

Government of Rajasthan

Department of Information Technology and Communication

File No. F.46(2)/Plan/Comp/90/6547

Jaipur, Dated: 19 November, 2012

Work Distribution Order

In supersession of the earlier Order for Work Distribution among Officers / Officials to office management and e-Gov projects of this Department, is given as under with immediate effect. The officers mentioned in the following table shall act as Officer-In-charge of the projects and the departments shown against their names:-

| Sno. | Name of Officer-Incharge | Work Allotted | Team Members | Assisting Manpower | Link Officer |
|------|--|---|--|---|--------------------------------|
| 1. | Sh. A. M. Deshpande, Additional Director-I | 1. Monitoring of e-governance projects 2. Technical consultancy work | 1. Sh. Arun Chauhan 2. Sh. Y K Jain | 1. Sh. Suresh Chand Jain 2. Sh. Vishal Rathore, LDC | - |
| 2. | Sh. Pramod Agrawal, Additional Director-II | 1. All establishment related matters | 1. Sh. Gopal Bhardwaj 2. Sh. Rajesh Asawa | <u>Complaints/RTI/Roster:-</u> 1. Sh. Vinay Kr. Jain <u>General Matter/Rules/Post Examination Recruitment Process, DPC:-</u> 1. Sh. Deepak Sharma 2. Sh. Ummed Singh Rawat <u>Examination Work:</u> 1. Anoop Bohra, IA <u>Establishment S/w:</u> 1. Sh. Atul Mohal Chaturvedi | Sh. Sanjay J. Karnik |
| 3. | Sh. Girish Parashar, OSD | 1. UID | 1. Sh. Hansraj Yadav 2. Sh. Trilok Chauhan 3. Sh. Vijay Chandrawat | 1. Mahima Singh 2. Sh. Vinod Paliwal 3. Sh. Rajesh Sirohiya 4. Ms. Pallavi Mathur | Sh. Hansraj Yadav |
| 4. | Sh. Raj Kumar Meena, F.A. | 1. Accounts related matters 2. BFCs 3. Budget Monitoring 4. Audit and audit para management | 1. Sh. Daya Sindhu Sharma | 1. Sh. Yashoda Nandan Sharma 2. Sh. Pramil K. Gupta 3. Sh. Kamleshwar Chaudhary 4. Sh. Kamal Surela | Sh. Daya Sindhu Sharma |
| 5. | Sh. Apresh Dubey, ACP (DD) | 1. Old SDC, 2. Mobile VSAT Van | - | 1. Shri Anoop Shrivastava | Sh. Darbari Lal, ACP (DD) |
| 6. | Sh. Rajesh Gupta, ACP (DD) | 1. SecLAN | - | 1. Sh. Giriraj Prajapati 2. Sh. Vinod Kumar Saini | - |
| 7. | Sh. Suneel Chhabra, SA (Jt. Director) | 1. e-Procurement | 1. Sh. Shailendra Krishnatri | 3. Sh. Abhay Kumar Soni | - |
| 8. | Sh. R. L. Solanki, SA (Jt. Director) | 1. SSDG 2. RGDPs | 1. Sh. Nitesh Jain 2. Sh. Saket Rungta 3. Smt. Neha Chaudhary | 1. Sh. Raj Kumar Singh | - |
| 9. | Sh. Sushil Parihar, SA (Jt. Director) | 1. e-Secretariat 2. RUIS | 1. Sh. H. R. Singh | 1. Sh. Mehendi Abbas 2. Sh. Mohommand Farookh 3. Sh. Anil Kr. Singhal 4. Sh. Sh. Ravindra Chaturvedi | Sh. RC Sharma |
| 10. | Sh. Ramesh Chand Sharma, SA (Jt. Director) | 1. Biometric attendance system 2. Additional Charge of RHB Project (RISL) | 1. Sh. Kailash Chandra Sharma | - | Sh. Sushil Parihar |
| 11. | Sh. R.K. Sharma, SA (Jt. Director) | 1. e-Mitra 2. CSC 3. IT Awards | 1. Sh. Praveen Bhardwaj 2. Ms. Shilpi Jain | 1. Sh. Pooran Mal Gupta 2. Sh. Vimal Khandelwal 3. Sh. Jitendra Kumar Verma 4. Sh. Abhishek Shukla | Sh. Praveen Bhardwaj |
| 12. | Smt. Jyoti Luhadiya, ACP (DD) | 1. Websites related matters | 1. Sh. Rajesh Vashishtha 2. Sh. Rakesh Kanodia | 1. Sh. Laxmi Kant Parashar 2. Ms. Shraddha Chowdhary | - |
| 13. | Sh. Darbari Lal, ACP (DD) | 1. New SDC (RSDC) in ITB | 1. Sh. Kshitij Sinha | - | Sh. Apresh Dubey, ACP (DD) |
| 14. | Smt. Deepsikha Saxena, ACP (DD) | 1. Budget/CM/ Manifesto announcements 2. State IT Policy 3. Training and NKC 4. Council, Apex, SemT, PeMT 5. Backend Budget 6. Nominating DOITC representative on various committees 7. Progress reports/Speeches/ Press-notes 8. Library, CMIS Updation 9. Receipt/Dispatch Management | 1. Sh. O. P. Jatawat 2. Smt. Priyanka Jain 3. Sh. Kamlesh K. Sharma (On sharing) 4. Sh. Amit Tiwari | 1. Smt. Jyoti Arora 2. Smt. Jyoti Agnihotri 3. Smt. Pragati Srivastava | Smt. Sonia Chaturvedi, ACP(DD) |

| Sno. | Name of Officer-Incharge | Work Allotted | Team Members | Assisting Manpower | Link Officer |
|------|--|--|---------------------------------------|--|---------------------------------|
| 15. | Sh. Sanjay J. Karnik, ACP (DD) | 1. Head-Of-Office (HOO) 2. ITB - Nodal Officer, Houskeeping, Maintenance 3. Vehicle management 4. Security Staff management 5. PIO (RTI), 6. Assembly & Parliamentary Affairs 7. Court Cases/ Litigation, 8. e-SUGAM complaints | - | <u>General Matters:</u> 1. Vineet Mathur 2. Sh. Naveen Raj <u>IT-Building:</u> 1. Sh. O.P. Kumawat <u>Associated with Cashier:</u> 1. Sh. H. L. Saini 2. Sh. Mahendra Meena 3. Sh. Chandra Prakash Gupta (Link Cashier) <u>Mater regarding GO:</u> 1. Smt. Archana Sharma <u>Matter regading NGO:</u> 1. Smt. Vijay Yadav 2. Smt. Manisha Rathore | Sh. Ved Prakash Yadav |
| 16. | Smt. Sonia Chaturvedi, ACP (DD) | 1. Matter related to DoITC cell in District 2. Plan related matters 3. NeGP Projects 4. E-Sugam, RGSK 5. Capacity Building 6. RTI Portal | 1. Sh. Kamlesh K. Sharma (On sharing) | 1. Sh. Sudhir Gupta 2. Smt. Jyoti Arora (On sharing) 3. Ms. Deepa Sharma | Smt. Deepsikha Saxena, ACP (DD) |
| 17. | Sh. Nitin Verma, ACP (DD) | 1. Arogya Online (Bikaner & Jodhpur) 2. NRHM | - | - | Sh. Tapan Kumar |
| 18. | Smt. Neelu Jain, ACP (DD) | 1. Tourism 2. Agriculture Marketting Board Project | Sh. Jai Singh Nathawat | - | - |
| 19. | Sh. Tapan Kumar, ACP (DD) | 3. Arogya Online (Jaipur & Ajmer) | - | - | Sh. Nitin Verma |
| 20. | Sh. Ved Prakash, ACP (DD) | 1. Stores except vehicles 2. CMIS 3. Misc. Works | - | 1. Sh. Ram Charan Dhobi 2. Sh. Rajesh Meena 3. Sh. Sanveer Rathore | Sh. Sanjay J. Karnik |
| 21. | Sh. Pukhraj Bumb, ACP(DD) | 1. e-SANCHAR & i-FACT 2. Arogya Online (Kota, Udaipur) | - | - | Sh. Tapan Kumar |
| 22. | Sh. Gopal Krishan Sharma, A.EN (NREGS) Against the vacant post of ACP (DD) <u>Reporting Officer</u> – Sh. Arun Chauhan, SA (JD) | 1. Technical Cell of RISL related matters | - | - | - |
| 23. | Sh. Jitendra Prasad, Dy.Registrar, Co-operatiave Deptt. Against the vacant post of ACP (DD) | 1. CCC | - | - | - |
| 24. | Sh. Anil Kumar Sharma, Senior P.A. | Personel Cell (Secretary & Commissioner) | Sh. Rohit Kr. Soti | 1. Sh. Ram Avtar Sharma 2. Sh. Bhagchand Kumawat | - |
| 25. | Smt. Vaishali Pathak, Legal Advisor | 1. Legal Matters | - | - | - |
| 26. | Sh. Rajeev Gujral, Sr. Project Officer | 1. Mobile Service Delivery Gateway (MSDG) 2. Government eMail server | -- | 1. Ms. Radhika Bhambani | - |
| 27. | Sh. Om Prakash Achera | Hon'ble Minister, Energy, Secretariat | - | - | - |
| 28. | Sh Rajeev Luhadia | Chief Secretary Monitoring Cell, O/o CS, Secretariat | - | - | - |

Notes :-

1. All officers and officials who have been assigned the projects which are being executed by RISL shall be required to undertake all files and project related works on behalf of RISL also.
2. All files which require technical inputs/approvals shall be routed through Additional Director-I.
3. Shri Daya Sandhu Sharma, AAO shall also undertake the accounts related works of RISL under supervision of Director (Finance), RISL and UID as well.

25/2/2017
Secretary & Commissioner

Copy for information and necessary action to the:

1. Sr. PA to the Secretary & Commissioner, IT & C, Government Secretariat, Jaipur.
2. Managing Director, RISL
3. Head of Office (ACP-Dy.Director), DoITC, Jaipur
4. ACP (Dy. Director) & OIC (Website), DoIT&C, IT Building, Jaipur to upload the Order on DoITC website.
5. Concerning Officers/Officials are informed to join/report to the allotted place/officer in DoITC.


Additional Director