

**GOVERNMENT OF RAJASTHAN**  
**Department of Information Technology & Communication**

File No.F5(596)/DoIT/Tech/12/3210

Dated : 15-6-12

**Minutes of the meeting of Nodal Officers (IT) of Government Departments held on 06<sup>th</sup> June, 2012 in Conference Hall, IT Building, Jaipur.**

A meeting was held under the chairmanship of Shri Sanjay Malhotra, Secretary and Commissioner, IT&C on on 06th June, 2012 from 11.00 AM to 01.00 PM in Conference Hall, IT Building, Yojana Bhawan to discuss regular and timely updation of the contents of websites. The meeting was attended by the following Officers:

- i. Sh.Sharat Kaviraj, SP, SCRB, Rajasthan
- ii. Sh. A.M.Deshpande Adl. Director, DoIT&C
- iii. Ms. Jyoti Luhadiya ACP(Websites)
- iv. Nodal officers (IT) of about 40 departments.

The record of discussions and decisions taken in the meeting are as follows:

1. Nodal officer (IT) would ensure and take necessary steps/develop a mechanism for providing the up-to-date contents and ensure regular updation of their department's website by developing responsibility matrix as per the sitemap of their respective websites of their departments.
2. The certificate of updation for department's website is to be sent to DoIT&C by 5th of every month in the prescribed format duly signed by the Nodal Officer and verified by HOD.
3. It is mandatory for all websites to follow GIGW Guidelines. Departments may contact RISL/DOIT&C for redevelopment/redesigning or translation of contents to make the websites GIGW complaint and bilingual.
4. A presentation on the State portal and Microsoft Sharepoint had been given to all the Nodal Officers(IT). The following 10 departments had been identified on pilot basis for the content creation using the Content Management System (Microsoft Share Point 2010) on the State Portal being developed under SSDG project
  - i. Board of Revenue
  - ii. College Education
  - iii. Commercial Taxes
  - iv. Employment
  - v. Forest
  - vi. Rajasthan Police
  - vii. RPSC
  - viii. Registration & Stamps
  - ix. Transport
  - x. Women and Child Development

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5. Nodal Officer (IT) had been requested to send the contents/feedback if any within in 15 days time , since the same has not been received so far they may send the contents in the template circulated in soft copy to DOIT&C by 25<sup>th</sup> June, 2012
6. Departments would be responsible for the contents pertaining to their department on the State Portal and would get the Content Management and Approval policy (CMAP) approved .
7. The meeting ended with highlighting the importance of updating the website regularly and thanks to the chair.

Addl. Director (IT)

**Copy forwarded to the following for information and necessary action:**

1. All Principal Secretaries/Secretaries/Head of the Departments
2. PS to Principal Secretary (IT&C)
3. PA to Secretary(IT&C)
4. PA to Commissioner & Secretary, Information & Public Relations, Jaipur
5. Sh. Gopal Sharma, Additional Director, DIPR
6. PA to MD **Rajcomp Info Services Ltd., Jaipur**
7. Sh. R.L.Solanki, SA (Joint Director) & OIC (SSDG), DOIT&C
8. Nodal Officers(IT) of selected departments for necessary action and request to make it convenient to attend the meeting
9. Head of Office, DOIT&C

ACP(Website)



### List of Departments for Meeting on 06/06/2012

SNo.	Department Name	URL
1	Agriculture	<a href="http://www.krishi.rajasthan.gov.in/">http://www.krishi.rajasthan.gov.in/</a>
2	Animal Husbandry	<a href="http://animalhusbandry.rajasthan.gov.in">http://animalhusbandry.rajasthan.gov.in</a>
3	Anti Corruption Bureau	<a href="http://www.acb.rajasthan.gov.in">http://www.acb.rajasthan.gov.in</a>
4	Board of Revenue	<a href="http://www.bor.rajasthan.gov.in">http://www.bor.rajasthan.gov.in</a>
5	Chief Minister Office	<a href="http://cmo.rajasthan.gov.in">http://cmo.rajasthan.gov.in</a>
6	Co-operative	<a href="http://www.rajcooperatives.nic.in">http://www.rajcooperatives.nic.in</a>
7	College Education	<a href="http://www.collegeeducation.rajasthan.gov.in">http://www.collegeeducation.rajasthan.gov.in</a>
8	Commercial Taxes	<a href="http://rajtax.gov.in">http://rajtax.gov.in</a>
9	Disaster Management & Relief	<a href="http://www.rajrelief.nic.in">http://www.rajrelief.nic.in</a>
10	District Poverty Initiative Project	<a href="http://www.dpipraj.gov.in">http://www.dpipraj.gov.in</a>
11	Economics & Statistics	<a href="http://statistics.rajasthan.gov.in">http://statistics.rajasthan.gov.in</a>
12	Education	<a href="http://www.rajshiksha.gov.in">http://www.rajshiksha.gov.in</a>
13	Election	<a href="http://www.ceorajasthan.nic.in">http://www.ceorajasthan.nic.in</a>
14	Employment	<a href="http://www.rajrojgar.nic.in">http://www.rajrojgar.nic.in</a>
15	Energy	<a href="http://www.rajenergy.com">http://www.rajenergy.com</a>
16	Environment	<a href="http://www.environment.rajasthan.gov.in/">http://www.environment.rajasthan.gov.in/</a>
17	Excise	<a href="http://rajexcise.org/web/Index.asp">http://rajexcise.org/web/Index.asp</a>
18	Finance	<a href="http://www.finance.rajasthan.gov.in">http://www.finance.rajasthan.gov.in</a>
19	Food	<a href="http://www.food.rajasthan.gov.in">http://www.food.rajasthan.gov.in</a>
20	Forest	<a href="http://www.rajforest.nic.in">http://www.rajforest.nic.in</a>
21	HCM Rajasthan State Institute of Public Administration	<a href="http://hcmripa.gov.in">http://hcmripa.gov.in</a>
22	Indira Gandhi Panchayati Raj & Gramin Vikas Sanstahan	<a href="http://igprgvs.rajasthan.gov.in">http://igprgvs.rajasthan.gov.in</a>
23	Industry	<a href="http://rajind.rajasthan.gov.in">http://rajind.rajasthan.gov.in</a>
24	Information & Public Relations	<a href="http://dipr.rajasthan.gov.in/">http://dipr.rajasthan.gov.in/</a>
25	Jaipur Police	<a href="http://jaipurpolice.rajasthan.gov.in">http://jaipurpolice.rajasthan.gov.in</a>
26	Labour	<a href="http://www.rajlabour.nic.in">http://www.rajlabour.nic.in</a>
27	Medical Education	<a href="http://medicaleducation.rajasthan.gov.in">http://medicaleducation.rajasthan.gov.in</a>
28	Medical health and family welfare	<a href="http://www.rajswasthya.nic.in">http://www.rajswasthya.nic.in</a>
29	Panchayati Raj	<a href="http://www.rajpanchayat.gov.in">http://www.rajpanchayat.gov.in</a>
30	Personnel	<a href="http://www.dop.rajasthan.gov.in">http://www.dop.rajasthan.gov.in</a>
31	Petroleum	<a href="http://petroleum.rajasthan.gov.in">http://petroleum.rajasthan.gov.in</a>
32	Planning	<a href="http://www.planning.rajasthan.gov.in">http://www.planning.rajasthan.gov.in</a>
33	Public Health Engineering	<a href="http://www.rajwater.gov.in">http://www.rajwater.gov.in</a>
34	Public Works	<a href="http://pwd.rajasthan.gov.in">http://pwd.rajasthan.gov.in</a>
35	Rajasthan Foundation	<a href="http://www.rajasthanfoundation.org">http://www.rajasthanfoundation.org</a>
36	Rajasthan Police	<a href="http://www.rajpolice.nic.in">http://www.rajpolice.nic.in</a>

37	Rajasthan Police Academy	<a href="http://www.rpa.rajasthan.gov.in">http://www.rpa.rajasthan.gov.in</a>
38	Rajasthan Public Service Commission	<a href="http://www.rpsc.gov.in">http://www.rpsc.gov.in</a>
39	Rajasthan Urban Infrastructure Development Project	<a href="http://www.ruidp.gov.in">http://www.ruidp.gov.in</a>
40	Redressal of Public Grievances	<a href="http://rpg.rajasthan.gov.in">http://rpg.rajasthan.gov.in</a>
41	Registration & Stamps	<a href="http://www.rajstamps.gov.in">http://www.rajstamps.gov.in</a>
42	Rural Development	<a href="http://www.rdprd.gov.in">http://www.rdprd.gov.in</a>
43	Science & Technology	<a href="http://www.rajdst.gov.in">http://www.rajdst.gov.in</a>
44	Social Justice & Empowerment	<a href="http://sje.rajasthan.gov.in">http://sje.rajasthan.gov.in</a>
45	State Insurance & Provident Fund	<a href="http://sipf.rajasthan.gov.in">http://sipf.rajasthan.gov.in</a>
46	Technical Education	<a href="http://www.dte.rajasthan.gov.in">http://www.dte.rajasthan.gov.in</a>
47	Tourism	<a href="http://www.rajasthantourism.gov.in">http://www.rajasthantourism.gov.in</a>
48	Transport	<a href="http://www.transport.rajasthan.gov.in">http://www.transport.rajasthan.gov.in</a>
49	Urban Development & Housing	<a href="http://udhrajasthan.gov.in/UDH_ENG/default.asp">http://udhrajasthan.gov.in/UDH_ENG/default.asp</a>
50	Water Resources	<a href="http://waterresources.rajasthan.gov.in">http://waterresources.rajasthan.gov.in</a>
51	Watershed Development & Soil Conservation	<a href="http://watershed.rajasthan.gov.in">http://watershed.rajasthan.gov.in</a>
52	Women and Child Development	<a href="http://wcd.rajasthan.gov.in/">http://wcd.rajasthan.gov.in/</a>
53	Horticulture	<a href="http://www.krishi.rajasthan.gov.in/">http://www.krishi.rajasthan.gov.in/</a>
54	Local Bodies	<a href="http://www.lsgraj.org/">http://www.lsgraj.org/</a>
55	Pension & Pensioners Welfare	<a href="http://rajpension.nic.in/">http://rajpension.nic.in/</a>