

Government of Rajasthan
Department of Information Technology & Communication
IT Building, Tilak Marg, C-Scheme, Jaipur

File No.F5(433)/DoIT/Tech/10 / 3997

Dated : 21.10.11

Meeting Notice

To examine the websites extensively and to device a mechanism to ensure the content updation, a meeting of the Nodal Officers (IT) of the Departments of Government of Rajasthan under the Chairmanship of Secretary (IT&C) is scheduled to be held as per the details given below:

Date : 16.11.2011 (Wednesday)

Participants: Nodal Officer (IT) of all the Govt. Departments/ PSUs/ Boards & Corporations

Venue: Conference Room, IT Building, Yojana Bhawan, Jaipur.

Group	Time
Group – A (List of Departments enclosed)	2:00 P.M. – 4:00 P.M.
Group – B (List of Departments enclosed)	4:00 P.M. – 6:00 P.M.

Agenda of the meeting:

- Check the contents of the website.
- Prepare sitemap of all the pages of all the websites with the details of the responsible officers for contributing and approving the contents.
- Time stamping of individual page content updation frequency.
- Formulate procedure for regular updation and certification of the website.
- Updation of contact directories of departments on respective websites.
- Updation of websites by content management system.

You are requested to issue directions at your level to the Nodal Officer (IT) to regularly update the department website and ensure the compliance of the Guidelines issued by Government of Rajasthan and attend the meeting as scheduled from time to time. The Officers should get the details of sitemap with the details of the responsible officers for contributing and approving the contents of each page of the website in the meeting.

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Secretary (IT&C)

Copy for information and necessary action to

1. All Principal Secretaries/Secretaries/Head of the Departments
2. PS to Secretary(IT&C)
3. PA to MD RISL
4. SIO, NIC with a request to depute Officer to attend the meeting in reference to the websites of District Collectorates.
5. Nodal Officer (IT) of all Departments for necessary action and request to make it convenient to attend the meeting.
6. System Analyst & Head of Office, DoIT&C for necessary arrangements for the meeting.
7. OIC(Stores)
8. Guard File

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ACP (Website)

GROUP -A

Meeting Timings (2:00 PM – 4:00 PM)

Sno	Name of Department	Sno	Name of Department
1	Administrative Reforms	39	Election
2	Advocate General, Rajasthan	40	Employee State Insurance
3	Agriculture	41	Energy
4	Ajmer Nagar Nigam	42	Environment
5	Ajmer Vidyut Vitran Nigam Ltd	43	Excise
6	Animal Husbandry	44	Factory & Boilers Inspection
7	Anti Corruption Bureau	45	Finance
8	Archaeology & Mueseum	46	Fisheries
9	Biofuel	47	Food
10	Board of Revenue	48	Forest
11	Board of Secondary Education, Ajmer	49	General Administration & Cabinet Secretariat
12	Board of Technical Education	50	Govt. Dental College & Hospital, Jaipur
13	Bureau of Investment Promotion	51	Government Medical College, Kota
14	Bureau of Public Enterprises	52	Government Polytechnic College, Kota
15	Chief Minister Office	53	Ground Water Department
16	College Education	54	HCM Rajasthan State Institute of Public Administration
17	Command Area Development & Water Utilization	55	Higher Education
18	Commercial Taxes	56	Home
19	Cooperative	57	Horticulture
20	Department of Agriculture Marketing	58	IGNP (WR)
21	Department of Art & Culture	59	Indira Gandhi Panchayati Raj Sansthan
22	Department of Minority Affairs	60	Industry
23	Department of Youth Affairs & Culture	61	Information & Public Relations
24	Devasthan Department	62	Inspection Department
25	Directorate of Ayurved	63	Jaipur Development Authority
26	Directorate of Economics & Statistics	64	Jaipur Municipal Corporation
27	Directorate Of Employment	65	Jaipur Police
28	Directorate of Evaluation Organization	66	Jaipur Vidyut Vitran Nigam Ltd.
29	Directorate of Literacy & Continuing Education	67	Jawahar Kala Kendra, Jaipur
30	Directorate Of Local Bodies	68	JLN Medical college, Ajmer
31	Directorate of Pension & Pensioners' Welfare	69	Jodhpur Nagar Nigam
32	Directorate of Petroleum	70	Jodhpur Vidyut Vitran Nigam Ltd.
33	Directorate of Treasury and Accounts	71	Justice
34	Directorate of Watershed Development & Soil Conservation	72	Kota Nagar Nigam
35	Disaster Management & Relief	73	Labour
36	District Collectorate, Jaipur	74	Maharshi Dayanand Saraswati University, Ajmer
37	District Poverty Initiative Project	75	Malviya National Institute of Technology, Jaipur
38	Education (School)		

GROUP -B

Meeting Timings (4:00 PM – 6:00 PM)

Sno	Name of Department	Sno	Name of Department
1	Medical Education Department	39	Rajasthan State Road Transport Corporation
2	Medical Health and Family Welfare	40	Rajasthan State Seeds Corporation
3	Mines & Geology	41	Rajasthan State Warehousing Corporation
4	Mohan Lal Sukhriya University, Udaipur	42	Rajasthan Tax Board
5	National Informatics Centre(NIC)	43	Rajasthan Technical University
6	National Institute of Ayurveda	44	Rajasthan University of Veterinary and Animal Sciences, Bikaner
7	National Law University, Jodhpur	45	Rajasthan Urban Infrastructure Development Project
8	P.H.E.D.	46	Redressal of Public Grievances
9	Panchayati Raj	47	Registration & Stamps
10	Personnel	48	Revenue Department
11	Planning	49	RIICO
12	PWD	50	RNT Medical College, Udaipur
13	Rajasthali, Jaipur	51	RTDC
14	Rajasthan Ayurveda University	52	Rural Development
15	Rajasthan Co-operative Dairy Federation Ltd.	53	Rural Non Farm Development Agency(RUDA)
16	Rajasthan Electricity Regulatory Commission	54	Sanskrit Education Department
17	Rajasthan Financial Corporation	55	Science & Technology
18	Rajasthan Foundation	56	Serva Shiksha Abhiyan (SSA)
19	Rajasthan High Court	57	SMS Medical College, Jaipur
20	Rajasthan Housing Board	58	Social Justice & Empowerment
21	Rajasthan Khadi and Village Industries Board	59	Soldier Welfare Department
22	Rajasthan Oriental Research Institute	60	SP Medical College, Bikaner
23	Rajasthan Police	61	State Election Commission, Rajasthan
24	Rajasthan Police Academy	62	State Insurance & PF
25	Rajasthan Public Service Commission	63	Swami Keshwanand Rajasthan Agricultural University
26	Rajasthan Rajya Vidyut Prasaran Nigam Ltd	64	Technical Education
27	Rajasthan Rajya Vidyut Prasaran Nigam Ltd (SLDC)	65	Tourism
28	Rajasthan Rajya Vidyalaya Utpadan Nigam Ltd	66	Transport
29	Rajasthan Renewable Energy Corp.	67	Tribal Area Development
30	Rajasthan Road Development & Construction Corporation (RSRDCC)	68	Udaipur Nagar Parishad
31	Rajasthan Rural Livelihood Project (DPIP)	69	University of Kota
32	Rajasthan Sanskrit University	70	University of Rajasthan
33	Rajasthan Small Industries Corporation (RajSICO)	71	Urban Development & Housing Department
34	Rajasthan State Agriculture Marketing Board	72	Vardhman Mahaveer Open University
35	Rajasthan State Human Rights Commission	73	Water Resources
36	Rajasthan State Human Rights Commission	74	Women and child development ICDS)
37	Rajasthan State Information Commission	75	Women and Child Development(ICDS)
38	Rajasthan State Pollution Control Board		