

File No. F.46(2)/Plan/Comp/90/89

Jaipur, Dated: 04-01-12

Work Distribution Order

In supersession of the earlier Order for Work Distribution among Officers / Officials to office management and e-Gov projects of this department, is given as under with immediate effect. The officers mentioned in the following table shall act as Officer-Incharge of the projects and the departments shown against their names :-

Sno.	Name of Officer-Incharge	Work Allotted	Team Members	Assisting Manpower	Link Officer
1.	Sh. A. M. Deshpande, Addl Director-I	1. Monitoring of e-governance projects 2. Technical consultancy work	1. Sh. Arun Chauhan 2. Sh. Y K Jain	1. Sh. Suresh Chand Jain	
2.	Sh. Pramod Agrawal, Addl Director-II	1. All establishment related matters		RTI / e-Sugam Complaints/Roster:- 1. Sh. Vinay Kr. Jain General Matter/Rules/DPC:- 1. Sh. Deepak Sharma 2. Sh. Ummed Singh Rawat Examination Work: 1. Sh. Gopal Bhardwaj 2. Sh. Yadav Ram Kumhar Establishment S/w: 1. Sh. Atul Mohan Chaturvedi PF of GOs: 1. Smt. Archana Sharma PF of NGOs: 1. Smt. Vijay Yadav	Sh. Sanjay J. Karnik
3.	Sh. Arun Garg, OSD	1. UID	1. Sh. Arun Chauhan 2. Sh. Hansraj Yadav 3. Sh. Trilok Chauhan 4. Sh. Vijay Chandrawat	1. Sh. Mahesh Kumar Pareek 2. Sh. Peeyush Kulshreshtha	
4.	Sh. Hansraj Yadav	1. UID 2. Arogya Online (Kota and Udaipur) 3. Capacity Building (NeGP)			
5.	Sh. R.K. Dave, SA (Jt. Director)	1. SecLAN, Old SDC, e-Sugam, RGSK	1. Sh. Apresh Dubey 2. Sh. Rajesh Gupta	SecLAN: 1. Sh. Mehendi Abbas 2. Sh. Rajesh Asawa Old SDC : 1. Sh. Anoop Shrivastawa	
6.	Sh. Suneel Chhabra, SA (Jt. Director)	1. e-Procurement	1. Sh. Jitendra K. Varshneya 2. Sh. Shailendra Krishnatri	1. Sh. Dushyant Kr Jain 2. Sh. Abhay Kumar Soni 3. Sh. Mohammad Ali	Sh. Jitendra Varshneya
7.	Sh. R. L. Solaṅki, SA (Jt. Director)	1. SSDG	1. Sh. Nitesh Jain 2. Sh. Saket Rungta 3. Smt. Neha Chaudhary	1. Sh. Raj Kumar Singh	
8.	Sh. Sushil Parihar, SA (Jt. Director)	1. e-Secretariat 2. RUIS	1. Sh. H. R. Singh		Sh. RC Sharma
9.	Sh. Ramesh Chand Sharma, SA (Jt. Director)	1. Biometric attendance system 2. Additional Charge of RSGSM		1. Sh. Kailash Chandra Sharma	Sh. Sushil Parihar
10.	Sh. R.K. Sharma, SA (Jt. Director)	1. e-Mitra 2. CSC 3. Matters related to DOIT Cell in districts 4. IT Awards	1. Sh. Praveen Bhardwaj 2. Smt. Neelu Jain 3. Smt. Nivedita Ahuja	1. Sh. Pooran Mal Gupta 2. Sh. Ravindra Chaturvedi 3. Sh. Jitendra Kumar Verm	Sh. Praveen Bhardwaj
11.	Sh. Raj Kumar Meena, CAO	1. Accounts related matters 2. BFCs 3. Budget Monitoring 4. Audit and audit para management	1. Sh. Daya Sindhu Sharma	1. Sh. Yashoda Nandan Sharma 2. Sh. Pramil K Gupta 3. Sh. Kamleshwar Chaudhary 4. Sh. Mohommand Farookh	Sh. Daya Sindhu Sharma

Sno.	Name of Officer-Incharge	Work Allotted	Team Members	Assisting Manpower	Link Officer
12.	Smt. Jyoti Luhadiya, ACP (DD)	1. Websites related matters		1. Sh. Rajesh Vashishtha 2. Sh. Rakesh Kanodia 3. Sh. Laxmi Kant Parashar	
13.	Sh. Darbari Lal, ACP (DD)	1. New SDC (RSDC) in ITB	-	-	Sh. Apresh Dubey
14.	Smt. Deepsikha Saxena, ACP (DD)	1. Plan related matters, Budget/CM/ Manifesto announcements 2. State IT Policy 3. Training and NKC 4. Council, Apex, SemT, PeMT 5. Backend Budget 6. Nominating DOIT representative on various committees 7. Progress reports/Speeches/Press-notes 8. Library 9. Receipt and despatch	1. Sh. O P Jatawat	1. Smt. Priyanka Jain 2. Sh. Kamlesh K. Sharma 3. Smt Pragati Srivastava 4. Smt. Jyoti Agnihotri 5. Smt. Jyoti Arora	
15.	Sh. Sanjay J. Karnik, ACP (DD)	1. Head-Of-Office (HOO) 2. ITB - Nodal Officer, Houskeeping, Maintenance 3. Vehicle management 4. Security Staff management 5. PIO (RTI), 6. Assembly & Parliamentary Affairs 7. Court Cases/Litigation, 8. e-SUGAM complaints 9. e-SANCHAR & i-FACT	1. Sh. H. L. Saini (Cashier)	<u>General Matters:</u> 1. Sh. Vineet Mathur 2. Sh. Naveen Raj <u>IT-Building:</u> 1. Sh. O.P. Kumawat <u>Associated with Cashier:</u> 1. Sh. Mahendra Meena <u>Salary Matters of GO:</u> 1. Smt. Archana Sharma <u>Salary Matters of NGO:</u> 1. Smt. Vijay Yadav	Sh. Ved Prakash Yadav
16.	Sh. Nitin Verma, ACP (DD)	1. Arogya Online (Bikaner & Jodhpur) 2. NRHM	-	-	Sh. Tapan Kumar
17.	Smt. Neelu Jain, ACP (DD)	1. Agriculture Marketting Board Project			
18.	Sh. Tapan Kumar, ACP (DD)	1. Arogya Online (Jaipur & Ajmer)		-	Sh. Nitin Verma
19.	Sh. Ved Prakash, ACP (DD)	1. Stores except vehicles 2. CMIS 3. Misc. Works	-	1. Sh. Ram Charan Dhobi 2. Sh. Rajesh Meena	Sh. Sanjay J. Karnik

Note :

1. All officers and officials who have been assigned the projects which are being executed by RISL shall be required to undertake all file and project related works on behalf of RISL also.
2. All files which require technical inputs/approvals shall be routed through Additional Director-I.
3. Shri Dayasandhu Sharma, AAO shall also undertake the accounts related works of RISL under supervision of Director(Finance), RISL.

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Secretary & Commissioner

Copy for information and necessary action to the:

1. PS to the Principal Secretary, IT & C, Government Secretariat, Jaipur.
2. Managing Director, RISL
3. Sr. PA to the Secretary & Commissioner, IT & C, I.T. Building, Jaipur.
4. Concerning Officers/Officials are informed to send Progress Report positively failing which inviting disciplinary action against such officials.
5. ACP (Dy. Director) & OIC (Website), DoIT&C, IT Building, Jaipur to upload the Order on DoITC website.

Additional Director