Government of Rajasthan
Department of Information Technology and Communication

File No. F.46(2)/Plan/Comp/90/252

Jaipur, Dated: 8-01-2013

Work Distribution Order

In supersession of the earlier Orders for Work Distribution among Officers / Officials to office management and e-Gov projects of this Department, is given as under with immediate effect. The officers mentioned in the following table shall act as Officer-In-charge of the projects and the departments shown against their names:-

Sno.	Name of Officer-Incharge	Work Allotted	Team Members	Assisting Manpower	Link Officer
1.	Sh. A. M. Deshpande, Additional Director-I	Monitoring of e-District, SSDG and Projects assigned to Sh. Rajiv Gujral		1. Sh. Suresh Chand Jain 2. Vishal Rathore, LDC	
2.	Sh. Pramod Agrawal, Additional Director-II	1. Monitoring of other e-governance projects 2. Technical consultancy work	1. Sh. Arun Chauhan 2. Sh. Y K Jain	1. Sh. Ajay Jain	Sh. Arun Chauhan
3.	Sh. R.C. Gupta, OSD	1. UID 2. All Recruitment related work	UID 1. Sh. Hansraj Yadav 2. Sh. Suresh Kumar Verma 3. Sh. Vijay Chandrawat Recruitment related work 1. Sh. Gopal Bhardwaj 2. Sh. Rajesh Asawa	UID Work 1. Mahima Singh 2. Sh. Vinod Paliwal 3. Sh. Rajesh Sirohiya 4. Ms. Pallavi Mathur Complaints/RTI/Roster:- 1. Sh. Vinay Kr. Jain Examination Work: 1. Anoop Bohra	Sh. Hansraj Yadav Sh. Pramod Agrawal
4.	Sh. Raj Kumar Meena, F.A.	1. Accounts related matters 2. BFCs 3. Budget Monitoring 4. Audit and audit para management	1. Sh. Daya Sindhu Sharma	1. Sh. Yashoda Nandan Sharma 2. Sh. Pramil K. Gupta 3. Sh. Kamleshwar Chaudhary 4. Sh. Kamal Surela	Sh. Daya Sindhu Sharma
5.	Sh. Suneel Chhabra, SA (Jt. Director) (Supervising officer)	1. e-Procurement 2. Toruism Dept. 3. Agriculture Marketing Project	1. Sh. Shailendra Krishnatri 2. Smt. Neelu Jain 3. Sh. Jai Singh Nathawat 4. Sh. Abhay Kumar Soni	**Officer-in-charge** **e-Proc Project** 1. Sh. Shailendra Krishnatri **Agriculture Marketing Project, Tourism Potal & Other Projects alloted from RISL** 1. Smt. Neelu Jain	Sh. Shailendra Krishnatri
6.	Sh. R .L. Solanki, SA (Jt. Director)	1. SSDG 2. RGDPS	1. Sh. Nitesh Jain 2. Sh. Saket Rungta 3. Smt. Neha Chaudhary	1. Sh. Raj Kumar Singh 2. Sh. Ravi Chaturvedi	-
7.	Sh. Sushil Parihar, SA (Jt. Director)	1. e-Secretariat 2. RUIS	1. Sh. H. R. Singh	1. Sh. Mehandi Abbas 2. Sh. Mohommand Farookh 3. Sh. Anil Kr. Singhal 4. Sh. Ashok Kumar Gupta 5. Sh. Kapil Dev Pandey	Sh. R.C. Sharma
8.	Sh. Ramesh Chand Sharma, SA (Jt. Director)	1. Biometric attandence system 2. Additional Charge of RHB Project (RISL) 3. Mobil Service Delivery Gateway (MSDG) and Computerized Arms Licence Management System (CLAMS) 4. Implementation of e-Office in DoIT&C 5. JDA	1. Sh. Kailash Chandra Sharma	1. Sh. Prithvi Raj Singh	Sh. Sushil Parihar
9.	Sh. R.K. Sharma, SA (Jt. Director)	1. e-Mitra 2. CSC 3. IT Awards	1. Sh. Praveen Bhardwaj 2. Ms. Shilpi Jain	1. Sh. Pooran Mal Gupta 2. Sh. Vimal Khandelwal 3. Sh. Jitendra Kumar Verma 4. Sh Abhishek Shukla	Sh. Praveen Bhardwaj
10.	Smt. Jyoti Luhadiya, ACP (DD)	1. Websites related matters	1. Sh. Rajesh Vashishtha 2. Sh. Rakesh Kanodia	1. Sh. Laxmi Kant Parashar 2. Ms. Shraddha Chowdhary 3. Sh. Anil Kumar Kothari 4. Ms. Radhika Bhambani	Sh. H.R. Singh
11.	Sh Rajesh Gupta, ACP (DD)	1. SecLAN	-	1. Sh. Giriraj Prajapati 2. Sh. Vinod Kumar Saini	Sh. Apresh Dubey, ACP (DD)

Sno.	Name of Officer-Incharge	Work Allotted	Team Members	Assisting Manpower	Link Officer
12.	Sh. Apresh Dubey, ACP (DD)	1. Old SDC, 2. Mobile VSAT Van	-	1. Shri Anoop Shrivastava	Sh. Darbari Lal, ACP (DD)
13.	Sh. Darbari Lal, ACP (DD)	1. New SDC (RSDC) in ITB		1. Sh. Naveen Raj 2. Sh. Hemant Menaria	Sh. Apresh Dubey, ACP (DD)
14.	Smt. Deepsikha Saxena, ACP (DD)	1. Budget/CM/ Manifesto announcements 2. State IT Policy 3. Training and NKC 4. Council, Apex, SemT, PeMT 5. Backend Budget 6. Nominating DOITC representative on various committees 7. Progress reports/Speeches/ Press-notes 8. Library, CMIS Updation 9. Receipt/Dispatch Management	1. Sh. O. P. Jatawat 2. Smt. Priyanka Jain 3. Sh. Kamlesh K. Sharma (On sharing) 4. Sh. Amit Tiwari	1. Smt. Jyoti Arora 2. Smt. Jyoti Agnihotri 3. Smt. Pragati Srivastava	Smt. Sonia Chaturvedi, ACP(DD)
15.	Sh. Hari Mohan Gupta, ACP (DD)	1. e-SANCHAR & i-FACT 2. Testing of e-District		1. Sh. Dilip Kumar	Ms. Nivedita
16.	Sh. Sanjay J. Karnik, ACP (DD)	3. Head-Of-Office (HOO) 4. OIC Establishment (All establishment related matters) 5. ITB - Nodal Officer, Houskeeping, Maintenance 6. Vehicle Management 7. Security Staff Management 8. PIO (RTI) 9. Assembly & Parliamentary Affairs 10. Court Cases/ Litigation 11. e-SUGAM complaints 12. CS Monitoring Systems	-	Rules/Post/DPC/General Matter:- 1. Sh. Deepak Sharma 2. Sh. Ummed Singh Rawat Mater regarding GO: 1. Smt. Archna Sharma Matter regading NGO: 1. Smt. Vijay Yadav 2. Smt. Manisha Rathore Establishment Software: 1. Sh. Atul Mohal Chaturvedi General Matters: 1. Sh. Vineet Mathur 2. Sh. Om Prakash Achera IT-Building: 1. Sh. O.P. Kumawat Associated with Cashier: 1. Sh. H. L. Saini 2. Sh. Mahendra Meena 3. Sh. Chandra Prakash Gupta (Link Cashier)	OSD, UID
17.	Ms. Sonia Chaturvedi, ACP (DD)	1. Matter related to DoITC cell in District 2. Plan related matters 3. NeGP Projects 4. E-Sugam, RGSK 5. Capacity Building 6. RTI Portal	1. Sh. Kamlesh K. Sharma (On sharing)	1. Sh. Sudhir Gupta 2. Smt. Jyoti Arora (On sharing) 3. Ms. Deepa Sharma	Smt. Deepsikha Saxena, ACP (DD)
18.	Sh. Nitin Verma, ACP (DD)	1. Arogya Online (Bikaner, Kota & Jodhpur) & Other Projects alloted from RISL NRHM	-	-	Sh. Tapan Kumar
19.	Sh. Tapan Kumar, ACP (DD)	1. Arogya Online (Jaipur, Ajmer & Udaipur) & Other Projects alloted from RISL	-	-	Sh. Nitin Verma
20.	Sh. Ved Prakash, ACP (DD)	1. Stores except vehicles 2. CMIS 3. Misc. Works	-	1. Sh. Ram Charan Dhobi 2. Sh. Rajesh Meena 3. Sh. Sanveer Rathore	Sh. Sanjay J. Karnik
21.	Sh. Shailendra Krishnatri, ACP (DD)	1. e-Procurement		1. Sh. Abhay Kumar Soni	Sh. Suneel Chhabra
22.	Smt. Neelu Jain, ACP (DD)	1. Agriculture Marketing Project 2. Tourism Potal 3. Digital Musium 4. Virtual tours for tourism Department	1. Sh. Jai Singh		Sh. Suneel Chhabra

Sno.	Name of Officer-Incharge	Work Allotted	Team Members	Assisting Manpower	Link Officer
23.	Sh. Gopal Krishan Sharma, A.EN (NREGS) Against the vacant post of ACP (DD) **Reporting Officer** – Sh. Arun Chauhan, SA (JD)	1. Technical Cell of RISL related matters 2. C.C.C. 3. Additional charge of ACP (DD) post of District Collector, Kota for all e-Governance Projects. 5. CAD, Kota 6. CAD, Bikaner	-	-	Sh. Hari Mohan Gupta
24.	Sh. Anil Kumar Sharma, Senior P.A.	Personel Cell (Secretary & Commissioner)	Sh. Rohit Kr. Soti	1. Sh. Ram Avtar Sharma 2. Sh. Bhagchand Kumawat	-
25.	Smt. Vaishali Pathak, Jr. Legal Officer	1. Legal Matters	-	-	-
26.	Sh. Rajeev Gujral, Sr. Project Officer	1. Government e-Mail server	--	1. Sh. Vincent Cornilious Justin	-
27.	Sh Rajeev Luhadia, Programmer	Chief Secretary Monitoring Cell, O/o CS, Secretariat	-	-	-

Notes :-

1. All officers and officials who have been assigned the projects which are being executed by RISL shall be required to undertake all files and project related works on behalf of RISL also.
2. All files which require technical inputs/approvals shall be routed through Additional Director (II)
3. Shri Daya Sandhu Sharma, AAO shall also undertake the accounts related works of RISL under supervision of Director (Finance), RISL and UID as well.

Secretary & Commissioner

Copy for information and necessary action to the:

1. Sr. PA to the Secretary & Commissioner, IT & C, Jaipur.
2. Managing Director, RISL, Jaipur.
3. Head of Office (ACP-Dy.Director), DoITC, Jaipur.
4. ACP (Dy. Director) & OIC (Website), DoIT&C, Jaipur to upload the Order on DoITC website.
5. Concerning Officers/Officials are informed to join/report to the allotted place/officer in DoITC.

Head of Office