

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

F9(88)/DoIT/Trg/12/I/59310/2016

Jaipur, Dated: 2.11.16

**Office Order**

A 5 days training programme on "Office Procedure and Management" for programmers of DoIT&C is being organized by HCM RIPA, Jaipur from 07-11<sup>th</sup> November 2016. Training time will be from 9:30 AM to 6:00 PM. The following officials are directed to attend the training at HCM RIPA and report for the concerning course director:

S.N	Name	Designation	Department/Office	Place
<b><u>Training Place :- HCM RIPA, JLN Marg, Jaipur</u></b>				
1.	Shri Yogesh Kumar Sharma S/O Sh. Shambhu Dayal Sharma	Programmer	Public Works Department	Jaipur
2.	Shri Charan Jit Kaur	Programmer	Pension And Pensioners Welfare Department	Jaipur
3.	Shri Pooran Mal Gupta	Programmer	DoIT&C: (HeadQuarter)	Jaipur
4.	Shri Gautam Banerjee	Programmer	Panchyati Raj Department	Jaipur
5.	Shri Dushyant Kumar Jain	Programmer	Human Rights Commission, Secretariat	Jaipur
6.	Shri Sanjay Deman	Programmer	Commercial Taxes Department	Jaipur
7.	Shri Rajesh Asawa	Programmer	DoIT&C: (HeadQuarter)	Jaipur
8.	Ms Priyanka Jain D/O Sh. Kailash Chand Jain	Programmer	DoIT&C: (HeadQuarter)	Jaipur
9.	Shri Prem Kishan	Programmer	Irrigation Department(Water Resources Dept)	Jaipur
10.	Shri Prabhu Narayan Meena	Programmer	Indira Gandhi PR & GVS	Jaipur
11.	Shri Nand Kumar	Programmer	Police: Rajasthan Police Academy	Jaipur
12.	Shri Dinesh Bhandari	Programmer	PHED	Jaipur
13.	Shri Ravindra Kumar Jain	Programmer	Food Civil Supplies & Consumer Affairs Department	Jaipur
14.	Shri Rajendra Kumar Agarwal	Programmer	Medical & Health Department	Jaipur
15.	Shri Bhagat Ram	Programmer	Rajcomp Info Service Ltd.	Jaipur
16.	Ms Nisha Swami	Programmer	Rajasthan Public Service Commission	Ajmer
17.	Shri Satish Samariya	Programmer	Rajcomp Info Service Ltd.	Jaipur
18.	Shri Lokesh Saini	Programmer	DoIT&C: (HeadQuarter)	Jaipur
19.	Shri Mukesh H Mulani	Programmer	Rajasthan Public Service Commission	Ajmer
20.	Shri Yogesh Kumar Gupta	Programmer	DoIT&C: (HeadQuarter)	Jaipur
21.	Ms Sharda Godara	Programmer	Office of the Analyst-Cum- Programmer (Deputy Director) DoIT&C	Dudu, Jaipur
22.	Shri Raghuveer Gurjar	Programmer	Office of the Analyst-Cum- Programmer (Deputy Director) DoIT&C	Kishangarh (Hq- Silora), Ajmer
23.	Shri Gagandeep Singh S/O Sh. Balvir Singh	Programmer	DoIT&C: (HeadQuarter)	Jaipur
24.	Shri Lokesh Kataria	Programmer	DoIT&C: (HeadQuarter)	Jaipur
25.	Shri Kailash Choudhary	Programmer	Office of the Analyst-Cum- Programmer (Deputy Director)- District HQ DoIT&C	Dausa

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26.	Shri Pradeep Yadav	Programmer	Rajcomp Info Service Ltd.	Jaipur
27.	Shri Dinesh Kumar Jain S/O Sh. Vardhman Jain	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Niwai, Tonk
28.	Ms Nikita Jain	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Sanganer, Jaipur
29.	Ms Nitika Jain	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Amber, Jaipur
30.	Shri Deepak Dev Haritwal	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Fatehpur, Sikar
31.	Ms Sangeeta Ramchandani	Programmer	Registration & Stamps Department	Ajmer
32.	Shri Gopal Singh Khichar	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Udaipurwati, Jhunjhunu
33.	Ms Garima Agarwal	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Behror, Alwar
34.	Shri Pankaj Kumar Sharma S/O Sh. Om Prakash Sharma	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)- District HQ DoIT&C	Alwar
35.	Shri Ghanshyam Saini S/O Sh. Nathmal Saini	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Khetri, Jhunjhunu
36.	Shri Vishal Kumar Singh	Programmer	Rajcomp Info Service Ltd.	Jaipur
37.	Ms Neelima Khirwar	Programmer	Local Self Government	Jaipur
38.	Ms Priyanka D/O Sh. Karamveer Yadav	Programmer	Law and Legal Affairs Department	Jaipur
39.	Shri Tulsi Ram Gurjar	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Uniara (Hq- Aligarh), Tonk
40.	Ms Pratigya Chaberwal	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Laxmangarh, Sikar
41.	Shri Sanjay Kumar Bairwa S/O Sh. Ramlal Bairwa	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Sapotra, Karauli
42.	Shri Sonu Beniwal	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Kaman, Bharatpur
43.	Shri Mahipal Gunawat	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Bari, Dholpur
44.	Ms Neha D/O Sh. Subhash Kumar	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Viratnagar, Jaipur
45.	Ms Shilpa Soyal	Programmer	Labour Department	Jaipur
46.	Shri Vikash Sharma S/O Sh. Govind Ram Sharma	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Nadbai, Bharatpur

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T.A. and D.A. will be paid as per rules. The above officials are directed to attend the training positively. No exemptions will be allowed.

This bears the approval of Secretary & Commissioner, IT&C.

  
(Gai Singh)  
OSD(UID) & HOO

Copy for information and necessary action to:-

1. PA to Director, HCM RIPA, JLN Marg, Jaipur
2. PS to Principal Secretary, Food & Civil Supplies & Consumer Affairs Department, Jaipur
3. PS to Principal Secretary, Local Self Government Department, Jaipur
4. PA to Secretary, DoIT&C, Jaipur
5. PA to Secretary, Labour, Medical & Health Department, Jaipur
6. PA to Chief Engineer, PHED, Jaipur
7. PA to Secretary, Panchyati Raj Department, Jaipur
8. PA to Commissioner, Commercial Taxes Department, Jaipur
9. PA to Secretary, Human Rights Commission, Jaipur
10. PA to Secretary, Rajasthan Public Service Commission, Ajmer
11. PA to Collector, Collectrate, Tonk
12. PA to Collector, Collectrate, Jaipur
13. PA to Collector, Collectrate, Karauli
14. PA to Collector, Collectrate, Dausa
15. PA to Collector, Collectrate, Sikar
16. PA to Collector, Collectrate, Bharatpur
17. PA to Collector, Collectrate, Ajmer
18. PA to Collector, Collectrate, Jhunjhunu
19. PA to Collector, Collectrate, Dholpur
20. PA to Collector, Collectrate, Alwar
21. PA to Director Technical, Rajcomp Info Service Ltd., Jaipur
22. PA to Chief Engineer, Public Works Department, Jaipur
23. PA to Chief Engineer, Irrigation Department (Water Resources Department), Jaipur
24. PA to Registrar, Registration & Stamps Department, Ajmer
25. PA to Secretary, Law and Legal Affairs Department, Jaipur
26. PA to Secretary, Indira Gandhi Panchyati Raj Department, Jaipur
27. PA to Director, Pension and Pensioners Welfare Department, Jaipur
28. PA to SP, Rajasthan Police Academy, Jaipur
29. Sh. Vijay Dalal, ACP (Dy. Director), HCM RIPA, Jln Marg, Jaipur.
30. ACP (Dy.Dir), Jaipur, Ajmer, Dausa, Tonk, Sikar, Jhunjhunu, Alwar, Karauli, Bharatpur, Dholpur, Rajasthan.
31. Head of Office/OIC (Accounts)/OIC (Website), DoIT&C, Jaipur
32. All Concerned

  
ACP (Dy. Director)