

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

F9(88)/DoIT/Trg/12/II/69475/2017

Jaipur, Dated: 25.5.17

Office Order

A 5 days training programme on "Office Procedure and Management" for Assistant Programmer / Informatic Assistant of DoIT&C is being organized by HCM RIPA, Jaipur from 29.05.2017 to 02.06.2017. Training time will be from 9:30 AM to 6:00 PM. The following officials are directed to attend the training at **HCM RIPA, Udaipur** and report for the concerning course director:

Training Place: HCM Regional Training Center, Udaipur

S.N	Name	Designation	Department/Office	Place
1	Shri Jeetendra Kumar Ojha	Assistant Programmer	Commercial Taxes Department	Bhilwara
2	Shri Prakash Mali	Assistant Programmer	S.I. & P.F. Department	Udaipur
3	Shri Anupam Joshi	Assistant Programmer	Mines & Geology Department	Udaipur
4	Shri Zakir Ahmed Quazi	Informatics Assistant	Transport Department	Bhilwara
5	Shri Vishnu Kumar Beragi	Informatics Assistant	Transport Department	Bhilwara
6	Shri Nalin Paneri	Informatics Assistant	Transport Department	Dungarpur
7	Shri Jayesh Bhatt	Informatics Assistant	Transport Department	Banswara
8	Shri Sanjeev Kumar Kumawat	Informatics Assistant	Transport Department	Bhilwara
9	Shri Pradeep Suthar	Informatics Assistant	Industries Department	Chittorgarh
10	Shri Vimlesh Jain	Informatics Assistant	Transport Department	Udaipur
11	Shri Simmi Kansal	Informatics Assistant	S.I. & P.F. Department	Rajsamand
12	Shri Raghu Nandan Gaur	Informatics Assistant	Transport Department	Chittorgarh
13	Shri Chandra Veer Singh S/O Sh. Narpat Singh Chundawat	Informatics Assistant	Transport Department	Dungarpur
14	Shri Tarun Kumar Lalawat	Informatics Assistant	Excise Department	Rajsamand
15	Shri Vikram Duria	Informatics Assistant	Registration & Stamps Department	Udaipur, Udaipur-I
16	Shri Harish Kumar Sain	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Rajsamand
17	Shri Deepak Koli	Informatics Assistant	Transport Department	Bhilwara
18	Shri Khairul Wasim	Informatics Assistant	Transport Department	Rajsamand
19	Shri Manoj Kumar Dhaker	Informatics Assistant	Transport Department	Bhilwara
20	Shri Rahul Dev Mali	Informatics Assistant	Transport Department	Bhilwara
21	Ms. Surabhi Ameta	Informatics Assistant	Transport Department	Udaipur
22	Shri Abhishek Vaishnav	Informatics Assistant	Transport Department	Chittorgarh
23	Shri Narendra Kumar Mahawar	Informatics Assistant	Transport Department	Rajsamand
24	Shri Mahboob Khan	Informatics Assistant	Transport Department	Chittorgarh
25	Ms. Archana Sharda	Informatics Assistant	Rajasthan Medical Services Corporation Limited	Bhilwara
26	Shri Devendra Kumar Sloni	Informatics Assistant	Transport Department	Rajsamand
27	Ms. Kiran Soni	Informatics Assistant	S.I. & P.F. Department	Chittorgarh
28	Ms. Deepa Pandey	Informatics Assistant	Office Of The Analyst-Cum-	Udaipur



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			Programmer (Deputy Director) DoIT&C-DHQ	
29	Ms. Aditi Gupta	Informatics Assistant	Transport Department	Chittorgarh
30	Shri Manish	Informatics Assistant	Transport Department	Udaipur
31	Ms. Pinky Goswami	Informatics Assistant	Transport Department	Udaipur
32	Shri Mahendra Kumar Katara	Informatics Assistant	Transport Department	Dungarpur
33	Shri Umesh Kumar Meena	Informatics Assistant	Transport Department	Rajsamand
34	Shri Chanda Prajapat	Informatics Assistant	S.I. & P.F. Department	Banswara
35	Shri Saba Kausar Sindhi	Informatics Assistant	Transport Department	Udaipur
36	Ms. Rekha Bukan	Informatics Assistant	Transport Department	Chittorgarh
37	Shri Om Prakash Meena	Informatics Assistant	Transport Department	Dungarpur, Ratanpur
38	Shri Hemant Meena	Informatics Assistant	Transport Department	Dungarpur ,Ratanpur
39	Shri Manna Lal Meena	Informatics Assistant	Transport Department	Dungarpur, Ratanpur
40	Shri Prakash Chandra Parmar	Informatics Assistant	Transport Department	Banswara

Above officers are directed to attend the training at HCM RIPA and report to course director Shri Ashok Bhandari.

T.A. and D.A. will be paid as per rules. The above Officers are directed to attend the training positively. No exemptions will be allowed.

This bears the approval of Principal Secretary & Commissioner, IT&C.

(A.M. Deshpande)
Technical Director & Joint Secretary

Copy for information and necessary action to:-

1. Sr. PA to Additional Chief Secretary (Training) Director General, HCM RIPA, Jaipur
2. Sr. PA to Principal Secretary, DoIT&C Department, Jaipur
3. Sr. PA to Additional Commissioner, Excise Department, Rajsamand
4. Sr. PA to Assistant Commissioner, Commercial Taxes Department, Bhilwara
5. Sr. PA to District Transport Officer, Transport Department, Banswara/Bhilwara/Chittorgarh/Dungarpur/Rajsamand/Udaipur
6. PA to District Collector, Collectorate Rajsamand/Udaipur
7. PA to Joint Director, S.I. & P.F. Department, Udaipur
8. PA to Deputy Director, S.I. & P.F. Department, Chittorgarh
9. PA to Additional Director, S.I. & P.F. Department, Rajsamand/Banswara
10. PA to Additional Director, Industries Department, Chittorgarh
11. PA to SE(M&D), Mines and Geology Department, Udaipur
12. PA to Additional Director, Rajasthan Medical Services Corporation Ltd. Bhilwara
13. PA to Sub Registrar, Registration and Stamps Department, Udaipur
14. Sh. Vijay Dalal, ACP (Dy. Director), HCM RIPA, JLN Marg, Jaipur.
15. Sh. Ashok Bhandari, Course Director, HCM RIPA, Jodhpur
16. Head of Office/OIC (Accounts)/OIC (Website), DoIT&C, Jaipur
17. All Concerned

ACP (Dy. Director)