MINUTES OF the 12th MEETING of the APEX COMMITTEE

The meeting was held on 13.12.11 at 11.00 AM and on 23.12.11 at 4.30 PM in Committee Room no. 1, Secretariat, Jaipur. The list of participants is enclosed.

Record of discussions held during the meeting is as follows:

1. **Confirmation of minutes**

   As no comments were received from any of the members present at the previous meeting, the minutes of that meeting were approved.

2. **Action taken report**

   a. **Policy for using shared IT infrastructure**

   The Committee was informed that the policy has been circulated to all the government departments, PSUs and autonomous organisations.

   b. **Utilization of 3% Plan funds for e-Governance by Government Departments**

   The latest status was reviewed under a separate agenda item.

   c. **Review of National Land Record Modernization Programme (NLRMP)**

   The project will be reviewed in the next meeting of the Apex Committee.

   d. **Review of IT Bharat Nirman Rajeev Gandhi Sewa Kendras**

   Secretary, Rural Development was granted leave of absence and it was decided to review the project in the next meeting of the Apex Committee.

3. **Utilization of 3% Plan funds for e-Governance by Government Departments**

   On reviewing the status of the budget head '62-Computerization' circulated as part of the agenda for the meeting, the Committee observed that all the departments need to ensure optimum and timely utilization of funds. The status of major departments reviewed is as under:

   - **Education Department:** Principal Secretary, School Education informed that a share of 75% funds of the total required funds is awaited from Government of India.

     The Committee advised the Education Department to initiate the schools IT enablement project to the extent the state share of funds is available so that the state funds are optimally utilized.

   - **Water Supply Department**: In the absence of the desired information, the representative of the Department was directed to ensure that the updated status of funds be submitted to the Committee in the next meeting.

- **Medical & Health Department**: Principal Secretary, Medical & Health Department assured the Committee that the funds will be fully utilized by the end of the current financial year (2011-2012).

- **Commercial Taxes**: Commissioner, Commercial Taxes informed the Committee that the funds are being optimally used and will be utilized fully by the end of the current financial year (2011-2012).

- **Revenue Department:** Principal Secretary, Revenue Department informed that the share of Registration & Stamps Department is being transferred to them for utilization at their level. Further, regarding the utilization of funds for survey part of the project, the approval of Hon'ble Minister is to be obtained before initiating the project.

The Committee observed that in order to utilize the funds earmarked for IT enablement / e-Governance, the departments need to prepare project reports. It was decided that if the required capacity for such work is not available within the departments, the departments may assign the project formulation work and / or the project on turn-key basis to RajCOMP Info Services Limited / NIC / NICSI, as per rules. The departments may outsource the project through transparent bidding process, also.

4. **Common Service Centres (CSC)**

Secretary-IT&C briefed the committee that the CSC project was being implemented in the State through two Service Centre agencies (SCAs) namely M/s Zoom Developers (for 14 districts in Bikaner, Bharatpur and Jodhpur divisions) and M/s CMS Computers (for 19 districts in Ajmer, Kota, Jaipur and Udaipur divisions) since 2009. He further informed the committee that the contract of M/S Zoom Developers was terminated in February 2011 due to non performance.

Secretary-IT&C also apprised the committee of the reasons for delay in rollout of the CSC project by M/s CMS Computers. After detailed deliberation, the committee approved extension of time period for establishment of the targeted number of CSCs by M/s CMS Computers till 31.03.2012 without LD.

5. **Policy for using shared Remote Sensing and GIS databases**

The Committee approved that GIS and remote sensing work of all departments / agencies of the government should be done by State Remote Sensing Application Centre and the government department/agency should not take up such works without taking NOC from the Department of Science & Technology.

6. **Apna Khata**

Commissioner, Settlement apprised the committee on the progress made in the project for making available legally valid copies of the Jamabandis online through internet enabled kiosks. He assured that the pilot of the project would be shortly implemented in Niwai Tehsil of Tonk district post which the project shall be implemented in all the 36 tehsils proposed to be covered under NLRMP.

7. **Application development for "The Rajasthan Guaranteed Delivery of Public Services Act, 2011"**

Secretary IT&C gave a detailed presentation of the project and informed that sufficient funds are available to meet the project expenses amounting to Rs. 5 lakhs (exclusive of RISL approved service charges and applicable taxes). After detailed deliberations, the committee granted administrative and financial sanction to the project for Rs. 5.00 lakhs plus applicable RISL approved service charges and other taxes.

8. **Home Department: Computerized Arms License Management System (CALMS)**

Secretary IT&C gave a detailed presentation of the project and informed that sufficient funds are available to meet the project expenses amounting to Rs. 60 lakhs. After detailed deliberations, the committee granted administrative and financial sanction to the project for Rs. 60.00 lakhs and advised the Home Department to ensure that the project is integrated with CCTNS project of the Police Department.

9. **Review of National Land Record Modernization Programme (NLRMP)**

Commissioner, Settlement Department informed the Committee about the status of work under taken under NLRMP project in the State and assured the members that all steps are being taken to ensure expeditious implementation of the project in the state.

10. **Review of Bharat Nirman Rajeev Gandhi Sewa Kendra programme**

Additional Chief Secretary, Rural Development & Panchayati Raj Department, informed the Committee that 78% work has been completed across the State. Work has been completed in all except 3 of the Panchayat Samitis and around 25% of the Panchayats. Chief Secretary appreciated the progress made in the project.

The meeting ended with a note of thanks to the chair.

Secretary & Commissioner, IT&C
Member Secretary

Copy for information and necessary action to:

1	P.S. to Chief Secretary, Government of Rajasthan, Secretariat, Jaipur
2	P.S. to Additional Chief Secretary, Finance Department, Rajasthan, Jaipur
3	P.S. to Additional Chief Secretary, Urban Development & Housing Department, Rajasthan, Jaipur
4	P.S. to Additional Chief Secretary, Environment & Forest Department, Rajasthan, Jaipur
5	P.S. to Additional Chief Secretary, Rural Development & Panchayati Raj Department, Rajasthan, Jaipur
6	P.S. to Additional Chief Secretary, Water Resources Department and P.H.E.D, Rajasthan, Jaipur
7	P.S. to Director General, National Informatics Centre (N.I.C.)
8	P.S. to Principal Secretary, Social Justice & Empowerment and Social Security, Rajasthan, Jaipur
9	P.S. to Principal Secretary, Home Department, Rajasthan, Jaipur
10	P.S. to Principal Secretary, Administrative Reforms Department, Rajasthan, Jaipur
11	P.S. to Principal Secretary, Planning Department, Rajasthan, Jaipur
12	P.S. to Principal Secretary, Revenue Department, Rajasthan, Jaipur
13	P.S. to Principal Secretary, Small Industries Department, Rajasthan, Jaipur
14	P.S. to Principal Secretary, Agriculture Department, Rajasthan, Jaipur
15	P.S. to Principal Secretary, Cooperative Department, Rajasthan, Jaipur
16	P.S. to Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department, Rajasthan, Jaipur
17	P.S. to Principal Secretary, Medical & Health Department, Rajasthan, Jaipur
18	P.S. to Principal Secretary, Tourism Department, Rajasthan, Jaipur
19	P.S. to Inspector General, Registration & Stamps Department, Rajasthan, Ajmer
20	P.S. to Secretary, Science & Technology Department, Rajasthan, Jaipur
21	P.S. to Secretary, School Education Department, Rajasthan, Jaipur
22	P.S. to Commissioner, Commercial Taxes Department, Rajasthan, Jaipur
23	Special Invitee: Secretary, Rural Development Department & Commissioner, NREGS, Rajasthan, Jaipur with request to kindly present the status of Bharat Nirman Rajeev Gandhi Sewa Kendra project
24	Special Invitee: Commissioner, Settlement Department, Rajasthan, Jaipur with request to kindly present the status of NLRMP
25	Special Invitee: Shri Arindam Tomar, Project Director, NLRMP, Rajasthan, Jaipur
26	Director, Social Justice & Empowerment Department, Rajasthan, Jaipur
27	Shri Rahul Kumar, Principal Chief Conservator of Forests (TREE), Rajasthan, Jaipur
28	State Informatics Officer, NIC, Rajasthan, Jaipur with request to kindly present the status of Apna Khata project.
29	Director, Local Bodies, Rajasthan, Jaipur
30	Director (Technical), RajCOMP Info Services Limited, Jaipur
31	Project Director, State Remote Sensing Application Centre, Rajasthan, Jodhpur
32	Shri Kundan Lal, Chief Engineer, Water Resources Department, Rajasthan, Jaipur
33	Shri N.K. Gupta, Additional Commissioner, NREGS, Rural Development Department, Rajasthan, Jaipur
34	Shri B. Krishnan, SE (DIPM), PHED, Rajasthan, Jaipur

Secretary & Commissioner, IT&C

List of attendees

1	Additional Chief Secretary, Finance Department, Rajasthan, Jaipur
2	Additional Chief Secretary, Urban Development & Housing Department, Rajasthan, Jaipur
3	Additional Chief Secretary, Rural Development & Panchayati Raj Department, Rajasthan, Jaipur
4	Principal Secretary, School & Sanskrit Education, Rajasthan, Jaipur
5	Principal Secretary, Home Department, Rajasthan, Jaipur
6	Principal Secretary, Administrative Reforms Department, Rajasthan, Jaipur
7	Principal Secretary, Planning Department, Rajasthan, Jaipur
8	Principal Secretary, Revenue Department, Rajasthan, Jaipur
9	Principal Secretary, Small Industries Department, Rajasthan, Jaipur
10	Principal Secretary, Agriculture Department, Rajasthan, Jaipur
11	Principal Secretary, Cooperative Department, Rajasthan, Jaipur
12	Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department, Rajasthan, Jaipur
13	Principal Secretary, Medical & Health Department, Rajasthan, Jaipur
14	Principal Secretary, Tourism Department, Rajasthan, Jaipur
15	Inspector General, Registration & Stamps Department, Rajasthan, Ajmer
16	Secretary, Science & Technology Department, Rajasthan, Jaipur
17	Secretary, School Education Department, Rajasthan, Jaipur
18	Commissioner, Commercial Taxes Department, Rajasthan, Jaipur
19	Secretary, Rural Development Department & Commissioner, NREGS, Rajasthan, Jaipur
20	Commissioner, Settlement Department, Rajasthan, Jaipur
21	Shri Arindam Tomar, Project Director, NLRMP, Rajasthan, Jaipur
22	Director, Social Justice & Empowerment Department, Rajasthan, Jaipur
23	Shri Rahul Kumar, Principal Chief Conservator of Forests (TREE), Rajasthan, Jaipur
24	State Informatics Officer, NIC, Rajasthan, Jaipur with request to kindly present the status of Apna Khata project.
25	Shri Avtar Singh, Deputy Secretary, Revenue Department, Rajasthan, Jaipur
26	Director, Local Bodies, Rajasthan, Jaipur
27	Director (Technical), RajCOMP Info Services Limited, Jaipur
28	Project Director, State Remote Sensing Application Centre, Rajasthan, Jodhpur
29	Dr. Shashi Jain, Regional Officer, SRSAC, Jodhpur
30	Shri Kundan Lal, Chief Engineer, Water Resources Department, Rajasthan, Jaipur
31	Shri N.K. Gupta, Additional Commissioner, NREGS, Rural Development Department, Rajasthan, Jaipur
32	Shri B. Krishnan, SE (DIPM), PHED, Rajasthan, Jaipur