Government of Rajasthan
Department of Information Technology and Communication

File No. F.2(1454)/DoIT/Estt/13/I/12179/2013 Jaipur, Dated: 10/10/2013

Work Distribution Order

In supersession of the earlier orders for work distribution among officers / officials to office management and e-Gov projects of this Department, is given as under with immediate effect. The officers mentioned in the following table shall act as Officer-In-charge of the projects and the departments shown against their names:-

S N.	Name of Officer-Incharge	Project / Work Allotted	Team Member / Assisting Manpower	Link Officer
1.	Sh. R.C. Gupta, OSD	1. UID 2. All Recruitment related work	UID Work 1. Sh. Hansraj Yadav, A.D. 2. Sh. Suresh Kr. Verma, A.D.-FA 3. Smt. Rajshree Sankhala, ACP(DD) 4. Sh. Sitaram Swaroop, P.O. 5. Sh. Naresh Kumar Goyal, P.O. 6. Sh. Murli Dhar Yadav 7. Ms. Mahima Singh 8. Sh. Vinod Paliwal 9. Sh. Rajesh Sirohiya 10. Ms. Pallavi Mathur Recruitment related work: 1. Sh. Gopal Bhardwaj 2. Sh. Sudhir Gupta 3. Sh. Kapil Dev Pandey	Sh. Hansraj Yadav, AD(UID)
2.	Sh. Yogesh Kumar Morya, OSD(Telecom)	1. SWAN 2. SecLAN	1. Sh. Kuldeep Yadav, ACP(DD) 2. Sh Saurabh Gupta	
3.	Sh. Raj Kumar Meena, F.A.	1. Accounts related matters 2. BFCs 3. Budget Monitoring 4. Audit and audit para management	1. Dr. Daya Sindhu Sharma 2. Sh. Yashoda Nandan Sharma 3. Sh. Kamleshwar Chaudhary 4. Sh. Pramil K. Gupta 5. Sh. Kamal Surela	Dr. Daya Sindhu Sharma, AO
4.	Sh. Arun Chauhan, SA (Jt. Director)	1. Technical Cell-1, DOIT&C 2. Procurement Cell	1. Smt. Rajshree Sankhala 2. Sh. Ravindra Chaturvedi (Team members excluding IA and LDC allotted as per order no. F.2(1454)/DOIT/ESTT/13/I/5291/ 2013 dated 28-03-2013)	Sh. Y K Jain, SA (Jt. Director)
5.	Sh. Y K Jain, SA (Jt. Director)	1. Technical Cell-2, DOIT&C 2. Procurement Cell, RISL	1. Sh. Dheeraj Gaur, ACP (DD)	Sh. Arun Chauhan, SA (Jt. Director)
6.	Sh. Suneel Chhabra, SA (Jt. Director)	1. e-Procurement 2. e-District 3. SSDG 4. RGDPS	1. Sh. Rajesh Bhatnagar, ACP (DD) 2. Smt. Monika Choudhary, ACP(DD) 3. Sh. Raj Kumar Singh 4. Sh. Munish Kumar Matolia 5. Sh. Abhay Kumar Soni 6. Ms. Pragati Sharma 7. Ms. Aditi Bhatnagar	Sh. Rajesh Bhatnagar, ACP(DD)
7.	Sh. Sushil Parihar, SA (Jt. Director)	1. e-Secretariat 2. RUIS	1. Sh. Vijay Prakash,ACP(DD) 2. Sh. Mehandi Abbas 3. Sh. Mohommand Farookh 4. Sh. Anil Kr. Singhal 5. Sh. Ashok Kumar Gupta 6. Sh. Om Prakash Acchara	Sh. Ramesh Chand Sharma, SA (Jt. Director)
8.	Sh. Ramesh Chand Sharma, SA (Jt. Director)	1. Biometric attandence system 2. Migration to IPV6 3. RHB Project 4. Computerized Arms Licence Management System (CALMS) 5. JDA 6. GIS	1. Smt. Neelu Jain, ACP (DD) 2. Sh. Kailash Chandra Sharma 3. Sh. Jai Singh Nathawat 4. Sh. Om Prakash Jalthuria	Smt. Neelu Jain, ACP(DD)
9.	Sh. R.K. Sharma, SA (Jt. Director)	1. e-Mitra 2. IT Awards	1. Sh. Praveen Bhardwaj, ACP (DD) 2. Sh. Parag Kachhawa, ACP (DD) 3. Sh. Pooran Mal Gupta 4. Sh. Ravindra Kumar Chhipi 5. Sh. Ajay Kumar Tank 6. Sh. Jitendra Kumar Verma 7. Sh. Vimal Khandelwal 8. Sh Abhishek Shukla 9. Sh. Prithvi Raj Singh	Sh. Praveen Bhardwaj, ACP(DD)

S N.	Name of Officer-Incharge	Project / Work Allotted	Team Member / Assisting Manpower	Link Officer
10.	Smt. Jyoti Luhadiya, ACP (DD)	1. Updation and Enrichment of DoIT&C website 2. Security Audit of Website & Web Application of GoR 3. Development, Monitoring and Compliance of GIGW in websites of GoR 4. Correspondence review meeting and trainings of Nodal Officer (IT) of all departments 5. State Portal	1. Smt. Monika Choudhary, ACP(DD) 2. Sh. Rakesh Kanodia 3. Sh. Laxmi Kant Parashar 4. Sh. Anil Kumar Kothari 5. Sh. Deepak Saini	Smt. Monika Choudhary, ACP(DD)
11.	Sh. Apresh Dubey, ACP (DD)	1. Old SDC 2. RSDC 3. Mobile VSAT Van	1. Sh. Kuldeep Yadav, ACP (DD) 2. Sh. Anoop Shrivastav	Sh. Darbari Lal, ACP (DD)
12.	Sh. Darbari Lal, ACP (DD)	1. New SDC (RSDC) in ITB	1. Sh. Naveen Raj 2. Sh. Hemant Menaria	Sh. Apresh Dubey, ACP (DD)
13.	Smt. Deepshikha Saxena, ACP (DD)	1. State IT Policy & Revision of IT Policy 2. Correspondence with GOI regarding various policies 3. Council, Apex, SemT, PeMT 4. Progress reports/Speeches/ Press-notes 5. Implementation of e-Office in DoIT&C 6. Library 7. Matter related to RKCL other than Training 8. Matter related to RISL 9. Nominating DOITC representative on various committees	1. Sh. O. P. Jatawat 2. Smt. Priyanka Jain 3. Sh. Amit Tiwari 4. Smt. Pragati Srivastava 5. Smt. Jyoti Arora 6. Smt. Jyoti Agnihotri	Ms. Sonia Chaturvedi, ACP(DD)
14.	Sh. Jaswant Singh Choudhary, ACP (DD)	1. e-District (Pilot)	1. Ms. Sushila Kumari	Smt. Shweta Saxena, ACP(DD)
15.	Sh. Sanjay J. Karnik, ACP (DD)	1. Head-Of-Office (HOO) 2. OIC Establishment (All establishment related matters) 3. ITB - Nodal Officer, Houskeeping, Maintenance 4. Vehicle Management 5. Security Staff Management 6. PIO (RTI) 7. Assembly & Parliamentary Affairs 8. e-SUGAM complaints 9. CS Monitoring Systems	ACR Related Work 1. Sh. Suresh Chand Jain 2. Ms. Radhika Bhambani Rules/Post/DPC/General Matter:- 1. Sh. Ummed Singh Rawat 2. Sh. Deepak Sharma 3. Sh. Vishal Singh Rathore Establishment matter regarding GO 1. Archana Sharma 2. Ms. Shikha Jatoliya Establishment Software: 1. Sh. Atul Mohal Chaturvedi RTI/ Vidhansabha/ Vechile on rent/ General Matters: 1. Sh. Vineet Mathur 2. Sh. Sanveer Rathore IT-Building 1. Sh. O.P. Kumawat Payment cell: 1. Sh. H. L. Saini 2. Sh. Mahendra Meena 3. Sh. C.P.Gupta (Link Cashier)	Sh. R.C. Gupta, OSD
16.	Ms. Sonia Chaturvedi, ACP (DD)	1. Matter related to DoITC cell in District 2. Plan related matters 3. NeGP Projects 4. E-Sugam, RGSK 5. Capacity Building 6. RTI Portal 7. NOFN 8. Training	1. Sh. Kamlesh Kumar Sharma 2. Ms. Deepa Sharma	Smt. Deepsikha Saxena, ACP (DD)
17.	Sh. Nitin Verma, ACP (DD)	1. Arogya Online (Bikaner, Kota & Jodhpur) & Other Projects alloted from RISL NRHM	1. Sh. Rajdeep Pal	Sh. Tapan Kumar, ACP (DD)
18.	Smt. Neelu Jain, ACP (DD)	1. Agriculture Marketing Project 2. Tourism (Virtual Tour, Portal and SMO)	1. Sh. Jai Singh Nathawat	Sh. Ramesh Chand Sharma, SA (Jt. Director)
19.	Sh. Tapan Kumar, ACP (DD)	1. Arogya Online (Jaipur, Ajmer & Udaipur) & Other Projects alloted from RISL	1. Sh. Rajdeep Pal	Sh. Nitin Verma, ACP (DD)
20.	Sh. Ved Prakash, ACP (DD)	1. Stores except vehicles 2. CMIS 3. Misc. Works	1. Sh. Ram Charan Dhobi 2. Sh. Rajesh Meena 3. Sh. Bhagwan Singh	Sh. Sanjay J. Karnik, ACP (DD)
21.	Sh. Gopal Krishan Sharma, A.EN (NREGS) Against the vacant post of ACP (DD)	1. C.C.C. 2. Additional charge of ACP (DD) post of District Collector, Kota for all e-Governance Projects. 3. CAD, Kota 4. CAD, Bikaner 5. Other projects of RISL		
22.	Sh. Pawan Jangid, ACP (DD)	1. e-SANCHAR & i-FACT		Sh. R. C. Sharma, SA(JD)

S N.	Name of Officer-Incharge	Project / Work Allotted	Team Member / Assisting Manpower	Link Officer
23.	Sh. Yuvraj Singh Gurjar, ACP (DD)	1. C.S.C.	1. Sh. Ravindra Chhipi 2. Sh. Prithvi Raj	-
24.	Sh. Kuldeep Yadav, ACP (DD) (Supervising officer – Sh. Yogesh Kumar Morya, OSD-Telecom)	1. SecLAN 2. Hotspot Wifi in Jaipur 3. Old SDC	1. Sh. Rajesh Asawa 2. Sh. Anoop Shrivastava 3. Sh. Giriraj Prajapati 4. Sh. Vinod Kumar Saini	Sh. Apresh Dubey, ACP (DD)
25.	Smt. Monika Choudhary, ACP (DD)	1. State Portal 2. SSDG 3. RGDPS	1. Sh. Rajesh Vashishtha 2. Ms. Prakash Kanwar Shekhawat	Smt. Jyoti Luhadiya, ACP(DD)
26.	Smt. Shweta Saxena, ACP (DD)	1. e-District State wide roll out	1. Sh. Dilip Kumar	Sh. Jaswant Singh Choudhary, ACP(DD)
27.	Sh. Sitaram Swaroop, P.O. (In addition with UID project)	Establishment matter regarding NGO	Establishment matter NGO 1. Sh. Vinay Kr. Jain 2. Smt. Vijay Yadav 3. Ms. Manisha Rathore 4. Sh. Surendra Kumar 5. Sh. Arun Kumar Kumawat 6. Ms. Neha Verma 7. Pratima Devi Sharma	Sh. Sanjay J. Karnik, ACP (DD)
28.	Sh. O. P. Jatawat, Prog., (Supervising officer – Smt. Deepshikha)	1. Backend Budget		Smt. Priyanka Jain, Programmer
29.	Sh Rajeev Luhadia, Programmer	Chief Secretary Monitoring Cell, O/o CS, Secretariat	-	-
30.	Sh. Mehandi Abbas, Prog., (Supervising officer – Sh. Sushil Parihar)	1. e-Secretariat Cell O/o Dy. Secretary, DOP(B)	1. Sh. Anil Kr. Singhal	
31.	Sh. Rajesh Vashishtha, Prog., (Supervising officer – Smt. Monika Choudhary)	1. Development, Testing and updation of State Portal		Sh. Rakesh Kanodia, Programmer
32.	Smt. Priyanka Jain, Prog., (Supervising officer – Smt. Deepshikha)	1. Budget/CM/ Manifesto announcements 2. CMIS Updation		Sh. O.P. Jatawat, Programmer
33.	Sh. Amit Tiwari, Prog., (Supervising officer – Smt. Deepshikha)	1. Receipt/Dispatch Management	1. Smt. Pragati Srivastava 2. Smt. Jyoti Agnihotri	Sh. O.P. Jatawat, Programmer
34.	Sh. Kamlesh K. Sharma, Prog.,(Supervising officer – Ms. Sonia)	1. Training 2. Training through RKCL 3. Plan related matters		Ms. Sonia Chaturvedi, ACP(DD)
35.	Sh. Rakesh Kanodia, Prog., (Supervising officer – Smt. Jyoti Luhadiya)	1. Security Audit of all websites / applications (Safe-to-host certification) & Other related works		Sh. Rajesh Vashishtha, Programmer
36.	Sh. Anil Kumar Sharma, Senior P.A.	Personel Cell (Secretary & Commissioner)	1. Sh. Rohit Kr. Soti 2. Sh. Ram Avtar Sharma 3. Sh. Anoop Bohra	-
37.	Smt. Vaishali Pathak , Jr. Legal Officer	1. Court Cases and Legal Matters	1. Sh. Vineet Mathur	Sh. Sanjay J. Karnik, ACP (DD)

Notes :-

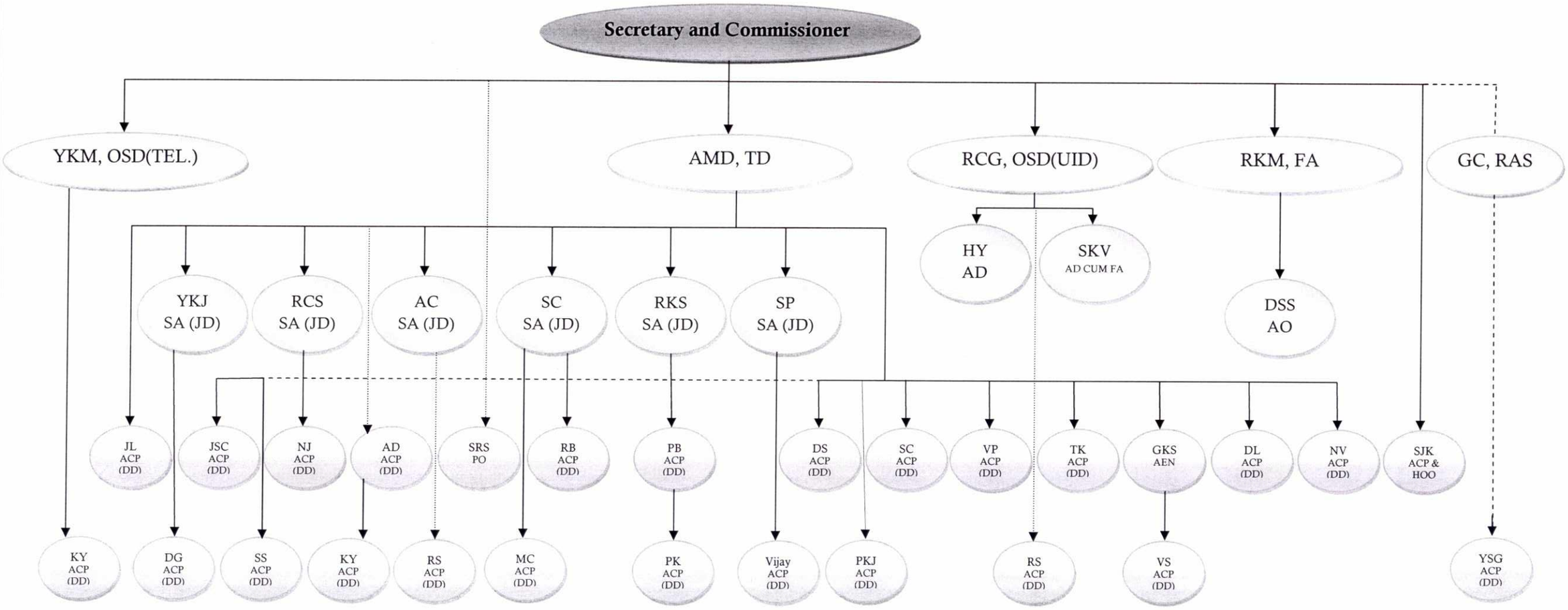
1. All officers and officials who have been assigned the projects which are being executed by RISL shall be required to undertake all files and project related works on behalf of RISL also.
2. All files will be routed as per the organogram attached.
3. Shri Daya Sandhu Sharma, AO shall also undertake the accounts related works of RISL under supervision of Dir.(Finance), RISL and UID as well.
4. Sh. Vincent Cornilious Justin, IA will work with OIC, MSDG.

Secretary & Commissioner

Copy for information and necessary action to the:

1. Sr. PA to the Secretary & Commissioner, DIT & C, Jaipur.
2. Managing Director / Director (Technical), RISL, Jaipur.
3. Technical Director, DIT & C, Jaipur.
4. ACP (Dy. Director) & OIC (Website), DoIT&C, Jaipur to upload the Order on DoITC website.
5. Concerning Officers/Officials are informed to join/report to the allotted place/officer in DoITC.

Head of Office & OIC-Establishment


Secretary and Commissioner
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RCG, OSD(UID)
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