GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

F 5(241)/DoIT/Tech/05/ 30 50   Jaipur, Dated: 13.12.10

MINUTES OF 7th MEETING of the APEX COMMITTEE

The meeting was taken by the Chief Secretary on 07.12.10 at 10.30 AM in Committee Room no. 1, Secretariat, Jaipur. The list of participants is enclosed. Leave of absence was granted to Principal Secretary, PWD.

Record of discussions held during the meeting:

1. **Confirmation of the minutes of the 6th meeting held on 01.10.10**

   As no comments were received from any of the members present at the 6th meeting, the minutes of that meeting were approved.

2. **Action taken report of meeting dated 01.10.2010**

   Secretary & Commissioner, IT&C apprised the Chair of the status in respect of the following:

   a. **Appointment of nodal officers for IT / e-Governance**

   Secretary & Commissioner, IT&C confirmed that all the departments have appointed the nodal officers.

   b. **Outsourcing of the back-office computerization work of Government departments to Rural Shores**

   A proposal has been obtained from Rural Shores and is being examined. Subsequently, the file will be submitted to FD for approval.

   c. **Fixation of rates on task basis for NREGS work through CSCs.**

   The Committee was informed that the rates have been approved by the Finance Department and follow up action is being taken by Commissioner, MNREGS.

   d. **Monitoring of matters related to Vidhan Sabha at Secretariat level**

   Special Secretary, Justice Department stated that information is still awaited from 17 departments. Justice Department was directed to expedite the process.

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The Committee was informed that while NIC has completed the work of the 1st phase of the application for monitoring at the level of Administrative Heads, the 2nd phase for in-house monitoring within all the departments is being done by RajCOMP.

Directions were given to implement the 1st phase from the coming session of the Vidhan Sabha. It was also decided that before the application goes live, NIC would impart training on the Vidhan Sabha Monitoring Software to all Principal Secretaries, Secretaries and Heads of Departments .

e. **I-FACTS (IT enabled fully automated citizen based transparent status)**

Secretary, IT&C informed the Committee that as per the decision taken in the 6th meeting on 01.10.10, approval of SeMT for the project was obtained. The file was under submission to FD for its approval.

3. **Status of National e-Governance Plan (NeGP) projects and major IT initiatives undertaken by DoIT&C.**

The members were apprised of the current status of the following major projects:

- Rajasthan State Wide Area Network (RSWAN)
  - ○ Directions were given to expedite the bid evaluation process so as to place the work order by the calendar year end.
- Common Service Centre (CSC)
  - ○ In order to promote CSCs and make them more viable, directions were given to form a team comprising officers from DoIT&C and DISCOMs to prepare a road map for phased transfer of bill collection work to CSCs and e-Mitra kiosks. The paper is to be submitted within next 15-20 days to the appropriate decision making authorities.
  - ○ It was also decided that all departments should try to use CSCs / e-mitra kiosks rather than set up similar kiosks for their departments.
- State Data Centre (SDC)
  - ○ The committee was informed that Hon'ble Chief Minister has consented to inaugurate the State Data Centre on December 15th, 2010. A formal invitation to all the members to the inaugural ceremony was extended by Secretary, IT&C.

- e-District (pilot – Jodhpur, Ajmer)
  - The committee directed that once the e-District application is implemented, the e-SUGAM application should be integrated with it so as to avoid duplication of efforts.
- State Service Delivery Gateway(SSDG)
  - The financial bids for the project will be opened on 9th December, 2010 and the work order will be placed by 20th December 2010. The project is expected to go live within 6 months after issue of the work order.
- e-Secretariat
  - It was directed that the UID project should be implemented on pilot basis for Secretariat personnel.
- e-SANCHAR
  - The project will be functional in all tehsils of Jaipur district by the end of the current financial year.

4. **Review of e-Gram project**

Principal Secretary, Plan gave a detailed introduction of the project describing its process and objectives. Following decisions were taken to ensure proper implementation and optimum utilization of e-Gram project:

a. AR Department to send a letter from Chief Secretary to all District Collectors directing them to include a brief note on e-Gram status in their monthly correspondence with the Chief Secretary.

b. Review and simplification of EG2 form: Team of 1 officer each from DoIT&C, Plan and NIC along with District Collectors and officers from stakeholder departments to be constituted to review and simplify the EG2 form.

c. Video Conferences with Chief Secretary to be organized.

d. Planning Department to provide to the Chief Secretary the list of the districts lagging behind in implementation and monitoring of e-Gram.

e. e-Gram to be made available in public domain from 26th January, 2011. Letter to this effect to be sent to District Collectors by Planning Department under the signature of the Chief Secretary.

f. SDOs to be made in charge of their respective areas instead of BDOs

5. **Review of e-SUGAM (Public Grievances) project**

Principal Secretary, AR Department informed the committee that the e-SUGAM portal has already been hosted and is being rolled out in phased manner. It was decided to launch it formally in January 2011 and to implement in all districts and chosen departments quickly.

6. **Review of National Land Resource Management Programmer (NLRMP)**

Principal Secretary, Revenue Department gave a brief introduction of the project.

Looking to the importance of this project, it was decided that a separate meeting to discuss the NLRMP project may be organized by 10th January 2011 with participation from IT&C Department, Board of Revenue and Revenue Department.

7. **Review of e-Governance initiatives in Transport Department**

Commissioner and ex-officio Secretary to Government, Transport Department said that two projects namely VAHAAN and SAARTHI are being implemented by the Department in accordance with Government of India's guidelines.

He added that project VAHAAN has already been implemented in all DTOs and RTOs. However, project SAARTHI cannot be implemented due to shortage of manpower for data entry of current as well as legacy data. He assured the committee that SAARTHI will also be implemented quickly on short term basis through outsourced manpower and on long term basis through DEOs, posts of which have been sanctioned by FD and request for recruitment of whom is being made to DoIT&C.

The meeting then ended with thanks to the Chair.

Secretary & Commissioner, IT&C
Member Secretary

List of attendees

1	Additional Chief Secretary, Finance Department, Rajasthan, Jaipur
2	Special Secretary, Justice Department, Rajasthan, Jaipur
3	Principal Secretary, Administrative Reforms Department, Rajasthan, Jaipur
4	Commissioner (Investment & N.R.I.S), Bureau Of Investment Promotion, Rajasthan, Jaipur
5	Principal Secretary, Planning Department, Rajasthan, Jaipur
6	Administrator, Rajasthan State Agriculture Marketing Board, Jaipur
7	Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department, Jaipur
8	Principal Secretary, Revenue Department, Rajasthan, Jaipur
9	Commissioner & Ex-officio Secretary, Transport Department, Rajasthan, Jaipur
10	Chairman & Managing Director, JVVNL, Jaipur
11	Secretary, Energy Department, Rajasthan, Jaipur
12	State Informatics Officer, NIC, Rajasthan
13	Chief Engineer, Public Works Department, Jaipur

Copy for information and necessary action to:

1	P.S. to Additional Chief Secretary, Finance Department, Rajasthan, Jaipur
2	P.S. to Director General, National Informatics Centre (N.I.C.)
3	P.S. to Principal Secretary, Public Health & Engineering Department, Rajasthan, Jaipur
4	P.S. to Principal Secretary, Justice Department, Rajasthan, Jaipur
5	P.S. to Special Secretary, Justice Department, Rajasthan, Jaipur
6	P.S. to Principal Secretary, Public Works Department, Rajasthan, Jaipur
7	P.S. to Principal Secretary, Administrative Reforms Department, Rajasthan, Jaipur
8	P.S. to Commissioner (Investment & N.R.I.S), Bureau Of Investment Promotion, Rajasthan, Jaipur
9	P.S. to Principal Secretary, Planning Department, Rajasthan, Jaipur
10	P.S. to Administrator, Rajasthan State Agriculture Marketing Board, Jaipur
11	P.S. to Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department, Jaipur
12	P.S. to Principal Secretary, Revenue Department, Rajasthan, Jaipur
13	P.S. to Commissioner & Ex-officio Secretary, Transport Department, Rajasthan, Jaipur
14	P.S. to Chairman & Managing Director, JVVNL, Jaipur
15	P.S. to Secretary, Energy Department, Rajasthan, Jaipur
16	State Informatics Officer, NIC, Rajasthan
17	Managing Director, RajCOMP
18	Shri Chiranji Lal, Chief Engineer, Public Works Department, Rajasthan, Jaipur
19	Director, LNMIIIT, Jaipur
20	Dr. Manoj Singh Gaur, Professor, Computer Engineering, MNIT, Jaipur

Secretary & Commissioner, IT&C