Government of Rajasthan
Department of Information Technology and Communication

File No. F.2(1454)/DoIT/Estt/13/I/6315/2013   Jaipur, Dated: 26-04-2013

Work Distribution Order

In supersession of the earlier Orders for Work Distribution among Officers / Officials to office management and e-Gov projects of this Department, is given as under with immediate effect. The officers mentioned in the following table shall act as Officer-In-charge of the projects and the departments shown against their names:-

Sno.	Name of Officer-Incharge	Project / Work Allotted	Team Member / Assisting Manpower	Link Officer
1.	Sh. R.C. Gupta, OSD	1. UID 2. All Recruitment related work	UID Work 1. Sh. Hansraj Yadav, Sr. PO 2. Sh. Suresh Kumar Verma, Sr. PO 3. Sh. Murli Dhar Yadav 4. Ms. Mahima Singh 5. Sh. Vinod Paliwal 6. Sh. Rajesh Sirohiya 7. Ms. Pallavi Mathur Recruitment related work: 1. Sh. Gopal Bhardwaj 2. Sh. Rajesh Asawa 3. Sh. Kapil Dev Pandey Complaints/RTI/Roster:- 1. Sh. Vinay Kr. Jain	Sh. Hansraj Yadav
2.	Sh. Raj Kumar Meena, F.A.	1. Accounts related matters 2. BFCs 3. Budget Monitoring 4. Audit and audit para management	1. Sh. Daya Sindhu Sharma 2. Sh. Yashoda Nandan Sharma 3. Sh. Pramil K. Gupta 4. Sh. Kamleshwar Chaudhary 5. Sh. Kamal Surela	Sh. Daya Sindhu Sharma
3.	Sh. Arun Chauhan, SA (Jt. Director)	1. Technical Cell-1, DOIT&C 2. Procurement Cell	1. Sh. Apresh Dubey, ACP (DD) 2. Sh. Vincent Cornilious Justin (Team members allotted as per order no. F.2(1454)/DOIT/ESTT/13/I/5291/2013 dated 28-03-2013)	Sh. Y K Jain
4.	Sh. Y K Jain, SA (Jt. Director)	1. Technical Cell-2, DOIT&C 2. Procurement Cell, RISL		Sh. Arun Chauhan
5.	Sh. Suneel Chhabra, SA (Jt. Director)	1. e-Procurement	1. Sh. Rajesh Bhatnagar, ACP (DD) 2. Sh. Abhay Kumar Soni	Sh. Rajesh Bhatnagar
6.	Sh. R .L. Solanki, SA (Jt. Director)	1. SSDG 2. RGDPS	1. Sh. Raj Kumar Singh 2. Sh. Ravindra Chaturvedi	-
7.	Sh. Sushil Parihar, SA (Jt. Director)	1. e-Secretariat 2. RUIS	1. Sh. H. R. Singh, ACP (DD) 2. Sh. Mehandi Abbas 3. Sh. Mohommand Farookh 4. Sh. Anil Kr. Singhal 5. Sh. Ashok Kumar Gupta 6. Sh. Om Prakash Acchara	Sh. H. R. Singh
8.	Sh. Ramesh Chand Sharma, SA (Jt. Director)	1. Biometric attandence system 2. RHB Project 3. Mobil Service Delivery Gateway (MSDG) 4. Computerized Arms Licence Management System (CALMS) 5. JDA	1. Smt. Neelu Jain, ACP (DD) 2. Sh. Jai Singh Nathawat 3. Sh. Kailash Chandra Sharma 4. Sh. Prithvi Raj Singh	Smt. Neelu Jain
9.	Sh. R.K. Sharma, SA (Jt. Director)	1. e-Mitra 2. CSC 3. IT Awards	1. Sh. Praveen Bhardwaj, ACP (DD) 2. Sh. Pooran Mal Gupta 3. Sh. Jitendra Kumar Verma 4. Sh. Vimal Khandelwal 5. Sh Abhishek Shukla	Sh. Praveen Bhardwaj
10.	Smt. Jyoti Luhadiya, ACP (DD)	1. Website related matters 2. State Portal (SSDG)	1. Sh. Rajesh Vashishtha 2. Sh. Rakesh Kanodia 3. Sh. Laxmi Kant Parashar 4. Ms. Shikha Jatoliya 5. Sh. Anil Kumar Kothari 6. Ms. Radhika Bhambani	Sh. Rajesh Vashishtha
11.	Sh Rajesh Gupta, ACP (DD)	1. SecLAN 2. Hotspot Wifi in Jaipur 3. Old SDC	1. Sh. Giriraj Prajapati 2. Sh. Vinod Kumar Saini 3. Shri Anoop Shrivastava	Sh. Suneel Chhabra
12.	Sh. Darbari Lal, ACP (DD)	1. New SDC (RSDC) in ITB 2. Mobile VSAT Van	1. Sh. Naveen Raj 2. Sh. Hemant Menaria	Sh. Rajesh Gupta
13.	Smt. Deepshikha Saxena, ACP (DD)	1. Budget/CM/ Manifesto announcements 2. State IT Policy 3. Training and NKC 4. Council, Apex, SemT, PeMT 5. Backend Budget 6. Nominating DOITC representative on various committees 7. Progress reports/Speeches/ Press-notes 8. Library, CMIS Updation 9. Receipt/Dispatch Management 10. Implementation of e-Office in DoIT&C	1. Sh. O. P. Jatawat 2. Smt. Priyanka Jain 3. Sh. Kamlesh K. Sharma (On sharing) 4. Sh. Amit Tiwari 5. Smt. Jyoti Arora 6. Smt. Jyoti Agnihotri 7. Smt. Pragati Srivastava	Ms. Sonia Chaturvedi

Sno.	Name of Officer-Incharge	Project / Work Allotted	Team Member / Assisting Manpower	Link Officer
14.	Sh. Jaswant Singh Choudhary, ACP (DD)	1. e-District (Pilot)	1. Ms. Sushila Kumari	Sh. Hari Mohan Gupta
15.	Sh. Hari Mohan Gupta, ACP (DD)	1. e-District State wide roll out 2. e-SANCHAR & i-FACT	1. Sh. Dilip Kumar	Sh. Jaswant Singh Choudhary
16.	Sh. Sanjay J. Karnik, ACP (DD)	1. Head-Of-Office (HOO) 2. OIC Establishment (All establishment related matters) 3. ITB - Nodal Officer, Houskeeping, Maintenance 4. Vehicle Management 5. Security Staff Management 6. PIO (RTI) 7. Assembly & Parliamentary Affairs 8. Court Cases/ Litigation 9. e-SUGAM complaints 10. CS Monitoring Systems	ACR Related Work 1. Sh. Suresh Chand Jain 2. Sh. Vishal Singh Rathore Rules/Post/DPC/General Matter:- 1. Sh. Ummed Singh Rawat 2. Sh. Deepak Sharma 3. Sh. Rajan Prajapat Matter regarding GO/NGO: 1. Smt. Archna Sharma 2. Smt. Vijay Yadav 3. Ms. Manisha Rathore 4. Sh. Surendra Kumar Establishment Software: 1. Sh. Atul Mohal Chaturvedi RTI/Vidhansabha/Court Cases/ Vechile on rent/General Matters: 1. Sh. Manish Dhar 2. Sh. Vineet Mathur 3. Sh. Ashok Kumar IT-Building: 1. Sh. O.P. Kumawat Associated with Cashier: 1. Sh. H. L. Saini 2. Sh. Mahendra Meena 3. Sh. Chandra Prakash Gupta (Link Cashier)	OSD, UID
17.	Ms. Sonia Chaturvedi, ACP (DD)	1. Matter related to DoITC cell in District 2. Plan related matters 3. NeGP Projects 4. E-Sugam, RGSK 5. Capacity Building 6. RTI Portal	1. Sh. Kamlesh K. Sharma (On sharing) 2. Sh. Sudhir Gupta 3. Smt. Jyoti Arora (On sharing) 4. Ms. Deepa Sharma	Smt. Deepsikha Saxena, ACP (DD)
18.	Sh. Nitin Verma, ACP (DD)	1. Arogya Online (Bikaner, Kota & Jodhpur) & Other Projects alloted from RISL NRHM	-	Sh. Tapan Kumar
19.	Smt. Neelu Jain, ACP (DD)	1. Agriculture Marketing Project 2. Tourism (Virtual Tour, Portal and SMO)	1. Sh. Jai Singh Nathawat	Sh. Ramesh Chand Sharma
20.	Sh. Tapan Kumar, ACP (DD)	1. Arogya Online (Jaipur, Ajmer & Udaipur) & Other Projects alloted from RISL	-	Sh. Nitin Verma
21.	Sh. Ved Prakash, ACP (DD)	1. Stores except vehicles 2. CMIS 3. Misc. Works	1. Sh. Ram Charan Dhobi 2. Sh. Rajesh Meena 3. Sh. Sanveer Rathore	Sh. Sanjay J. Karnik
22.	Sh. Gopal Krishan Sharma, A.EN (NREGS) Against the vacant post of ACP (DD)	1. C.C.C. 2. Additional charge of ACP (DD) post of District Collector, Kota for all e-Governance Projects. 3. CAD, Kota 4. CAD, Bikaner 5. Other projects of RISL	-	Sh. Hari Mohan Gupta
23.	Sh. Anil Kumar Sharma, Senior P.A.	Personel Cell (Secretary & Commissioner)	1. Sh. Rohit Kr. Soti 2. Sh. Ram Avtar Sharma 3. Sh. Anoop Bohra	-
24.	Smt. Vaishali Pathak, Jr. Legal Officer	1. Legal Matters	-	-
25.	Sh Rajeev Luhadia, Programmer	Chief Secretary Monitoring Cell, O/o CS, Secretariat	-	-

Notes :-

1. All officers and officials who have been assigned the projects which are being executed by RISL shall be required to undertake all files and project related works on behalf of RISL also.
2. All files will be routed as per the organogram attached.
3. Shri Daya Sandhu Sharma, AAO shall also undertake the accounts related works of RISL under supervision of Director (Finance), RISL and UID as well.
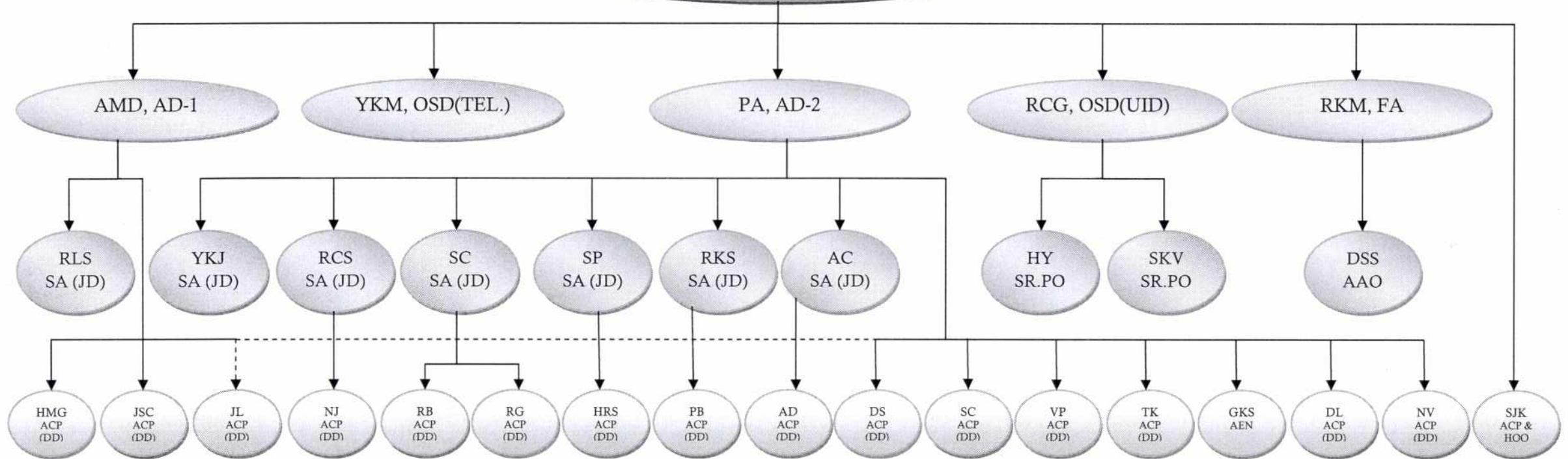
Secretary & Commissioner

Copy for information and necessary action to the:

1. Sr. PA to the Secretary & Commissioner, IT & C, Jaipur.
2. Managing Director, RISL, Jaipur.
3. Head of Office (ACP-Dy.Director), DoITC, Jaipur.
4. ACP (Dy. Director) & OIC (Website), DoIT&C, Jaipur to upload the Order on DoITC website.
5. Concerning Officers/Officials are informed to join/report to the allotted place/officer in DoITC.

Head of Office & OIC-Establishment

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                        │   Secretary and Commissioner    │
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| AMD, AD-1 | YKM, OSD(TEL.) | PA, AD-2 | RCG, OSD(UID) | RKM, FA |

| RLS SA (JD) | YKJ SA (JD) | RCS SA (JD) | SC SA (JD) | SP SA (JD) | RKS SA (JD) | AC SA (JD) | HY SR.PO | SKV SR.PO | DSS AAO |

| HMG ACP (DD) | JSC ACP (DD) | JL ACP (DD) | NJ ACP (DD) | RB ACP (DD) | RG ACP (DD) | HRS ACP (DD) | PB ACP (DD) | AD ACP (DD) | DS ACP (DD) | SC ACP (DD) | VP ACP (DD) | TK ACP (DD) | GKS AEN | DL ACP (DD) | NV ACP (DD) | SJK ACP & HOO |

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