

GOVERNMENT OF RAJASTHAN  
Department of Information Technology & Communication

F 5(462)/DoIT/Tech/11/3772

Jaipur, Dated: 12.07.12

**MINUTES OF the 16<sup>th</sup> MEETING of the APEX COMMITTEE**

The meeting was taken by the Chief Secretary on 04.07.12 at 10.00 AM in the Conference Hall, Secretariat, Jaipur. The list of participants is at Annexure 1.

The agenda note was circulated previously and the record of discussions held during the meeting is as follows:

**1. Confirmation of minutes**

As no comments were received from any of the members present at the previous meeting, the minutes of the 15<sup>th</sup> meeting were approved.

**2. Action taken report**

Secretary, IT&C apprised the committee of the action taken regarding the decisions of the previous meeting.

On the subject of Biometric Attendance System Phase-II discussed in the last meeting, Chief Secretary further directed that in order to avoid long queues at the existing biometric attendance machines, department-wise requirement should be assessed and larger number of biometric devices should be installed in distributed manner in all the departments within State Secretariat.

**3. e-mail policy for the State Government domain - email Services to officers and employees of Govt. of Rajasthan**

Secretary – IT&C apprised the Committee, as per the agenda note, about the existing e-mail services available within the State Government domain through DoIT&C and also through NIC. He informed the Committee about the requirement of approximately 6 Lacs e-mail IDs for all the Government personnel because of several web-enabled applications in the pipeline like SI&PF, RSWAN, eSecretariat, eOffice, SSDG, eDistrict etc. which would require online transfer of information and communication.

Considering the voluminous requirement of e-mail IDs and the fact that NIC is providing free of cost e-mail service to the Government sector in the Centre and the State, the Committee accorded administrative approval for providing the Email services, free of cost, to all the state government personnel through NIC with the following observations:

- request for e-mail IDs to be for every department's personnel to be routed to DoIT&C through the respective ACS / Principal Secretary / Secretary / HOD.
- E-mails IDs for senior level functionaries to be created both ways – on name basis as well as post basis.
- E-mail IDs for junior level functionaries to be created as per directions of their respective departments.





सूचना प्रौद्योगिकी और संचार विभाग

## GOVERNMENT OF RAJASTHAN

### Department of Information Technology & Communication

#### 4. Review of "Rajasthan Guaranteed Public Service Delivery System" application software

Secretray – IT&C apprised the Committee about the MIS portal made operational by DoIT&C to facilitate monitoring of RGDPs Act 2011, as per the agenda note.

In view of the underutilization of the portal by most of the departments, Chief Secretary directed all the concerned officers present to ensure that the portal is used by their departments for MIS. He further advised that a letter from his side may be sent to all the departments informing them of the portal and directing them to ensure optimum utilization of the same by all the departments.

#### 5. Review of status of Revenue Department's budget announcement no. 208 for the year 2012-13.

Principal Secretary – Revenue Department and Registrar – Revenue Board apprised the Committee about the existing IT enablement of Land Records.

After detailed discussions, it was decided that

- The Revenue Department should decide on a cut-off date to digitize and deposit all the old Jamabandis in record and close them.
- To address the connectivity issues, leased lines may be taken at Tehsil till such time as the RSWAN is in place.
- A separate meeting will be held at the level of the Chief Secretary to review the Land Records IT enablement, Jamabandi digitization, updation and lamination.

#### 6. Review of IT enablement in urban local bodies

Principal Secretary – UDH presented the status of IT enablement and the action plan for further IT enablement in the ULBs and UITs of the State.

#### 7. Review of the expenditure against the budget provision under IT / e-governance for:

- a. Higher Education Department
- b. School Education Department

The agenda item was deferred due to time constraint.

The meeting ended with a vote of thanks to the chair.

(Sanjay Malhotra)

Secretary & Commissioner, IT&C  
Member Secretary



# GOVERNMENT OF RAJASTHAN

## Department of Information Technology & Communication

Copy for information and necessary action to:

1	P.S. to Chief Secretary, Rajasthan, Jaipur
2	Additional Chief Secretary, Social Justice & Empowerment Department, Rajasthan, Jaipur
3	Additional Chief Secretary, Home Department, Rajasthan, Jaipur
4	Director General, National Informatics Centre (N.I.C.)
5	Principal Secretary, Urban Development & Housing Department, Rajasthan, Jaipur
6	Principal Secretary, Administrative Reforms Department, Rajasthan, Jaipur
7	Principal Secretary, Planning Department, Rajasthan, Jaipur
8	Principal Secretary, Revenue & Colonization Department, Rajasthan, Jaipur
9	Principal Secretary, P.H.E.D, Rajasthan, Jaipur
10	Principal Secretary, Water Resources Department, Rajasthan, Jaipur
11	Principal Secretary, Food & Civil Supplies Department, Rajasthan, Jaipur
12	Principal Secretary, Finance Department, Rajasthan, Jaipur
13	Principal Secretary, Medical Education Department, Rajasthan, Jaipur
14	Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department, Rajasthan, Jaipur
15	Principal Secretary, Medical & Health Department, Rajasthan, Jaipur
16	Principal Secretary, Higher Education Department, Rajasthan, Jaipur
17	Principal Secretary, P.W.D., Rajasthan, Jaipur
18	Commissioner & Ex-officio Principal Secretary, Transport Department, Rajasthan, Jaipur
19	Principal Secretary, School Education Department, Rajasthan,
20	Secretary, Energy Department, Rajasthan, Jaipur
21	Commissioner, Rajasthan Housing Board, Jaipur
22	State Informatics Officer, NIC, Rajasthan, Jaipur
23	Shri A.M. Deshpande, Additional Director. & Ex-officio D.S, DoIT&C, Rajasthan, Jaipur
24	Shri R.L. Solanki, System Analyst (OIC-RGDPS), DoIT&C, Rajasthan, Jaipur
25	Shri Rajesh Gupta, Analyst-cum-Programmer (D.D) – OIC email services, DoIT&C, Rajasthan, Jaipur
26	Shri Rajeev Gujral, Senior Project Officer, DoIT&C, Rajasthan, Jaipur
27	Director, LNMIIT, Jaipur
28	Dr. Manoj Singh Gaur, Professor, Computer Engineering, MNIT, Jaipur

27/2/2017  
Secretary & Commissioner, IT&C





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**Department of Information Technology & Communication**

Annexure A

**List of attendees**

1	Shri Ashok Sampatram, Additional Chief Secretary, Home Department
2	Shri G.S. Sandhu, Principal Secretary, Urban Development & Housing Department,
3	Dr. Malovika Pawar, Principal Secretary, Revenue & Colonization Department,
4	Shri Tapeshe Pawar, Principal Secretary, Food & Civil Supplies Department
5	Dr. Govind Sharma, Principal Secretary, Finance Department
6	Shri Mukesh Sharma, Principal Secretary, Medical Education Department
7	Shri Shreemat Pandey, Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department
8	Shri B.N. Sharma, Principal Secretary, Medical & Health Department
9	Smt. Veenu Gupta, Principal Secretary, School Education Department
10	Shri Pawan Kumar Goyal, Secretary, Local Self Government
11	Shri Sanjay Malhotra, Secretary & Commissioner, Information Technology & Communication Department
12	Shri Naresh Pal Gangwar, Secretary, Energy Department
13	Shri T. Ravikanth, Commissioner, Rajasthan Housing Board
14	Shri Subir Kumar, Special Secretary, Higher Education Department
15	Smt. Indu Gupta, State Informatics Officer, NIC, Rajasthan, Jaipur
16	Shri Hemant Shesh, Registrar, Board of Revenue, Ajmer
17	Shri Antar Singh, Deputy Secretary, Revenue Department
18	Shri P.L. Solanki, Chief Engineer, Water Resources Department
19	Shri Chiranjil Lal, Secretary, P.W.D
20	Shri T.C. Meena, Director, Local Bodies
21	Shri Ashwani Saxena, Commissioner (RC), UDH & ED, RUIFDCO, Jaipur
22	Shri Aslam Sher Khan, Deputy Commissioner (Adm.), Transport Department,
23	Shri Vishram Meena, Director, Social Justice & Empowerment Department
24	Shri A.M. Deshpande, Additional Director & Ex-officio D.S, DoIT&C
25	Dr. Ashwini Kumar Sharma, Director (T), RISL
26	Shri K.L. Jhawaria, Senior Technical Director, NIC, Jaipur
27	Shri Ashok Garg, S.E., P.H.E.D
28	Shri Sanjay Lahri, GM (Engg), RUIFDCO, Jaipur