Do IT

सूचना प्रौद्योगिकी और संचार विभाग

GOVERNMENT OF RAJASTHAN
Department of Information Technology & Communication

F 5(462)/DoIT/Tech/11/ 5440

Jaipur, Dated: 20.09.12

MINUTES OF the 17th MEETING of the APEX COMMITTEE

The meeting was taken by the Chief Secretary on 11.09.12 at 4:00 PM in the Conference Hall, Secretariat, Jaipur. The list of participants is at Annexure 1.

The agenda note was circulated previously and the record of discussions held during the meeting is as follows:

1. Confirmation of minutes

As no comments were received from any of the members present at the previous meeting, the minutes of the 16th meeting were approved.

2. Action taken report

Secretary, IT&C apprised the committee of the action taken regarding the decisions of the previous meeting.

a. On the subject of e-mail services being provided to all the government officers by DoIT&C through NIC's eamil server, Chief Secretary directed that efforts be made to popularise and publicise the official e-mail services for optimum use.

b. Regarding usage of RGDPS MIS portal, Chief Secretary directed that AR Department may decide a cut-off date from which manual MIS reports will not be acceptable by the Department. All the departments will have to upload the MIS through RDGPS portal only.

3. Review of the expenditure against the budget provision under IT/ e-governance for:

a. Higher Education Department

Special Secretary, Higher Education apprised the Committee of the status of expenditure against the budget provision for IT / e-governance and assured that the funds will be utilised by the end of the current financial year 2012-13.

b. School Education Department

Principal Secretary – IT&C apprised the Committee, as per the agenda note, about the status of expenditure against the budget provision for IT / e-governance. The Committee was informed about the change in the scheme for providing tablets to the school students to provisioning of laptops to the students. The change has been approved by the Government and the scheme is now to be implemented as per the revised approvals. The Committee was assured of implementation of the scheme within the current financial year.

4. Revenue Department: Roll out of web-based Apna Khata

Registrar, Board of Revenue, informed the Committee about the status of web-enabled Apna Khata project. It was decided that BOR will ensure delivery of online

jamabandis in at least one tehsil in each district latest by 1st November 2012 and in all the tehsils by the end of this year.

5. Enhancement of service basket under CSC /e-Mitra Project

Secretary – IT&C apprised the Committee about the current status of service delivery through CSC / e-Mitra kiosks, as per the agenda note and about the proposal to enhance CSC/e-Mitra service basket by making fee deposition mandatory through CSC / eMitra kiosks only for:

a. Recruitments in all the government departments and PSUs

b. Admissions to courses like R-PMT, R-PET, R-MAT etc. in all government institutions

In view of the similar procedure adopted by RPSC for all the exams being conducted by the RPSC, having done away with other methods for collection / deposition of requisite fees, the Committee approved the proposal and directed that a circular be issued under the signatures of Chief Secretary.

6. Citizen Contact Centre.

Secretary – IT&C apprised the Committee about the Citizen Contact Centre as per the agenda note. The Committee was informed that the project will not be funded by Government of India, as previously informed, as the proposal has been turned down by the Planning Commission. Therefore, the project is now to be executed from the State funds. The project will be executed through RISL.

It was pointed out that the service charges are not as per rates approved by FD. The project was given administrative and financial sanction with revision in RISL service charges with the cost break-up, for two years, as follows:

SN	Component	Amount (Lacs)	Remarks
1.	Cost for CCC operations	930.09	includes CAPEX & OPEX
2.	Contingency	18.60	@2% of the project cost
	Total cost	948.69	
3.	RISL charges	68.93	As per FD
4.	Service tax @ 12.36% on RISL's service charges	8.52	
	Total	**1026.14**	

7. Desktop Video Conferencing

The Committee was informed, as per the agenda note, of the in-principle approval given in the meeting dated 30.03.12 to extension of the earlier approved Desktop VC project. The project is being executed by NIC. The financials for the project are as follows:

SN	Description	Unit cost in Rs.	Qty.	Total cost in Rs.
1.	USB based Microphone cum speaker with embedded DSP for echo cancellation (Clearone Chat 50 Phone)	7000	82	574000

2	USB based web camera to support live video capture at 720p, 30fps, (Logitech for business WebCam Pro 9000)	5000	82	410000
		Total Cost		984000

The Committee accorded administrative and financial approval to the project for total cost Rs. 9.84 Lacs for funding from DoIT&C's backend budget.

The Committee further directed and granted in-principle approval to enhancement of the facility to include all SPs, hospitals attached to government medical colleges, Revenue Board, PHED, Urban Local Bodies and other essential services. SIO-NIC was directed to submit a proposal to DoIT&C for the same.

8. PMU constitution for LSG

The requirement of a PMU for the 'e-Nagar Mitra' project was informed to the Committee, as per the agenda note, by the Principal Secretary – UDH. The PMU is to be set up for a period of five years at the following cost:

No	Type of resource	Nos	Man months	Cost per man month in INR	Total (In INR)
1	Project Manager	1	60	75,000	45,00,000
2	Manager Accounts	1	60	75,000	45,00,000
3	Project Coordinator	6	60	50,000	1,18,00,000
4	Assistant	7	60	15,000	63,00,000
5	**Total**	15			**3,33,00,000**
6	**Administrative Expenses**	@ 20% of total expenditure			66,60,000
7	**Grand Total**				**3,99,00,000**

The Committee accorded administrative and financial approval to the project for total cost Rs. 3.99 Crores for funding from DoIT&C's backend budget.

9. IT enablement of SI&PF Department

Director, SI&PF apprised the Committee about the current IT enablement in the Department and about the second phase of IT enablement, as per the agenda note. It was informed that M/s Wipro is the executing agency. The financials for the project are as follows:

Converting SIPF portal application to 64 bit	Rs.1897500.00
New pension Scheme-SIPF portal application and NSDL integration	Rs.2098000.00
TOTAL (all costs inclusive of taxes)	Rs.3995500.00

The Committee accorded administrative and financial approval to the project for total cost Rs. 40 Lakhs (rounded) for funding from DoIT&C's backend budget.

10. IT enablement of Jail Department

D.G. (Jails), Police Department informed the Committee, as per the agenda note, about the requirement of funds for site preparation related to IT enablement of Jail Department. NIC is the executing agency for the IT enablement project.

The Committee accorded administrative and financial approval to the IT enablement related site preparation for total cost Rs. 87.36 Lakhs for funding from DoIT&C's backend budget.

11. Rajasthan Guaranteed Public Service Delivery System" application software
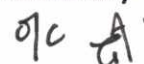
Secretary – IT&C apprised the Committee about the project as per the agenda note. RISL is the executing agency. The requirement for including the SMS facility at the following cost was also informed:

SN	Description	Amount (In Rs)
1	Earlier approved project cost	100000.00
2	Additional amount required for SMS gateway and Knowledge transfer work	125000.00
3	**Total of base project cost**	**1125000.00**
4	Contingency charges (2% of project cost)	22500.00
5	RISL service charges (10% of project cost and contingency charges	114750.00
6	**Total revised project cost**	**1262250.00**

The Committee accorded administrative and financial approval to the revised total project cost Rs. 1262250.00 for funding from DoIT&C's backend budget.

The meeting ended with a vote of thanks to the chair.

(Sanjay Malhotra)
Secretary & Commissioner, IT&C
Member Secretary

Copy for information and necessary action to:

1	P.S. to Chief Secretary, Rajasthan, Jaipur
2	Principal Secretary, Urban Development & Housing Department, Rajasthan, Jaipur
3	Principal Secretary, Administrative Reforms Department, Rajasthan, Jaipur
4	Principal Secretary, Planning Department, Rajasthan, Jaipur
5	Principal Secretary, Revenue & Colonization Department, Rajasthan, Jaipur
6	Principal Secretary, Finance Department, Rajasthan, Jaipur
7	Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department, Rajasthan, Jaipur
8	Principal Secretary, Higher Education Department, Rajasthan, Jaipur
9	Principal Secretary, Minority Affairs Department, Rajasthan, Jaipur
10	Principal Secretary, School Education Department, Rajasthan, Jaipur
11	Director General, National Informatics Centre (N.I.C.)
12	Director General, Jails Department, Rajasthan, Jaipur
13	Secretary, Local Self Government Department, Rajasthan, Jaipur
14	Chairman & Managing Director, RSRTC, Jaipur
15	Secretary, Panchayati Raj Department, Rajasthan, Jaipur
16	Director, Higher Education Department, Rajasthan, Jaipur
17	Director, State Insurance & Provident Fund Department, Rajasthan, Jaipur
18	State Informatics Officer, NIC, Rajasthan, Jaipur
19	Shri R.K. Sharma, S.A (Joint Director), OIC- eMitra / CSC, DoIT&C, Jaipur
20	Shri R.L. Solanki, S.A (Joint Director), OIC- RGDPS, DoIT&C, Jaipur
21	Shri G.K. Sharma, ACP(DD), OIC – CCC, DoIT&C, Jaipur
22	Shri Rajeev Gujral, Senior Project Officer, DoIT&C, Jaipur for e-mail agenda
23	Director, LNMIIT, Jaipur
24	Dr. Manoj Singh Gaur, Professor, Computer Engineering, MNIT, Jaipur

Secretary & Commissioner, IT&C

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List of attendees

1	Shri G.S. Sandhu, Principal Secretary, Urban Development & Housing Department
2	Shri C.M. Meena, Principal Secretary, Administrative Reforms Department
3	Shri Rakesh Verma, Principal Secretary, Planning Department
4	Dr. Govind Sharma, Principal Secretary, Finance Department
5	Shri Shreemat Pandey, Principal Secretary to Chief Minister, Rajasthan, and Principal Secretary, Information Technology & Communication Department
6	Smt. Veenu Gupta, Principal Secretary, School Education Department
7	Shri Omendra Bhardwaj, Director General, Jails Department
8	Shri Pawan Kumar Goyal, Secretary, Local Self Government
9	Dr. Manjit Singh, Chairman & M.D. , RSRTC
10	Shri Sanjay Malhotra, Secretary & Commissioner, Information Technology & Communication Department
11	Shri Subir Kumar, Special Secretary, Higher Education Department
12	Smt. Indu Gupta, State Informatics Officer, NIC, Rajasthan, Jaipur
13	Shri Hemant Shesh, Registrar, Board of Revenue, Ajmer
14	Shri Antar Singh, Deputy Secretary, Revenue Department
15	Shri Rajendra Kumar, Deputy Secretary, Minority Affairs Department
16	Shri S.N. Khandelwal, Director, State Insurance & PF Department
17	Shri A.M. Deshpande, Additional Director & Ex-officio D.S, DoIT&C