क्रमांकः एफ.5(1140) / डीओआईटी / टेक / 2018 / पार्ट–2 /02006   दिनांकः 28/05/2021

कार्यालय आदेश

सूचना प्रौद्योगिकी एवं संचार विभाग की वेबसाईट के विभिन्न भागों में उपलब्ध सूचनाओं का निरन्तर अद्यतन किया जाना आवश्यक है। वेबसाईट के विभिन्न भाग / वेबपेज में अद्यतन किये जाने हेतु संबंधित प्रभारी अधिकारी / जिम्मेवार टीम का निर्धारण किया जाकर एक Responsibility matrix बनाई गई है। संबंधित प्रभारी अधिकारी ये सुनिश्चित करेंगे की उनके प्रभार से संबंधित वेबपेज में समय–समय पर अद्यतन / संशोधन किये जाने हेतु सूचना एवं आवश्यक सामग्री वेबसाईट सेल को उपलब्ध करवाई जाए।

(विरेन्द्र सिंह)
आयुक्त एवं विशिष्ट सचिव

क्रमांकः एफ.5(1140) / डीओआईटी / टेक / 2018 / पार्ट–2 /02006   दिनांकः 28/05/2021

प्रतिलिपिः सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है–

1. निजी सचिव, प्रमुख शासन सचिव, सू.प्रौ और संचार विभाग, राज, जयपुर।
2. समस्त ग्रुप हेड / परियोजना अधिकारी, सू.प्रौ और संचार विभाग, राज, जयपुर।
3. संबंधित अधिकारी / कर्मचारी।
4. प्रभारी अधिकारी, वेबसाईट, वेबसाईट पर अपलोड हेतु।
5. रक्षित पत्रावली।

28/5/21
(ज्योति लुहाड़िया)
अतिरिक्त निदेशक

Responsibility Matrix for the Updation of various sections of the DoIT&C Website

Menu	Sub Menu	Sub-sub-menu	Responsible Team
Home			PMU Cell
About Us	Department Profile	History	PMU Cell
		Objective	PMU Cell
		Functions	PMU Cell
		Tenure of Department Heads	PMU Cell
	Vision		Establishment Cell
	Organization Chart		Establishment Cell
	IT Cadre	Seniority List	Establishment Cell
		Recruitment Rule	Establishment Cell
		Civil List	Establishment Cell
		Recruitment	Coordination Cell
	About DoIT&C Portal		Establishment Cell
	Today's Birthday(s)		Establishment Cell, Coordination Cell, PMU Cell
Documents	Acts &Rules	General	Establishment Cell, Coordination Cell, PMU Cell
		Rajasthan Computer State and Subordinate Service Rules	Coordination Cell
	Circular & Notices	Minutes of Apex Committee Meeting	Coordination Cell
		Orders pertaining to constitution of various committees by the Government under e-Governance initiatives of the State	Coordination Cell
		(UID -Aadhar)- Circulars and orders	OSD - UID
		(UID -Aadhar)-Finance and Budget	OSD- UID
		e-Procurement	OIC e-Procurement
		Mobile Services	OIC Mobile applications
		Miscellaneous	Coordination Cell
		IT Platform and Building Blocks	PMU Cell
	Policies and Guidelines	General	Coordination cell and PMU cell
		e-waste Policy	PMU Cell and Store
		Website Policy/Guidelines	Website Cell
		Raj e-sign	OIC E Sign

	DIPR Online Tender		Websites cell
	RISL (RajComp) Tenders		Websites cell
Directory	H/Q Directory		Establishment Cell
	State IT Directory		Establishment Cell
	Web Directory/ Nodal Officer Directory		Establishment Cell
Contact Us			List to be decided by Establishment Cell
CUG	Recent Orders		Establishment
	DoIT&C Employees	Transfer Orders	Establishment
		Work Distribution Orders	Establishment
		Trainin Orders	Establishment
		Office Orders	Establishment
		Additional Work	Establishment
		Seniority List	Establishment
		Civil List	Establishment
		IT cadre reorganization Orders	Establishment
		NOC	Establishment
		ACR	Establishment
		NOC Formats	Establishment
		Rosters	Establishment
	Website Details	Webtrack Dashboard	Website Cell
		Nodal Officer(IT)	Website Cell
		Website Hosting	Website Cell
		Security Audit	Website Cell
		SSL Certificates	Website Cell
		Website Policies	Website Cell
	District Projects	RSWAN	PMU Cell
		Physical &Financial Progress of Districts	PMU Cell
		Allocation of Additional Budget	PMU Cell
		Computer Awareness Training	PMU Cell
		Biometric Attendance System	PMU Cell
		Others	PMU Cell
		e-district state wide Rollout MMP	PMU Cell
		State Portal & SSDG	PMU Cell
	e-Governance	IT initiatives Book	PMU Cell, Coordination Cell
		Projects	PMU Cell, Coordination Cell