi
10	Shri Pramod Pandey	Informatic Assistant	Transport Department	Baran
11	Shri Rakesh Sharma S/O Sh. Suresh Chand Sharma	Informatic Assistant	Director Lok Seva	Baran
12	Ms Nidhi Sood	Informatic Assistant	Medical College & Hospital	Kota
13	Shri Abhigyan Sen	Informatic Assistant	Transport Department	Jhalawar
14	Shri Naresh Pareta	Informatic Assistant	Social Justice & Empowerment Department	Kota
15	Shri Laxmi Kant Pareek	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Bundi, Nainwa
16	Shri Hemant Kumar Rudrawal	Informatic Assistant	Revenue Courts	Baran, Atru
17	Shri Hemant Sain	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Kota, Sultanpur
18	Ms Kamini Rajora	Informatic Assistant	Mines & Geology Department	Bundi, Bundi-I

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

S.N	Name	Designation	Department/Office	Place
19	Shri Raghu Vijay	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Bundi, Hindoli
20	Shri Dharmendra Kumar S/O Sh. Suresh Chand	Informatic Assistant	Revenue Courts	Bundi, Lakheri
21	Shri Aekanth	Informatic Assistant	Revenue Courts	Kota
22	Shri Agnivesh Verma	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Jhalawar, Bhawani Mandi
23	Shri Piyush Jain	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Bundi, Keshorai Patan
24	Shri Mohammed Hashim	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Dhq	Jhalawar
25	Shri Praveen Agarwal	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Kota, Itawa
26	Shri Vikram Singh Serohiya	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Dhq	Baran
27	Shri Sandeep Kumar Gautam	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Dhq	Jhalawar
28	Shri Ravindra Kumar Sharma	Informatic Assistant	Medical & Health Department	Baran, Kishanganj
29	Shri Parvez Akhtar	Informatic Assistant	Labour Department	Kota
30	Shri Manish Kumar S/o Sh. Vijay Kumar	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Baran, Anta
31	Shri Zahoor Ahmed	Informatic Assistant	Revenue Tehsil	Kota, Ladpura
32	Shri Rajesh Kumar S/O Sh. Suraj Bhan Singla	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Baran, Shahbad
33	Shri Dilip Sharma	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Bundi, Talera
34	Shri Sunil Singh Chaudhary	Informatic Assistant	Revenue Courts	Kota
35	Shri Ashok Kumar S/O Sh. Sahab Ram	Informatic Assistant	Medical & Health Department	Baran, Atru
36	Shri Mohan Prakash Verma	Informatic Assistant	Director Lok Seva	Kota
37	Shri Akhlesh Kumar Nagar	Informatic Assistant	Revenue Courts	Jhalawar, Bhawanimandi
38	Shri Sanjeev Modi	Informatic Assistant	Medical & Health Department	Kota, Itawa

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

S.N	Name	Designation	Department/Office	Place
39	Shri Rohit Pareta	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Jhalawar, Aklera
40	Shri Chandan Prakash	Informatic Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq	Baran, Anta

Above officials are directed to attend the training at HCM RIPA and report to course director Ms. Purva Agrawal.

T.A. and D.A. will be paid as per rules. The above Officials are directed to attend the training positively. No exemptions will be allowed.

This bears the approval of Principal Secretary & Commissioner, IT&C.

(Sonia Chaturvedi)
ACP (Dy. Director)

Copy for information and necessary action to:-
1. Sr. PA to Additional Chief Secretary (Training) Director General, HCM RIPA, Jaipur
2. PS to Principal Secretary, DoIT&C Department, Jaipur
3. PA to District Collector, Collectorate Bundi/Kota/Jhalawar/Baran
4. Sr. PA to District Transport Officer, Transaport Department, Jhalawar/Baran
5. Sr.PA to Assistant Labour Commissioner, Labour Department, Kota
6. PA to Additional Director, Rajasthan Medical Services Corporation Ltd. Jhalawar
7. PA to Additional Director, Women Empowerment Department, Baran
8. PA to Deputy Director, Social Justice and Empowerment Department, Kota
9. PA to SDM, Revenue Court, Baran (Atru)/Bundi(Lakheri)/Kota/Jhalawar(Bhawani Mandi)
10. PA to ME, Mines and Geology Department, Bundi, Bundi-1
11. PA to Sub Registrar, Revenue Tehsil, Bundi (Nainwa)/Kota (Ladpura)
12. PA to Principal, Medical College and Hospitals, Kota
13. ACP (Dy. Dir.), Office of the Analyst Cum-Programmer (Deputy Director) DoIT&C, Bundi/Kota/Jhalawar/Baran
14. PA to CMHO – Kota/Baran
15. Ms. Purva Agrawal, Course Director, HCM RIPA, Kota
16. Head of Office/OIC (Accounts)/OIC (Website), DoIT&C, Jaipur
17. All Concerned

ACP (Dy. Director)