

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

F9(88)/DoIT/Trg/12 /I/71240/2017

Jaipur, Dated: 30-06-17

Office Order

A 5 days training programme on "Office Procedure and Management" for Informatic Assistant of DoIT&C is being organized by HCM RIPA, Jaipur from 03-07th July, 2017. Training time will be from 9:30 AM to 6:00 PM. The following officials are directed to attend the training at **HCM RIPA, Bikaner** and report to the concerning course director:

Training Place: HCM Regional Training Center, Bikaner

| S.N. | Name | Designation | Department/Office | Posting Place |
|------|--|----------------------|---|-----------------------------------|
| 1 | Shri Vivek Arya | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ | Bikaner |
| 2 | Shri Mukesh Saini S/O Panna Lal Saini | Informatic Assistant | Transport Department | Hanumangarh |
| 3 | Ms. Dolly Rathore | Informatic Assistant | Transport Department | Bikaner |
| 4 | Shri Shakti Singh S/O Sh. Devi Singh Bhati | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Bikaner, Kolayat |
| 5 | Shri Pankaj Prateek Ojha | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Bikaner, Lunkaransar |
| 6 | Shri Ashwani Sharma | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Bikaner, Nokha |
| 7 | Shri Devesh Kumar Bachchawat | Informatic Assistant | Medical & Health Department | Churu, Ratangarh |
| 8 | Shri Satish Bajaj | Informatic Assistant | Medical & Health Department | Hanumangarh, Pilibanga |
| 9 | Ms. Priya Gakkhar | Informatic Assistant | Rajasthan Medical Services Corporation Limited | Shri Ganganagar |
| 10 | Shri Rajesh Kumar S/O Sh. Kishori Lal | Informatic Assistant | Revenue Tehsil | Shri Ganganagar, Padampur |
| 11 | Shri Bhagi Rath Verma | Informatic Assistant | Medical & Health Department | Hanumangarh, Nohar |
| 12 | Shri Mool Chand Khatri | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Bikaner, Panchoo |
| 13 | Shri Harphool | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Churu, Taranagar |
| 14 | Shri Virender Kumar Grover | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Shri Ganganagar, Shree Vijaynagar |
| 15 | Shri Naresh Kumar S/O Sh. Inder Chand | Informatic Assistant | Medical & Health Department | Churu, Rajgarh |
| 16 | Shri Surender Kumar Bana | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Hanumangarh, Nohar |
| 17 | Ms. Eena Gilhotra | Informatic Assistant | Rajasthan Medical Services Corporation Limited | Hanumangarh, |
| 18 | Shri Brijesh Nayyar | Informatic Assistant | Food Civil Supplies & Consumer Affairs Department | Bikaner, Bikaner-li |

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| S.N. | Name | Designation | Department/Office | Posting Place |
|------|--|----------------------|---|-----------------------------|
| 19 | Shri Deepak | Informatic Assistant | Medical & Health Department | Shri Ganganagar, Anupgarh |
| 20 | Shri Deepak Kumar S/O Sh. Babu Lal | Informatic Assistant | Revenue Tehsil | Churu, Sujangarh |
| 21 | Shri Mukesh Purohit | Informatic Assistant | Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-Bhq | Bikaner |
| 22 | Shri Bharat Sholanki S/O Sh. Shyam Sunder Sholanki | Informatic Assistant | Economics & Statistics Department | Bikaner |
| 23 | Shri Jai Singh S/O Sh. Bhag Singh | Informatic Assistant | Registration & Stamps Department | Hanumangarh, Nohar |
| 24 | Shri Naveen Kumar Chaurasia | Informatic Assistant | Agriculture Department | Bikaner |
| 25 | Ms. Deepika D/O Sh. Devilal Godara | Informatic Assistant | Transport Department | Shri Ganganagar, Ganganagar |
| 26 | Shri Lovish Ahuja | Informatic Assistant | Food Civil Supplies & Consumer Affairs Department | Shri Ganganagar |
| 27 | Shri Jitendra Suthar S/O Sh. Bhanwar Lal Suthar | Informatic Assistant | Forest Department | Bikaner |
| 28 | Shri Gaurav Gupta S/O Sh. Shyam Lal Gupta | Informatic Assistant | Medical & Health Department | Shri Ganganagar, Ganganagar |
| 29 | Shri Sandeep Pareek | Informatic Assistant | Registration & Stamps Department | Churu, Sujangarh |
| 30 | Shri Jitendra Singh Solanki S/O Sh. Ramdev Solanki | Informatic Assistant | Medical & Health Department | Bikaner |

Above officials are directed to attend the training at HCM RIPA and report to course director Mr. R.S. Dudi.

T.A. and D.A. will be paid as per rules. The above Officials are directed to attend the training positively. No exemptions will be allowed.

This bears the approval of Principal Secretary & Commissioner, IT&C.

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(Sonia Chaturvedi)
ACP (Dy. Director)

Copy for information and necessary action to:-

1. Sr. PA to Additional Chief Secretary (Training) Director General, HCM RIPA, Jaipur
2. PS to Principal Secretary, DoIT&C Department, Jaipur
3. Sr. PA to Additional Commissioner, Food Civil Supplies and Consumer Affairs Department, Bikaner/Shri Ganganagar
4. Sr. PA to District Transport Officer, Transport Department, Bikaner/Hanumangarh/Shri Ganganagar
5. PA to District Collector, Collectorate, Hanumangarh/Bikaner/Churu/Sri Ganganagar

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6. PA to Additional Director, Rajasthan Medical Services Corporation Ltd., Hanumangarh/Ganganagar
7. PA to Dy. Director, Economic & Statistics Department, Bikaner
8. PA to Registrar, Registration & Stamps Department, Hanumangarh/Churu
9. PA to Sub Registrar, Revenue Tehsil, Shri Ganganagar/Churu
10. PA to Additional Director, Agriculture Department, Bikaner
11. PA to Conservator of Forest, Forest Department, Bikaner
12. PA to CMHO – Bikaner/Shri Ganganagar/Churu/Hanumangarh
13. Sh. Vijay Dalal, ACP (Dy. Director), HCM RIPA, JLN Marg, Jaipur.
14. ACP (Dy. Dir.), Office of the Analyst Cum-Programmer (Deputy Director) DoIT&C,
Hanumangarh/Bikaner/Churu/Sri Ganganagar
15. Mr. R.S. Dudi, Course Director, HCM RIPA, Bikaner
16. Head of Office/OIC (Accounts)/OIC (Website), DoIT&C, Jaipur
17. All Concerned



ACP (Dy. Director)