

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

F9(88)/DoIT/Trg/12/5/58678/2016

Jaipur, Dated: 19/10/2016

**Office Order**


A 5 days training programme on "Office Procedure and Management" for Programmers of DoIT&C is being organized by HCM RIPA, Jaipur from 07-11<sup>th</sup> November 2016. Training time will be from 9:30 AM to 6:00 PM. The following officials are directed to attend the training at HCM RIPA and report for the concerning course director:

**Training Place: HCM Regional Training Center, Bikaner**

S.N	Name	Designation	Department/Office	Place
1.	Shri Manoj Bansal	Programmer	Command Area Development	Bikaner
2.	Shri Ashwani Kumar Senger	Programmer	Medical College & Hospitals-PBM	Bikaner
3.	Shri Reyajudeen Khan	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Bikaner
4.	Shri Naresh Kumar Chhimpi	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director)-District HQ DoIT&C	Churu
5.	Shri Gaurav Bhatia S/O Sh. Chandra Prakash Bhatia	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Bikaner
6.	Shri Bhawana Bishnoi	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Suratgarh, Shri Ganganagar
7.	Shri Mohammed Tanveer Khan	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Ratangarh, Churu
8.	Shri Ashish Dutt	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Padampur, Shri Ganganagar
9.	Shri Gagan Bhatia	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Sardar Shahar, Churu
10.	Shri Harneet Kaur	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Ganganagar, Shri Ganganagar
11.	Ms Jayshree Ramchandani	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Kolayat, Bikaner
12.	Shri Rahul Kumar Chhimpa	Programmer	Rajasthan State Ganganagar Sugar Mills	Shri Ganganagar
13.	Shri Ashutosh Bishnoi	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Pilibanga, Hanumangarh
14.	Shri Ashish Siyag	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Rawatsar, Hanumangarh
15.	Ms Urmila Kumari	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Hanumangarh
16.	Ms Pratibha Kaswan	Programmer	Registration & Stamps Department	Bikaner
17.	Ms Yojana Kothari	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Churu
18.	Ms Purnima Goyal	Programmer	Office of the Analyst-Cum-Programmer (Deputy Director) DoIT&C	Nokha, Bikaner

D.A. will be paid by concerned department as per rules. The above officials are directed to attend the training positively. No exemptions will be allowed.

This bears the approval of Secretary & Commissioner, IT&C.

  
(A.M. Deshpande)  
Technical Director  
& Joint Secretary

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**Department of Information Technology & Communication**

Copy for information and necessary action to:-

1. PA to Director, HCM RIPA, JLN Marg, Jaipur
2. PA to Secretary, DoIT&C, Jaipur
3. PA to Commissioner, Command Area Development, Bikaner
4. PA to Collector, Collectorate, Bikaner
5. PA to Collector, Collectorate, Churu
6. PA to Collector, Collectorate, Hanumangarh
7. PA to Collector, Collectorate, Shriganganagar
8. PA to Principal, Medical College & Hospitals-PBM, Bikaner
9. PA to General Manager, Rajasthan State Ganganagar Suigar Mills, Shriganganagar
10. PA to Registrar, Registration & Stamps Department, Bikaner.
11. Sh. Vijay Dalal, ACP (Dy. Director), HCM RIPA, Jln Marg, Jaipur.
12. Ms. Meenakshi Khangarot, Course Director, HCM RIPA, Bikaner.
13. ACP (Dy.Dir), Bikaner, Churu, Shriganganager, Hanumangarh Rajasthan.
14. Head of Office/OIC (Accounts)/OIC (Website), DoIT&C, Jaipur
15. All Concerned

  
ACP (Dy. Director)