F9(88)/DoIT/Trg/12 /1/ 58 6 80 /2016   Jaipur, Dated: 19/10/16

Office Order

A 5 days training programme on "Office Procedure and Management" for Programmers of DoIT&C is being organized by HCM RIPA, Jaipur from 24-28th October, 2016. Training time will be from 9:30 AM to 6:00 PM. The following officials are directed to attend the training at HCM RIPA and report for the concerning course director:

Training Place: HCM Regional Training Center, Udaipur

S.N	Name	Designation	Department/Office	Place
1.	Shri Virendra Kumar Tyagi	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Rashmi, Chittorgarh
2.	Shri Krishna Kant Khandelwal	Programmer	Excise Department	Udaipur
3.	Shri Satyendra Kumar Shah	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Banswara
4.	Shri Praveen Kumar Jain	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Chittorgarh
5.	Shri Abid Hussain Ansari	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Bhilwara
6.	Shri Navneet Kumar Somani	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Suwana, Bhilwara
7.	Ms Preeti Gupta	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Bargaon, Udaipur
8.	Ms Pooja Sahu	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Girwa, Udaipur
9.	Shri Vijay Kumar S/O Ram Vilas Chack	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Asind, Bhilwara
10.	Shri Sanjay Aludia	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Mandal, Bhilwara
11.	Shri Ram Lal Meena	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Peepalkhoont, Pratapgarh
12.	Shri Govind T Choudhary	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Sirohi
13.	Shri Pankaj Meena S/O Sh. Jodhraj Meena	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Dungarpur
14.	Ms Anita Ahuja	Programmer	Registration & Stamps Department	Bhilwara
15.	Shri Rakesh Meena S/O Sh. Mishri Lal Meena	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Chittorgarh
16.	Shri Rakesh Kumar Kamlesh	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Rajsamand
17.	Shri Devendra Kumar Maurya	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Udaipur
18.	Shri Nitesh Kumar Meena S/O Sh. Jai Narayan Meena	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Salumbar, Udaipur
19.	Ms Moon Verma	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Abu Road, Sirohi
20.	Shri Tarun Kumar Meena	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Jahazpur, Bhilwara
21.	Shri Abhishek Meena	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Nimbahera, Chittorgarh
22.	Shri Pranav Dashora	Programmer	Registration & Stamps Department	Chittorgarh
23.	Shri Jayesh Kumar Ninama	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Ghatol, Banswara

T.A. & D.A. will be paid by concerned department as per rules. The above officials are directed to attend the training positively. No exemptions will be allowed.

This bears the approval of Secretary & Commissioner, IT&C.

(A.M. Deshpande)
Technical Director & Joint Secretary

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

Copy for information and necessary action to:-

1. PA to Director, HCM RIPA, JLN Marg, Jaipur
2. PA to Secretary, DoIT&C, Jaipur
3. PA to Commissioner, Exise Department, Udaipur
4. PA to Collector, Collectorate, Pratapgarh
5. PA to Collector, Collectorate, Sirohi
6. PA to Collector, Collectorate, Dungarpur
7. PA to Collector, Collectorate, Udaipur
8. PA to Collector, Collectorate, Bhilwara
9. PA to Collector, Collectorate, Rajasamand
10. PA to Collector, Collectorate, Banswara
11. PA to Collector, Collectorate, Chittorgarh
12. PA to Secretary, Urban Improvement Trust, Udaipur
13. PA to Registrar, Registration & Stamps Department, Bhilwara
14. PA to Registrar, Registration & Stamps Department, Chittorgarh
15. Sh. Vijay Dalal, ACP (Dy. Director), HCM RIPA, Jln Marg, Jaipur.
16. Sh. Arvind Surana, Course Director, HCM RIPA, Jodhpur.
17. ACP (Dy.Dir), Chittorgarh, Udaipur, Banswara, Bhilwara, Rajsamand, Sirohi,Pratapgarh, Dungarpur, Rajasthan.
18. Head of Office/OIC (Accounts)/OIC (Website), DoIT&C, Jaipur
19. All Concerned

ACP (Dy. Director)