

Government of Rajasthan
Department of Information Technology & Communication
Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur

File No.F5(144)/DoIT/Tech/09/235,

Dt:- 6.10.2010

Meeting Notice

In continuation to the meeting notice No. F5(146)/DoIT/Tech/09/1824 dated 5/8/10, the meeting of the appointed Nodal officers (IT) of the Departments of Government of Rajasthan is rescheduled to be held under the Chairmanship of Secretary(IT&C) as per the details given below :

Date : 14.10.2010

Participants : Nodal Officer(IT) of all the Govt. Departments/ PSUs/ Boards & Corporations

GROUP – A (List of Departments enclosed)

Time : 2:00 P.M. – 4:00 P.M.

GROUP – B (List of Departments enclosed)

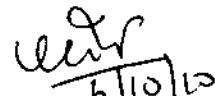
Time : 4:00 P.M. – 6:00 P.M.

Venue : Conference Hall, Yojana Bhawan , Jaipur.

Agenda of the meeting :

- Role and responsibilities of Nodal Officer(IT) in the Department.
- Review of the action taken on the decisions of the meeting held on 16.9.2010.
- Regular Updation of the contents on the Website.
- Webservices of NIC for making website GIGW Complaint.
- Content Management Issues .
- Achievements of the Departments in hard and soft copy in the prescribed format .
- Checking of websites converted by concerned departments.

You are requested to issue directions at your level to the Nodal Officer (IT) to regularly update the department website and ensure the compliance of the Guidelines issued by Government of India and regularly attend the meeting scheduled at 2.00 P.M of every second Thursday of each month .


6/10/10

ACP(Website)

Copy for information and necessary action to

1. PS to Principal Secretary (IT&C)
2. PA to Secretary(IT&C)
3. PA to MD Rajcomp
4. SIO, NIC with a request to depute Officer to attend the meeting in reference to
 - a. Websites of District Collectortates
 - b. Webservices of NIC for making website GIGW Complaint
5. Nodal Officer (IT & Websites) of all the Department for necessary action and requested to make it convenient to attend the meeting.
6. System Analyst & Head of Office, DoIT&C for necessary arrangements for the review meeting
7. OIC(Stores)
8. Guard file



6/16/10

ACP(Website)