

Government of Rajasthan

Department of Information Technology and Communication

File No. F.2(1454)/DoIT/Estt/13/ 2/6968/2013

Jaipur, Dated: 16/05/2013

Work Distribution Order

In supersession of the earlier Orders for Work Distribution among Officers / Officials to office management and e-Gov projects of this Department, is given as under with immediate effect. The officers mentioned in the following table shall act as Officer-In-charge of the projects and the departments shown against their names:-

Sno.	Name of Officer-Incharge	Project / Work Allotted	Team Member / Assisting Manpower	Link Officer
1.	Sh. R.C. Gupta, OSD	1. UID 2. All Recruitment related work	UID Work 1. Sh. Hansraj Yadav, Sr. PO 2. Sh. Suresh Kr. Verma, Sr. PO 3. Sh. Murli Dhar Yadav 4. Ms. Mahima Singh 5. Sh. Vinod Paliwal 6. Sh. Rajesh Sirohiya 7. Ms. Pallavi Mathur Recruitment related work: 1. Sh. Gopal Bhardwaj 2. Sh. Rajesh Asawa 3. Sh. Kapil Dev Pandey Complaints/RTI/Roster:- 1. Sh. Vinay Kr. Jain	Sh. Hansraj Yadav
2.	Sh. Raj Kumar Meena, F.A.	1. Accounts related matters 2. BFCs 3. Budget Monitoring 4. Audit and audit para management	1. Dr. Daya Sindhu Sharma 2. Sh. Yashoda Nandan Sharma 3. Sh. Pramit K. Gupta 4. Sh. Kamleshwar Chaudhary 5. Sh. Kamal Surela	Dr. Daya Sindhu Sharma
3.	Sh. Arun Chauhan SA (Jt. Director)	1. Technical Cell-1, DOIT&C 2. Procurement Cell	1. Sh. Apresh Dubey, ACP (DD) 2. Sh. Ravindra Chaturvedi (Team members excluding IA and LDC allotted as per order no. F.2(1454)/DOIT/ESTT/13/II/5291/2013 dated 28-03-2013)	Sh. Y K Jain
4.	Sh. Y K Jain SA (Jt. Director)	1. Technical Cell-2, DOIT&C 2. Procurement Cell, RISL		Sh. Arun Chauhan
5.	Sh. Suneel Chhabra SA (Jt. Director)	1. e-Procurement	1. Sh. Rajesh Bhatnagar, ACP (DD) 2. Sh. Abhay Kumar Soni	Sh. Rajesh Bhatnagar
6.	Sh. R. L. Solanki SA (Jt. Director)	1. SSDG 2. RGDPs	1. Sh. Raj Kumar Singh	-
7.	Sh. Sushil Parihar SA (Jt. Director)	1. e-Secretariat 2. RUIS	1. Sh. H. R. Singh, ACP (DD) 2. Sh. Mehendi Abbas 3. Sh. Mohommand Farookh 4. Sh. Anil Kr. Singhal 5. Sh. Ashok Kumar Gupta 6. Sh. Om Prakash Acchara	Sh. H. R. Singh
8.	Sh. Ramesh Chand Sharma SA (Jt. Director)	1. Biometric attendance system 2. Migration to IPV6 3. RHB Project 4. Computerized Arms Licence Management System (CALMS) 5. JDA 6. GIS	1. Smt. Neelu Jain, ACP (DD) 2. Sh. Kailash Chandra Sharma 3. Sh. Jai Singh Nathawat 4. Sh. Prithvi Raj Singh	Smt. Neelu Jain
9.	Sh. R.K. Sharma SA (Jt. Director)	1. e-Mitra 2. IT Awards	1. Sh. Praveen Bhardwaj, ACP (DD) 2. Sh. Pooran Mal Gupta 3. Sh. Jitendra Kumar Verma 4. Sh. Vimal Khandelwal 5. Sh. Abhishek Shukla 6. Ms. Neha Verma	Sh. Praveen Bhardwaj
10.	Smt. Jyoti Luhadiya ACP (DD)	1. Development, Testing and updation of State Portal 2. Updation and Enrichment of DoIT&C website 3. Security Audit of Website & Web Application of GoR 4. Development, Monitoring and Compliance of GIGW in websites of GoR 5. Correspondence review meeting and trainings of Nodal Officer (IT) of all departments.	1. Sh. Rajesh Vashishtha 2. Sh. Rakesh Kanodia 3. Sh. Laxmi Kant Parashar 4. Ms. Shikha Jatoliya 5. Sh. Anil Kumar Kothari 6. Ms. Radhika Bhambani	Sh. Rajesh Vashishtha
11.	Sh. Rajesh Gupta ACP (DD)	1. SecLAN 2. Hotspot Wifi in Jaipur	1. Sh. Giriraj Prajapati 2. Sh. Vinod Kumar Saini	Sh. Suneel Chhabra
12.	Sh. Apresh Dubey ACP (DD)	1. Old SDC 2. Mobile VSAT Van	1. Sh. Anoop Shrivastava	Sh. Dabari Lal
13.	Sh. Darbari Lal ACP (DD)	1. New SDC (RSDC) in ITB	1. Sh. Naveen Raj 2. Sh. Hemant Menaria	Sh. Apresh Dubey
14.	Smt. Deepshikha Saxena, ACP (DD)	1. State IT Policy & Revision of IT Policy 2. Correspondence with GOI regarding various policies 3. Council, Apex, SemT, PeMT 4. Progress reports/Speeches/ Press-notes 5. Implementation of e-Office in DoIT&C 6. Library 7. Matter related to RKCL other than Training 8. Matter related to RISL 9. Nominating DOITC representative on various committees	1. Sh. O. P. Jatawat 2. Smt. Priyanka Jain 3. Sh. Amit Tiwari 4. Sh. Kamlesh K. Sharma 5. Smt. Pragati Srivastava 6. Smt. Jyoti Arora 7. Smt. Jyoti Agnihotri	Ms. Sonia Chaturvedi
15.	Sh. Jaswant Singh Choudhary ACP (DD)	1. e-District (Pilot)	1. Ms. Sushila Kumari	Sh. Hari Mohan Gupta
16.	Sh. Hari Mohan Gupta, ACP (DD)	1. e-District State wide roll out 2. e-SANCHAR & i-FACT	1. Sh. Dilip Kumar	Sh. Jaswant Singh Choudhary

Sno.	Name of Officer-Incharge	Project / Work Allotted	Team Member / Assisting Manpower	Link Officer
17.	Sh. Sanjay J. Karnik ACP (DD)	1. Head-Of-Office (HOO) 2. OIC Establishment (All establishment related matters) 3. ITB - Nodal Officer, Houskeeping, Maintenance 4. Vehicle Management 5. Security Staff Management 6. PIO (RTI) 7. Assembly & Parliamentary Affairs 8. Court Cases/ Litigation 9. e-SUGAM complaints 10. CS Monitoring Systems	<u>ACR Related Work</u> 1. Sh. Suresh Chand Jain 2. Sh. Vishal Singh Rathore <u>Rules/Post/DPC/General Matter:-</u> 1. Sh. Ummed Singh Rawat 2. Sh. Deepak Sharma 3. Sh. Rajan Prajapat <u>Matter regarding GO/NGO:</u> 1. Smt. Archana Sharma 2. Smt. Vijay Yadav 3. Ms. Manisha Rathore 4. Sh. Surendra Kumar <u>Establishment Software:</u> 1. Sh. Atul Mohal Chaturvedi <u>RTI/Vidhansabha/Court Cases/ Vechile on rent/General Matters:</u> 1. Sh. Manish Dhar 2. Sh. Vineet Mathur 3. Sh. Ashok Kumar <u>IT-Building:</u> 1. Sh. O.P. Kumawat <u>Associated with Cashier:</u> 1. Sh. H. L. Saini 2. Sh. Mahendra Meena 3. Sh. C.P. Gupta (Link Cashier)	Sh. R.C. Gupta
18.	Ms. Sonia Chaturvedi ACP (DD)	1. Matter related to DoITC cell in District 2. Plan related matters 3. NeGP Projects 4. E-Sugam, RGSK 5. Capacity Building 6. RTI Portal 7. NOFN	1. Sh. Sudhir Gupta 2. Ms. Deepa Sharma	Smt. Deepshikha Saxena
19.	Sh. Nitin Verma ACP (DD)	1. Arogya Online (Bikaner, Kota & Jodhpur) & Other Projects allotted from RISL NRHM	-	Sh. Tapan Kumar
20.	Smt. Neelu Jain ACP (DD)	1. Agriculture Marketing Project 2. Tourism (Virtual Tour, Portal and SMO)	1. Sh. Jai Singh Nathawat	Sh. Ramesh Chand Sharma
21.	Sh. Tapan Kumar ACP (DD)	1. Arogya Online (Jaipur, Ajmer & Udaipur) & Other Projects allotted from RISL	-	Sh. Nitin Verma
22.	Sh. Ved Prakash ACP (DD)	1. Stores except vehicles 2. CMIS 3. Misc. Works	1. Sh. Ram Charan Dhobi 2. Sh. Rajesh Meena 3. Sh. Sanveer Rathore	Sh. Sanjay J. Karnik
23.	Sh. Gopal Krishan Sharma, A.EN (NREGS) Against the vacant post of ACP (DD)	1. C.C.C. 2. Additional charge of ACP (DD) post of District Collector, Kota for all e-Governance Projects. 3. CAD, Kota 4. CAD, Bikaner 5. Other projects of RISL	-	Sh. Hari Mohan Gupta
24.	Sh. O. P. Jatawat, Prog., (Supervising officer – Smt. Deepshikha)	1. Backend Budget		Smt. Priyanka Jain
25.	Sh. Mehendi Abbas, Prog., (Supervising officer – Sh. Sushil Parihar)	1. e-Secretariat Cell O/o Dy. Secretary, DOP(B)	1. Sh. Anil Kr. Singhal	
26.	Sh. Rajesh Vashishtha, Prog., (Supervising officer – Smt. Jyoti Luhadiya)	2. Development, Testing and updation of State Portal		Sh. Rakesh Kanodia
27.	Smt. Priyanka Jain, Prog., (Supervising officer – Smt. Deepshikha)	1. Budget/CM/ Manifesto announcements 2. CMIS Updation		Sh. Kamlesh K. Sharma
28.	Sh. Amit Tiwari, Prog., (Supervising officer – Smt. Deepshikha)	1. Receipt/Dispatch Management	1. Smt. Pragati Srivastava 2. Smt. Jyoti Agnihotri	Sh. Kamlesh K. Sharma
29.	Sh. Kamlesh K. Sharma, Prog.,(Supervising officer – Smt. Deepshikha)	1. Training 2. Training through RKCL		Smt. Priyanka Jain
30.	Sh. Rakesh Kanodia, Prog., (Supervising officer – Smt. Jyoti Luhadiya)	1. Security Audit of all websites / applications (Safe-to-host certification) & Other related works		Sh. Rajesh Vashishtha
31.	Sh. Anil Kumar Sharma, Senior P.A.	Personel Cell (Secretary & Commissioner)	1. Sh. Rohit Kr. Soti 2. Sh. Ram Avtar Sharma 3. Sh. Anoop Bohra	-
32.	Smt. Vaishali Pathak Jr. Legal Officer	1. Legal Matters	-	-
33.	Sh. Rajeev Luhadia Programmer	Chief Secretary Monitoring Cell, O/o CS, Secretariat	-	-

Notes :-

- All officers and officials who have been assigned the projects which are being executed by RISL shall be required to undertake all files and project related works on behalf of RISL also.
- All files will be routed as per the organogram attached with earlier order No.F.2(1454)/DoIT/Estt/13/I/6315/2013 dated 26.04.2013.
- Shri Daya Sandhu Sharma, AAO shall also undertake the accounts related works of RISL under supervision of Dir.(Finance), RISL and UID as well.
- Sh. Vincent Cornilious Justin, IA will work with OIC, MSDG.

24/2/2017
Secretary & Commissioner

Copy for information and necessary action to the:

- Sr. PA to the Secretary & Commissioner, DIT & C, Jaipur.
- Managing Director/Director(Technical), RISL, Jaipur.
- AD-I/AD-II, DIT & C, Jaipur.
- ACP (Dy. Director) & OIC (Website), DoIT&C, Jaipur to upload the Order on DoITC website.
- Concerning Officers/Officials are informed to join/report to the allotted place/officer in DoITC.

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Head of Office & OIC-Establishment