

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

F9(88)/DoIT/Trg/12 | 69777/2017

Jaipur, Dated: 01/06/17

**Office Order**

A 5 days training programme on "Office Procedure and Management" for Informatic Assistant of DoIT&C is being organized by HCM RIPA, Jaipur from 05-09<sup>th</sup> June, 2017. Training time will be from 9:30 AM to 6:00 PM. The following officials are directed to attend the training at **HCM RIPA, Kota** and report for the concerning course director:

**Training Place: HCM Regional Training Center, Kota**

S.N	Name	Designation	Department/Office	Place
1	Shri Mahesh Kumar Sharma S/O Sh. Shankar Lal Sharma	Informatics Assistant	Rajasthan Medical Services Corporation Limited	Jhalawar
2	Shri Ankit Bansal S/O Sh. Rajendra Kumar Bansal	Informatics Assistant	Women Empowerment Department	Baran
3	Shri Piyush Morwal	Informatics Assistant	Transport Department	Baran
4	Shri Vaibhav Dixit	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Bundi, Keshorai Patan
5	Shri Manohar Singh	Informatics Assistant	Revenue Tehsil	Bundi, Nainwa
6	Shri Pushyamitra Jain	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-DHQ	Bundi
7	Shri Ritu Vijay	Informatics Assistant	Industries Department	Baran
8	Shri Ankush Jain	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Kota, Sangod
9	Shri Gajendra Kumar Malav	Informatics Assistant	Forest Department	Kota
10	Shri Rajendra Singh S/O Sh. Anandi Singh	Informatics Assistant	Revenue Courts	Bundi Nainwa
11	Shri Diwakar Soni	Informatics Assistant	Social Justice & Empowerment Department	Bundi
12	Shri Rahul Sharma S/O Sh. Surendra Prakash Sharma	Informatics Assistant	S.I. & P.F. Department	Jhalawar
13	Shri Satish Chand Gupta	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Sawai Madhopur, Gangapur
14	Shri Hemant Nagar	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-DHQ	Kota
15	Shri Astha Sharma	Informatics Assistant	Medical College & Hospital	Kota
16	Ms. Pooja D/O Sh. Om Prakash Khandelwal	Informatics Assistant	Literacy & Continuing Education(Adult Edu)	Baran
17	Shri Paras Kumar Jain	Informatics Assistant	Agriculture Department	Kota
18	Shri Manoj Gurjar S/O Sh. Gangaram Gurjar	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Jhalawar, Bhawani Mandi
19	Shri Chetan Sharma	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Bundi, Nainwa
20	Shri Anil Patidar	Informatics Assistant	Transport Department	Jhalawar

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

21	Shri Vishwaroop Sharma	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Sawai Madhopur, Chauth Ka Barwada
22	Shri Dinesh Kumar Jain	Informatics Assistant	Economics & Statistics Department	Bundi
23	Shri Lalit Nagar	Informatics Assistant	Labour Department	Kota
24	Shri Rajesh Jain	Informatics Assistant	Food Civil Supplies & Consumer Affairs Department	Kota, Kota-I
25	Shri Manish Kumar Chahar	Informatics Assistant	Medical & Health Department	Kota
26	Shri Pankaj Kumar Gupta	Informatics Assistant	Revenue Courts	Sawai Madhopur, Gangapur City
27	Shri Santosh Jangid	Informatics Assistant	Animal Husbandry Department	Kota
28	Shri Ujjwal Saxena	Informatics Assistant	Employment Department	Kota
29	Shri Sudhir Kumar Malav	Informatics Assistant	S.I. & P.F. Department	Kota
30	Shri Mukesh Kumar Goutam	Informatics Assistant	Revenue Courts	Baran, Mangrol
31	Shri Ghan Shyam Nagar	Informatics Assistant	Medical & Health Department	Bundi
32	Shri Akhilesh Chittora	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Bundi, Hindoli
33	Shri Karishma Faujdar	Informatics Assistant	Rajasthan Medical Services Corporation Limited	Sawai Madhopur
34	Shri Pradeep Kumar Pengoriya	Informatics Assistant	Revenue Tehsil	Sawai Madhopur, Wajirpur
35	Ms. Disha Nama	Informatics Assistant	Mines & Geology Department	Baran
36	Shri Mahaveer Prasad Suman	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-BHQ	Kota, Sultanpur
37	Shri Atul Pareek	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-DHQ	Baran
38	Shri Devendra Choudhary S/O Sh. Badri Lal Choudhary	Informatics Assistant	Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C-DHQ	Jhalawar
39	Shri Deepak Raghuvanshi	Informatics Assistant	Revenue Courts	Kota
40	Shri Gaurav Sharma S/O Sh. Deepak Sharma	Informatics Assistant	Director Lok Seva	Kota

Above officers are directed to attend the training at HCM RIPA and report to course director Ms. Purva Agrawal.

T.A. and D.A. will be paid as per rules. The above Officers are directed to attend the training positively. No exemptions will be allowed.

This bears the approval of Principal Secretary & Commissioner, IT&C.

(A.M. Deshpande)  
 Technical Director & Joint Secretary

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

Copy for information and necessary action to:-

1. Sr. PA to Additional Chief Secretary (Training) Director General, HCM RIPA, Jaipur
2. Sr.PA to Principal Secretary, DoIT&C, Jaipur
3. Sr. PA to District Transport Officer, Transaport Department, Baran /Jhalawar
4. Sr. PA to Additional Commissioner, Food Civil Supplies and Consumer Affairs Department, Kota
5. Sr. PA to Assitant Labour Commissioner, Labour Department, Kota
6. Sr.PA to Additional Principal Chief Conservator of Forest, Kota
7. PA to District Collector, Collectorate, Sawai Madhopur/Kota/Baran/Jhalawar/Bundi
8. PA to SDM, Revenue Courts, Bundi/ Sawai Madhopur/Baran/ Kota
9. PA to AME, Mines and Geology Department, Baran
10. PA to Zila Pramukha and Chairman, Literacy & Continuing Education (Adult Edu), Baran
11. PA to Dist. Prob.& Soc.Wel.Officer, Social Justice and Empowerment Department, Bundi
12. PA to Jt. Director, State Insurance and Provident Fund Department, Kota
13. PA to Jt. Director, Medial and Health Department, Kota
14. PA to Jt. Director, Animal Husbandary Department, Kota
15. PA to Additional Director, Medical and Health Department, Sawai Madhopur / Kota / Bundi
16. PA to Additional Director, Rajasthan Medical Services Corporation Ltd. Jhalawar / Sawai Madhopur
17. PA to Additional Director, Industries Department, Baran
18. PA to Additional Director, Economics and Statistics Department, Bundi
19. PA to Additional Director, Employment Department, Kota
20. PA to Dy. Director, Agriculture Department, Kota
21. PA to Dy. Director, State Insurance and Provident Fund Department, Jhalawar
22. PA to Assistant Director, Director Lok Seva, Kota
23. PA to Programme Offcier, Women Empowerment Department, Baran
24. PA to Principal, Medical College and Hospital, Kota
25. PA to Sub-Registrar, Revenue Tehsil, Bundi / Sawai Madhopur
26. Sh. Vijay Dalal, ACP (Dy. Director), HCM RIPA, JLN Marg, Jaipur.
27. ACP (Dy.Dir), Office Of The Analyst-Cum-Programmer (Deputy Director) Doit&C, Baran, Bundi, Jhalawar, Kota, Sawai Madhopur
28. Ms Purva Agrawal, Course Director, HCM RIPA, Kota
29. Head of Office/OIC (Accounts)/OIC (Website), DoIT&C, Jaipur
30. All Concerned



Head of Office